

ANNUAL REPORT

2016-2017

(AQAR OF IQAC)

Submitted To

**THE NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL (NAAC)**

*P. O. Box No. 1075, Nagarbhavi,
Bangalore -560072, Karnataka, India*

Submitted By

**INTERNAL QUALITY ASSURANCE CELL
DESHABANDHU MAHAVIDYALAYA**

Chittaranjan, Pashchim Bardhaman

West Bengal, Pin – 713331

**The Annual Quality Assurance Report (AQAR) of the IQAC Of
Deshabandhu Mahavidyalaya, Chittaranjan
West Bengal, India**

Part – A

I. Details of the Institution

1.1 Name of the Institution	Deshabandhu Mahavidyalaya
1.2 Address Line 1	Chittaranjan
Address Line 2	Dist. – Paschim Bardhaman
City/Town	Chittaranjan
State	West Bengal
Pin Code	713331
Institution e-mail address	dbmprincipal@rediffmail.com
Contact Nos.	0341-2525449
Name of the Head of the Institution:	Sagar Chandra Bandyapadhyay
Tel. No. with STD Code:	0341-2531735
Mobile:	9474698944

Name of the IQAC Co-ordinator:

Braja Gopal Goswami

Mobile:

9474549669

IQAC e-mail address:

bgdbm60@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

WBCOGN13154

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/18/A&A/99.2

1.5 Website address:

www.dbmcrj.ac.in

Web-link of the AQAR:

<http://www.dbmcrj.ac.in/pdf/AQAR2016-17.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.40 %	2007	5 Yrs.
2	2 nd Cycle	B+	2.55	2016	5 Yrs.
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

09/04/2007

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
ii. AQAR _____ (DD/MM/YYYY)
iii. AQAR _____ (DD/MM/YYYY)
iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Computer Application

1.12 Name of the Affiliating University (for the Colleges)

The University of Burdwan &
Kazi Nazrul University, Asansol

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="No"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text" value="NO"/>
DST Star Scheme	<input type="text" value="NO"/>	UGC-CE	<input type="text" value="NO"/>
UGC-Special Assistance Programme	<input type="text" value="NO"/>	DST-FIST	<input type="text" value="NO"/>
UGC-Innovative PG programmes	<input type="text" value="NO"/>	Any other (<i>Specify</i>)	<input type="text" value="NO"/>
UGC-COP Programmes	<input type="text" value="Yes"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="06"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="04"/>
2.5 No. of Alumni	<input type="text" value="03"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="00"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="04"/>
2.9 Total No. of members	<input type="text" value="25"/>
2.10 No. of IQAC meetings held	3

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="6"/>	Faculty	<input type="text" value="1"/>
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Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>Curricular Aspect</p> <p>1) Implementation of CBCS system as per Kazi Nazrul University Syllabus.</p> <p>2) Establishment of Laboratory for newly introduced for newly introduced subjects – Zoology and Botany</p>	<p>Process is On</p> <p>Done to a significant extent</p>

<p>Teaching learning and Evaluation</p> <p>Internal Assessment before the final semester examination for each of the semesters.</p> <p>Inter department collaboration among various departments is planned</p>	<p>Examination being taken</p> <p>Implemented</p>
<p>Research Consultancy and Extension</p> <p>Minor Research Projects of college and projects from UGC, DST will be encouraged.</p> <p>Linkage with the University of Burdwan and Kazi Najrul University for different research work</p>	<p>Continuing</p> <p>In Process</p>
<p>Infrastructure and Learning Resources</p> <p>To expedite the construction of new academic block subject to the availability of RUSA fund.</p> <p>Digitization and Modification of college library as recommended by NAAC peer team.</p> <p>Subscription to Digital Journals through N-LIST</p>	<p>Process is on</p> <p>In Process</p> <p>Process Initiated</p>
<p>Student Support and Progression</p> <p>Books to be purchased for the college library</p> <p>Purchase of sports materials for the students</p>	<p>Purchased</p> <p>Purchased</p>
<p>Governance and Leadership</p> <p>Initiates taken to appoint some management appointee teaches according to necessity</p> <p>Preparation of PF Statement of regular staff for claiming interest for the respective year.</p> <p>Requisition for teacher to the West Bengal College Service Commission</p>	<p>Appointments done</p> <p>Done</p> <p>Done. 6 Assistant Professors and Librarian Joined the college.</p>

Creation of new non-teaching posts and approval of appointments on vacant non-teaching posts from the concerned education directorate.	Process is on. Necessary documents has been sent to the Education Directorate, GoWB.
Innovative Practice	
Extension of greenery in the college campus	Implemented
Drive be taken to make the college campus plastic free	Drive Taken
Enhancement of computer literacy among the members of staff of the college	Process is continuing
Activation of various committees	Process is on.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

1. Process is on for getting RUSA grant.
2. West Bengal Govt. funded Virtual class room has been installed.
3. IQAC has recommended for promotion of two Assistant Professors.
4. As a part of e-Governance salary of the staff has been link with the HRMS system.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	14		02	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	14		02	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	16 Programmes with 2 semesters per academic year under Kazi Nazrul University, Asansol
Trimester	
Annual	16 Programmes with 1 annual examination per academic year under The University of Burdwan

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N.A.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	38	16	07	00	15

2.2 No. of permanent faculty with Ph.D. 11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	16	3	07	0	0	0	15	0	38	4

2.4 No. of Guest and Visiting faculty and Temporary faculty NIL NIL NIL

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers			07
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Annual Test examination relating to Part II and Part III General and Honours Examination and Internal Assessment relating to Semester I & II under CBCS system. Mode of assessment under CBCS varies according to the capability of the student.

2.7 Total No. of actual teaching days during this academic year 223

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Oral Presentation and Class Room Seminar

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 04 01 00

2.10 Average percentage of attendance of students 76 %

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG Programme						
Bengali	25					80.0
English	16					62.5
History	05					80.0
Political Science	06					66.7
Sanskrit	04					100.0
Hindi	01					100.0
Geography	12					76.5
Philosophy	00					00.0
Economics	00					00.0
Accountancy	31					16.1
Mathematics	02					50.0
Chemistry	06					30.0
BBA	11					100.0
BCA	04					100.0

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- a) Installation of Virtual Classroom
- b) Modification of Class Routine as per CBCS system.
- c) Teachers take care of the slow learners beyond class teaching
- d) Recommending management appointed Teaching staff.
- e) Monitoring attendance of students
- f) Monitoring API score of faculty members regularly
- g) IQAC recommended two Assistant Professors for Promotion under Career Advancement Scheme.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	00
Faculty exchange programme	05
Staff training conducted by the university	02
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	18
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff			01	
Technical Staff			05	

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Motivating the faculty members to apply Minor & Major Research Project to UGC & College. Generating awareness for developing the research centres. Inviting proposals from faculty members about research. College funded Micro Research by Teachers is recommended.

The IQAC has reformed the earlier Research Monitoring Cell into a Research and Development Committee to upgrade and expand its activities.

IQAC takes care about the publication of one college research journals-‘DBM Social Science Reporters’ to enable researchers to publish their research findings.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01			
Outlay in Rs. Lakhs	2278000/-			

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	04		
Outlay in Rs. Lakhs	114750/-	464500/-	664000/-	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	1	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2 Yr.	UGC	Rs. 5,14,500	Rs. 4,64,500
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				

Students research projects <i>(other than compulsory by the University)</i>	N.A.	N.A.	N.A.	N.A.
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from Not Applicable

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	NIL
Sponsoring agencies	NIL	NIL	NIL	NIL	NIL

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
00						

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

01

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- a) Tree Plantation programme in different places in the locality during monsoon
- b) Three health check-up camps in the locality.
- c) College Campus Cleaning Programme.
- d) Extension of solar energy which was introduced last year.
- e) College students were sent to local ITI for sewing training.
- f) A motivation camp for blood donation followed by blood donation camp was organized.
- g) Yoga camp organized by NSS.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 Acres	×		
Class rooms	16	×		
Laboratories	05	×		
Seminar Halls	Nil	Nil		
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		Nil		
Value of the equipment purchased during the year (Rs. in Lakhs)		1065009/-		1065009/-
Others				

4.2 Computerization of administration and library

The College runs fully computerized office and administration and library is partially computerized.

Administration regularly uses tailor made software for maintaining the students' database system since 2004. Also uses Tally for maintaining the Accounts.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23325	759373	545	128825	23870	888198
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (Magazine)	04				04	
Newspaper	03				03	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	24	4	6			3	10	1
Added								
Total	24	4	6			4	10	1

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

HRMS, COSA , E-Pradan, E -billing training programme for support staff (5 members) by NIC and treasury Asansol.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.85 Lakh
ii) Campus Infrastructure and facilities	2.25 Lakh
iii) Equipments	0.11 Lakh
iv) Others	Nil
Total :	3.21 Lakh

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC 's involvement to organise Principal / TIC's Orientation Lecture on students support services just after admission in 1st year (UG) .

5.2 Efforts made by the institution for tracking the progression

The institution directs every departments to aware the students about the future prospects of the students of the respective departments.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
894			

(b) No. of students outside the state

20

(c) No. of international students

NIL

Men	No	%	Women	No	%
	432	48.32		462	51.68

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
753	117	59	46	02	977	723	88	41	42	0	894

Demand ratio 1:1 except Bengali and Geography

Dropout % 12

Demand ration Bengali and Geography 1:1.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career Guidance Cell is active. Library for this purpose has been setup with relevant books.

No. of students beneficiaries

45

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

One teacher is exclusively engaged. A room with computer, printer and reading material are provided.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	80	00	02

5.8 Details of gender sensitization programmes

NIL

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	93	16785
Financial support from government	35	875000
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Student Union room has been painted, electric fans installed and some infrastructural development in the campus have been made following students' grievance.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Deshabandhu Mahavidyalaya, Chittaranjan was established in 1973 with the aim of spreading higher education in Chittaranjan bordering West Bengal and Jharkhand. Since then as the only institution of higher education in the locality it has been serving with the aim to help increasing efficiency among the students by imparting higher education to all. After the college has completed its journey of more than three decades it is steadily marching ahead with the objective to make its students adaptable to the global changes, specially the students coming from the remote villages and are belonging to socially and economically backward classes of the locality.

Vision:

- Extending value education among students.

Mission:

- To ensure and sustained improvement in quality education.
- To help increasing efficiency among students by imparting value added education.
- To make students committed to society and adoptable to global changes.

Objectives:

- To spread higher education in the remote locality.
- To develop healthy relationship between students, teachers and society.

6.2 Does the Institution has a Management Information System

College administration, to a great extent has been computerized. Accounts are fully computerized, Admission system, as per Govt. order is being online is computerized. Coordination with the affiliating Universities is computerized. University examination related works like form fill up, admit card generation etc. are done online. Information about the college is available in the college website dbmcrcj.ac.in.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

College affiliated to the Kazi Nazrul University, Asansol and University of Burdwan follows the syllabus framed by the Universities. So it has little scope of internal curricular designing. But the every department gets the syllabus unitised and the teaching is carried out accordingly to complete the syllabus.

6.3.2 Teaching and Learning

Every department adopts some innovative processes in teaching and learning. At the beginning of session in first year all the teachers meet the students to make them aware of the importance of attending classes regularly. Regular oral tests and quiz are held. In addition some departments conducts students seminar. Students are encouraged to read text books thoroughly. They are also advised go through reference books. The college organises seminars as when feasible and students are encouraged to attend these seminars. Department of Geography in particular organises educational excursion regularly. Some departments like BBA and BCA conduct industrial visits for their project works. Besides the project works on environmental studies is carried out by students of B.A., B.Sc. and B.Com as a part of their Part – III examination and evaluation. Some departments organise intra and inter departmental seminars.

6.3.3 Examination and Evaluation

Year-end test examinations are conducted before sending up the students for the university examination. Examined answer scripts are shown to the students, this helps the students rectify their flaws, if any. Teachers take special classes even after sending up the students. Internal assessments of 10 marks in every paper of all semesters are conducted in the form of project preparation, MCQ examinations and minor seminar presentation.

6.3.4 Research and Development

Faculty members are kept updated regarding available scope of applying for research grants. They are motivated for research publication.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library facilities are made available to every student. For this purpose library cards is issued to every students immediately after admission to respective courses. Students enjoy reading facility as well as borrowing facility. Book bank facility is also available in the college library.

New books in all subjects are purchased regularly. The library has a good stock of reference books apart from text books. The Library subscribes to some journals; internet facility has been extended to the library.

Internet connection is available at Library for greater connectivity to knowledge world. Students are provided photocopy service. Some materials are provided to them in digital form.

6.3.6 Human Resource Management

Democratic norms are adhered to as far as human resource management is concerned. The college has students union which is responsible for management of students' affair. Students' union election is held annually in accordance of the university statute. Teachers' Council as a statutory body co-operates with the principal in academic and in administrative matters.
The college has the Governing body which as the authority manages and develops total human resources of the college.
The aim of the college is to make optimum use of the human resources.

6.3.7 Faculty and Staff recruitment

Faculty and staffs are recruited transparently as per standard norms. For recruitments in the substantive posts of faculties, the requisitions are placed to the West Bengal College Service Commission. Besides the college advertises in the newspaper and on the college website for management appointee teachers as and when required on merit basis as per guidelines of the UGC.

6.3.8 Industry Interaction / Collaboration

Industrial visit are made by the students of BBA /BCA as a part of their curriculum.

6.3.9 Admission of Students

- Admission of students is done completely on the basis of merit
- Govt. rules for reserved categories are strictly adhered to

6.4 Welfare schemes for

Teaching	Employees Co-Operative Society
Non-teaching	
Students	Students Aid Fund, Earn & Learn

6.5 Total corpus fund generated

Rs. 1.65 Crore (approx)

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			✓	
Administrative			✓	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The Examination pattern is presently (1+1+1) system i.e. Part I, Part II and Part III, One year for each as far as University of Burdwan is concerned. But Kazi Nazrul University, Asansol has introduced Choice Based Credit System (CBCS) with effect from the Academic year 2016-17 and this system is strictly in adherence with the UGC norms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

In the wake of the second cycle assessment and accreditation by the NAAC the college is seriously planning to activate and orient the alumni association as per the guidelines of the NAAC peer team so that the association can significantly contribute to the further development of the college.

6.12 Activities and support from the Parent – Teacher Association

The parent –teacher meeting is held annually. The college authority seeks suggestion from parents.

6.13 Development programmes for support staff

Support staff is trained up from time to time regarding accounts, office management etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Conscious efforts are made to keep the college campus plastic free
- Campus declared no smoking zone
- Regular testing of drinking water and quality of canteen food by the College Authority.
- Non-Conventional energy is being resorted to
- Development of the already existing Medicinal Plantaion is being planned.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Extending assistance by providing study materials and free studentship to the students from financial weaker section
- Enhancement of computer literacy among the students and staff
- Observing nationally and culturally significant days

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Wi-Fi facility has been extended.
- The laboratory for Zoology and Botany have been installed and upgraded as per the requirement of the students

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Financial help extended to the financially weaker section
2. Conducted anti-drug campaign
3. Drive was taken for optimum use of computer involving the new faculties.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Awareness Programme for environmental protection
- Drive was to make the campus plastic free.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

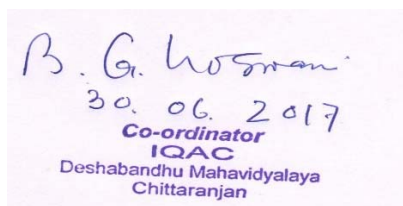
Strength: College has a sprawling campus
Weakness: Located in remote area, away at least one kilometre from main road.
Opportunity: Scope for spreading among back ward classes, besides the college is the only general degree college in the locality.
Threat: Decreasing trend for general education

8. Plans of institution for next year

1. To increase computer facility in the college
2. To extend the faculty exchange among various department
3. To intensify campaign to make the college campus a plastic- free zone
4. To approach to Hon'ble local MLA and MP for fund for the development of college
5. To extend the rain water harvesting in the college campus.
6. To extend the medicinal plantation in the college campus.
7. To construct a new building under RUSA grant
8. To overhaul the electrical system of the college.
9. To do roof treatment work of the main building.
10. To construct a hard court for Basketball, Volleyball etc.
11. To initiate the plan to introduce PG courses as recommended by the NAAC peer team in its second cycle assessment and accreditation.
12. To keep the financial audit updated.

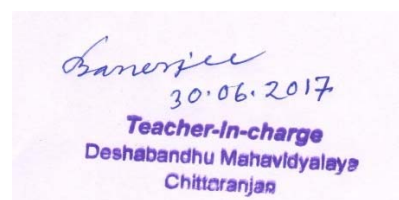
Name: SRI BRAJA GOPAL GOSWAMI

Name: DR. SAGAR CHANDRA BANDYOPADHYAY



B. G. Goswami
30.06.2017
Co-ordinator
IQAC
Deshabandhu Mahavidyalaya
Chittaranjan

Signature of the Coordinator, IQAC



Sagar
30.06.2017
Teacher-in-charge
Deshabandhu Mahavidyalaya
Chittaranjan

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

DESHABANDHU MAHAVIDYALAYA



NAAC ACCREDITED

CHITTARANJAN BURDWAN

Academic Calendar

For the Academic Year 2016 - 2017

Deshabandhu mahavidyalaya
Chittaranjan
Academic Calendar for the session 2016-2017

July-2016

Days	Date		Days	Date	
Friday	1		Sunday	17	Sabe-barat
Saturday	2		Monday	18	
Sunday	3	×	Tuesday	19	
Monday	4		Wednesday	20	
Tuesday	5		Thursday	21	
Wednesday	6	Id-ul-Fire	Friday	22	
Thursday	7	Rathajatra	Saturday	23	
Friday	8		Sunday	24	×
Saturday	9		Monday	25	
Sunday	10	×	Tuesday	26	
Monday	11		Wednesday	27	
Tuesday	12		Thursday	28	
Wednesday	13		Friday	29	
Thursday	14		Saturday	30	
Friday	15		Sunday	31	×
Saturday	16				

W.D. -24, T.D. – 24, S.D. – 05, H.D. – 02

Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays

Deshabandhu mahavidyalaya
Chittaranjan
Academic Calendar for the session 2016-2017

August -2016

Days	Date		Days	Date	
Monday	1		Wednesday	17	
Tuesday	2		Thursday	18	
Wednesday	3		Friday	19	
Thursday	4		Saturday	20	
Friday	5		Sunday	21	×
Saturday	6		Monday	22	Janmastami
Sunday	7	×	Tuesday	23	
Monday	8		Wednesday	24	
Tuesday	9		Thursday	25	Janmastami
Wednesday	10		Friday	26	
Thursday	11		Saturday	27	
Friday	12		Sunday	28	×
Saturday	13		Monday	29	
Sunday	14	×	Tuesday	30	
Monday	15	Independence Day	Wednesday	31	
Tuesday	16				

W.D. -24 , T.D. – 24, S.D. – 04, H.D. – 03

Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays

Deshabandhu mahavidyalaya
Chittaranjan
Academic Calendar for the session 2016-2017

September -2016

Days	Date		Days	Date	
Thursday	1		Saturday	17	Biswakarma Puja
Friday	2		Sunday	18	×
Saturday	3	College Foundation Day	Monday	19	
Sunday	4	×	Tuesday	20	
Monday	5		Wednesday	21	
Tuesday	6		Thursday	22	
Wednesday	7		Friday	23	
Thursday	8		Saturday	24	
Friday	9		Sunday	25	×
Saturday	10		Monday	26	
Sunday	11	×	Tuesday	27	
Monday	12		Wednesday	28	
Tuesday	13		Thursday	29	
Wednesday	14		Friday	30	Mahalaya
Thursday	15				
Friday	16				

W.D. -23 , T.D. – 23 S.D. – 04, H.D. – 03

Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays

Deshabandhu mahavidyalaya
Chittaranjan
Academic Calendar for the session 2016-2017

October -2017

Days	Date		Days	Date	
Saturday	1		Monday	17	Puja Vacation
Sunday	2	Birthday of Gandhiji	Tuesday	18	Puja Vacation
Monday	3		Wednesday	19	Puja Vacation
Tuesday	4		Thursday	20	Puja Vacation
Wednesday	5		Friday	21	Puja Vacation
Thursday	6	Puja Vacation	Saturday	22	Puja Vacation
Friday	7	Puja Vacation	Sunday	23	×
Saturday	8	Puja Vacation	Monday	24	Puja Vacation
Sunday	9	×	Tuesday	25	Puja Vacation
Monday	10	Puja Vacation	Wednesday	26	Puja Vacation
Tuesday	11	Puja Vacation	Thursday	27	Puja Vacation
Wednesday	12	Puja Vacation	Friday	28	Puja Vacation
Thursday	13	Puja Vacation	Saturday	29	Puja Vacation
Friday	14	Puja Vacation	Sunday	30	×
Saturday	15	Puja Vacation	Monday	31	Puja Vacation
Sunday	16	×			

W.D. -04 , T.D. -04 , S.D. - 05, H.D. - 22 Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays

Deshabandhu mahavidyalaya
Chittaranjan
Academic Calendar for the session 2016-2017

November -2016

Days	Date		Days	Date	
Tuesday	1	Puja Vacation	Thursday	17	
Wednesday	2	Puja Vacation	Friday	18	
Thursday	3		Saturday	19	
Friday	4		Sunday	20	×
Saturday	5	Birthday of C.R Das	Monday	21	
Sunday	6	×	Tuesday	22	
Monday	7	Chhat Puja	Wednesday	23	
Tuesday	8		Thursday	24	
Wednesday	9	Jagadhatri Puja	Friday	25	
Thursday	10		Saturday	26	
Friday	11		Sunday	27	×
Saturday	12		Monday	28	
Sunday	13	×	Tuesday	29	
Monday	14	Gurunanak's Birthday	Wednesday	30	
Tuesday	15				
Wednesday	16				

W.D. - 20, T.D. – 20, S.D. – 04, H.D. – 06

Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays

Deshabandhu mahavidyalaya
Chittaranjan
Academic Calendar for the session 2016-2017

December -2017

Days	Date		Days	Date	
Thursday	1		Saturday	17	
Friday	2		Sunday	18	×
Saturday	3		Monday	19	
Sunday	4	×	Tuesday	20	
Monday	5		Wednesday	21	
Tuesday	6		Thursday	22	
Wednesday	7		Friday	23	
Thursday	8		Saturday	24	
Friday	9		Sunday	25	×
Saturday	10		Monday	26	Winter Recess
Sunday	11	×	Tuesday	27	Winter Recess
Monday	12		Wednesday	28	Winter Recess
Tuesday	13	Fateha Doaz Daham	Thursday	29	Winter Recess
Wednesday	14		Friday	30	Winter Recess
Thursday	15		Saturday	31	Winter Recess
Friday	16				

W.D. -20 , T.D. -20 , S.D. - 04, H.D. - 07

Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays

Deshabandhu mahavidyalaya
Chittaranjan
Academic Calendar for the session 2016-2017

January -2017

Days	Date		Days	Date	
Sunday	1	×	Tuesday	17	
Monday	2		Wednesday	18	
Tuesday	3		Thursday	19	
Wednesday	4		Friday	20	
Thursday	5		Saturday	21	
Friday	6		Sunday	22	×
Saturday	7		Monday	23	Netaji's Birthday
Sunday	8	×	Tuesday	24	
Monday	9		Wednesday	25	
Tuesday	10	Badna Parab	Thursday	26	Republic Day
Wednesday	11		Friday	27	
Thursday	12	Birthday of Swami Vivekananda	Saturday	28	
Friday	13		Sunday	29	×
Saturday	14	Makar sakaranti	Monday	30	
Sunday	15	×	Tuesday	31	
Monday	16				

W.D. -21 , T.D. – 21, S.D. – 05, H.D. – 05

Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays

Deshabandhu mahavidyalaya
Chittaranjan
Academic Calendar for the session 2016-2017

February -2017

Days	Date		Days	Date	
Wednesday	1	Sarswati Puja	Friday	17	
Thursday	2	Sarswati Puja	Saturday	18	
Friday	3		Sunday	19	*
Saturday	4		Monday	20	
Sunday	5	*	Tuesday	21	
Monday	6		Wednesday	22	
Tuesday	7		Thursday	23	
Wednesday	8		Friday	24	Sibratri
Thursday	9		Saturday	25	
Friday	10		Sunday	26	*
Saturday	11		Monday	27	
Sunday	12	*	Tuesday	28	
Monday	13				
Tuesday	14				
Wednesday	15				
Thursday	16				

W.D. -21 , T.D. – 21, S.D. – 04, H.D. – 03

Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays

Deshabandhu mahavidyalaya
Chittaranjan
Academic Calendar for the session 2016-2017

March -2017

Days	Date		Days	Date	
Wednesday	1		Friday	17	
Thursday	2		Saturday	18	
Friday	3		Sunday	19	×
Saturday	4		Monday	20	
Sunday	5	×	Tuesday	21	
Monday	6		Wednesday	22	
Tuesday	7		Thursday	23	
Wednesday	8		Friday	24	
Thursday	9		Saturday	25	
Friday	10		Sunday	26	×
Saturday	11		Monday	27	
Sunday	12	×	Tuesday	28	
Monday	13	Dol yatra	Wednesday	29	
Tuesday	14		Thursday	30	
Wednesday	15		Friday	31	
Thursday	16				

W.D. -26, T.D. – 26, S.D. – 04, H.D. – 01

Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays

Deshabandhu mahavidyalaya
Chittaranjan
Academic Calendar for the session 2016-2017

April -2017

Days	Date		Days	Date	
Saturday	1		Monday	17	
Sunday	2	×	Tuesday	18	
Monday	3		Wednesday	19	
Tuesday	4		Thursday	20	
Wednesday	5	Ramnabami	Friday	21	
Thursday	6		Saturday	22	
Friday	7		Sunday	23	×
Saturday	8		Monday	24	
Sunday	9	×	Tuesday	25	
Monday	10		Wednesday	26	
Tuesday	11	Mahabir Jayanti	Thursday	27	
Wednesday	12		Friday	28	
Thursday	13		Saturday	29	
Friday	14	Chitra sankranyi & Birthday of B.R.Ambedkar	Sunday	30	×
Saturday	15	Bengali New Year's Day			
Sunday	16	×			

W.D. -21 , T.D. -21 , S.D. - 05, H.D. - 04 Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays

Deshabandhu mahavidyalaya
Chittaranjan
Academic Calendar for the session 2016-2017

May -2017

Days	Date		Days	Date	
Monday	1	May Day	Wednesday	17	Summer Recess
Tuesday	2		Thursday	18	Summer Recess
Wednesday	3		Friday	19	Summer Recess
Thursday	4		Saturday	20	Summer Recess
Friday	5		Sunday	21	×
Saturday	6		Monday	22	Summer Recess
Sunday	7	×	Tuesday	23	Summer Recess
Monday	8		Wednesday	24	Summer Recess
Tuesday	9	Rabindrajiyanti	Thursday	25	Summer Recess
Wednesday	10	Budhha Purnima	Friday	26	Summer Recess
Thursday	11		Saturday	27	Summer Recess
Friday	12		Sunday	28	×
Saturday	13		Monday	29	Summer Recess
Sunday	14	×	Tuesday	30	Summer Recess
Monday	15	Summer Recess	Wednesday	31	Summer Recess
Tuesday	16	Summer Recess			

W.D. -24 , T.D. – 24, S.D. – 04, H.D. – 03

Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays

Deshabandhu mahavidyalaya
Chittaranjan
Academic Calendar for the session 2016-2017

June -2017

Days	Date		Days	Date	
Thursday	1	Summer Recess	Saturday	17	Summer Recess
Friday	2	Summer Recess	Sunday	18	×
Saturday	3	Summer Recess	Monday	19	Summer Recess
Sunday	4	×	Tuesday	20	Summer Recess
Monday	5	Summer Recess	Wednesday	21	Summer Recess
Tuesday	6	Summer Recess	Thursday	22	Summer Recess
Wednesday	7	Summer Recess	Friday	23	Summer Recess
Thursday	8	Summer Recess	Saturday	24	Summer Recess
Friday	9	Summer Recess	Sunday	25	×
Saturday	10	Summer Recess	Monday	26	Id-UI-Father
Sunday	11	×	Tuesday	27	
Monday	12	Summer Recess	Wednesday	28	
Tuesday	13	Summer Recess	Thursday	29	
Wednesday	14	Summer Recess	Friday	30	
Thursday	15	Summer Recess	Saturday	31	
Friday	16	Summer Recess			

W.D. -26 , T.D. -05 , S.D. - 04, H.D. - 01

Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays

Month	S.D (Sundays)	H.D (Holidays)	W.D (Working Days)	T.D (Teaching Days)
July'16	05	02	24	24
Aug'16	04	03	24	24
Sept'16	04	03	23	23
Oct'16	05	22	04	04
Nov'16	04	06	20	20
Dec'16	04	07	20	20
Jan'17	05	05	21	21
Feb'17	04	03	21	21
March'17	04	01	26	26
April'17	05	04	21	21
May'17	04	03	24	24
June'15	04	01	26	05
Total	52	60	254	223

RESOLUTIONS OF IQAC MEETINGS held in 2016-17

The minutes of the meeting of the Internal Quality Assurance Cell (IQAC) of Deshabandhu Mahavidyalaya, P.O- Chittaranjan, Dist:- Burdwan held on 13.10.2017 at 3 pm in the Principal's chamber of the college .

The Co-ordinator of Internal Quality Assurance Cell (IQAC) expressed his gratitude and thankfulness to all concerned for their co-operation in carrying out the entire process of preparation for NAAC Peer Team visit and finally the successful Assessment and Accreditation with grade B+ by the NAAC.

The IQAC resolved the following:-

- 1) That the recommendations made by the NAAC would be implemented in the best possible manner. The IQAC would leave no stone unturned to implement the recommendations in order that college, in the wake of 2nd cycle Assessment and Accreditation by NAAC , keep its progress going ahead.
- 2) The coordinator proposed for the reconstitution of the IQAC with a view to performing better. The reconstituted IQAC in the following :-

a) **Ex-Officio Members:-**

- i) Dr. Sagar Chandra Bandyopadhyay-Chairperson
- ii) Prof. Braja Gopal Goswami- Co-ordinator/IQAC

External Experts-

- i) Mr. Ajay Mukherjee
- ii) Swami Sastrajananda
- iii) Dr. Swapan Kumar Pan
- iv) Dr. Sukriti Ghosal

Alumni-

- i) Prof. Ishita Haldar
- ii) Mr. Plaban Majumdar
- iii) Mr. Palash Mondal

Administrative staff

- i) Dr. Abul Hossain
- ii) Dr. Koushik Kumar Hati
- iii) Prof. Bhaskar Jyoti Sarkar
- iv) Mr. Sushant Kumar Das
- v) Bursar (Ex-officio)
- vi) Librarian (Ex-officio)

Management Representative

- i) Mr. Mukul Upadhyay
- ii) Mr. Biswanath Rooj
- iii) Dr. Arvind Mishra
- iv) Mrs. Shampa Ganguli (Banerjee)

Faculty members

- i) Prof. Apurbo Kumar Roy
- ii) Prof. Ajay Kumar Das
- iii) Prof. Sagarika Nandy
- iv) Prof. Biplob Chowdhury
- v) Prof. Siba Prasad Mandal

Students Representative

General Secretary, Students' Union (Ex-officio)

- 3) That upgradation of the existing laboratories of Zoology, Botany, Physics and Chemistry would be done.
- 4) That existing black boards in various class rooms would be phased out and replaced by white board with marker pen.
- 5) In the wake of 2nd cycle assessment and accreditation RUSA in its letter (vide 313-EH/RUSA-85/16-comp-7 dated 15.12.2016 has asked for proposal for getting infrastructure grant. The IQAC members after serious deliberations resolved that the following:-
The members of IQAC unanimously resolved that :-
 - i) A new building adjacent to the main building near this college canteen will be constructed to accommodate the college library In its modified form. And, if fund available another floor would be constructed upon the building.
 - ii) Considering the gravity of the problem of water seepage in various places of the main building roof-treatment work would be done.
 - iii) That overhauling of the electric wirings , fittings and other installation in the main building would be done as a measure of safety and reducing power consumption .
 - iv) As advised by the NAAC Peer team, it is resolved that as a measure for improving sports facility, a hard court for basket ball, volley ball would be constructed in the college premises.
- 6) Owing to retirement of a number of non-teaching staff and expansion of varouls subject, the existing number of non-teaching staff are not adequate to cope with the workload. So the IQAC recommends for initiative to be taken for filling up of the vacant posts and creation of new non-teaching posts in order.

The meeting ended with a vote of thanks to the chair.

The minutes of the meeting of the Internal Quality Assurance Cell (IQAC) of Deshabandhu Mahavidyalaya, P.O- Chittaranjan, Dist:- Burdwan held on 03.03.2017 at 2 pm in the Principal's chamber of the college .

Resolution No. 1- As a part of the Career Advancement Scheme (CAS) ,the promotion of Sibaprasad Mandal, Assistant Professor of Physics from Stage II with AGP Rs. 7000/- to Stage III with AGP Rs. 8000/- and the promotion of Mousumi Kundu , Assistant Professor of Chemistry from Stage I with AGP Rs. 6000/- to Stage II with AGP 7000/- were due. The IQAC strongly recommends that the college authority should go ahead to initiate their promotion at the earliest.

Resolution No. 2- Vide Memo No. 1165-Edn(CS)- 4W-17/2002 Pt. I dated 23.01.2017 with reference to a letter from Higher Education Department, Government of West Bengal for filling up the post of Head Clerk by promotion . The IQAC resolved to request the college authority to initiate the process forthwith in order the office of the college can work smoothly.

Resolution No. 3- Appreciate Prof. Tirtha Mondal, Assistant Professor of Political Science for participating in the Refresher Course in the Academic Staff College, Burdwan University from 10.03.2017 to 30.03.2017.

The minutes of the meeting of the Internal Quality Assurance Cell (IQAC) of Deshabandhu Mahavidyalaya, P.O- Chittaranjan, Dist:- Burdwan held on 27.06.2017 at 2 pm in the Principal's chamber of the college .

Resolution: The Annual Quality Assessment Report (AQAR) for the academic year 2016-17 has been placed by the IQAC Coordinator before the members of the IQAC. The report is well accepted by the members and is recommended to be sent to NAAC. It is also decided that the report will be uploaded on our college website along with the resolutions of all the meetings of IQAC held during the academic session 2016-17.

Action taken report on the meeting held on 13.01.2017 at the Principal's chamber of Deshabandhu Mahavidyalaya, P.O- Chittaranjan, Dist:- Burdwan, West Bengal, Pin:- 713331.

The following item-wise purchasing :-

Sl.No	Department	Particulars	No. of item	Amount
1)	Zoology	Colori meter	01	18750.00
		Biology Box	02 @ Rs.1325/-	2650.00
		Pippet Controller		1190.00
		Chemical		9657.00
		Specimen		13455.00
2)	Botany	Instrument & Specimen		11777.00
		Specimen		9250.00
				8850.00
				3820.00
				809.00
3)	Geography	GPS	02 Nos.	18450.00
4)	Physics	Instrument		1,98,030.00

2) The existing black board in a good number of class rooms have already been replaced with white board and marker pen. The process will continue.

3) The initial proposal for development of infrastructure under RUSA have already been sent (vide letter No. DBM/RUSA/State Project director/19/17 dated 28.03.2017. The process of vetting for technical approval by the PWD authority under Govt. of West Bengal is on. The final proposal will be sent immediately after the process in over.

4) With regard to the creation and filling up of the non-teaching post the college authority has made official communication along with relevant papers with the Director of Public Instruction, Govt. of West Bengal (vide letter No. DBM/NTS/Staff pattern/17/17 dated 22.03.2017

Action taken report on the meeting held on 03.03.2017 at the Principal's chamber of Deshabandhu Mahavidyalaya, P.O- Chittaranjan, Dist:- Burdwan, West Bengal, Pin:- 713331.

01. The meeting of the screening committee for promotion of Siba Prasad Mandal, Assistant Professor of Physics with Grade pay Rs. 7000/- from stage II to stage III with Grade Pay Rs. 8000/- and that of Mousumi Kundu, Assistant Professor of Chemistry with AGP Rs. 6000/- from Stage I to Stage II with AGP Rs. 7000/- was held at Guest House , Burdwan University on 21.04.2017. The Committee recommended that the Siba Prasad Mandal be promoted to Assistant Professor Stage III with AGP 8000/- and Mousumi Kundu be promoted to Stage II with AGP Rs. 7000/- and the posts held by the incumbents be upgraded to the post of Assistant Professor Stage III and Assistant Professor Stage II respectively.

Further that proposal for pay fixation according to the recommendations made by screening committee were sent to the DPI, Higher Education Department, Govt. of West Bengal on 11.05.2017 (vide DBM/CAS/26/17 Dated 11.05.2017).

02. In terms of the G.O. No. 915(CS) /5 P -77/99 Dated 19.11.2007 and following the W.B. Memo No. 1165-Edn(CS)/4E -17/2002 Pt. I Dated 23.12.2016, the Governing Body in its meeting constituted a Standing Committee for filling up of the post of Head Clerk. The committee in its meeting held on 17.06.2017 has recommended the name of Sri Sushil Kumar Banerjee, Accountant to be promoted to the post of Head Clerk after due approval of the Governing Body.

Action taken report on the meeting held on 27.06.2017 at the Principal's chamber of Deshabandhu Mahavidyalaya, P.O- Chittaranjan, Dist:- Burdwan, West Bengal, Pin:- 713331.

The AQAR for the academic year 2016-17 has been e-mailed to the NAAC. Hard Copy of the same too has been dispatched. The proceedings of the IQAC meetings held on 13.01.2017, 03.03.2017 and 27.06.2017 have been uploaded in the college website dbmchittaranjan.ac.in. The action taken report too have been uploaded.