

# ACADEMIC AUDIT REPORT

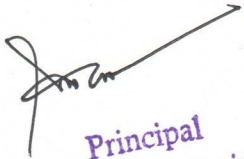


**Office of the Inspector of Colleges**  
**KAZI NAZRUL UNIVERSITY**

***OBSERVATION & RECOMMENDATION SYNOPSIS OF THE  
INSPECTION TEAM FOR THE  
ACADEMIC SESSION 2023-24***

**Name of the College: *Deshabandhu Mahavidyalaya, Chittaranjan***

**Date of Inspection: 22/06/2023**

  
**Principal  
Deshabandhu Mahavidyalaya  
Chittaranjan**



# KAZI NAZRUL UNIVERSITY

## Office of the Inspector of Colleges

Asansol, Paschim Bardhaman, West Bengal – 713340

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### ACADEMIC AFFAIRS

	Query	Observation
1.	How many new Programs /Courses were introduced by the institution during the last year?	Nil
2	The institution assesses the learning levels of the students and organizes special Programs for advanced learners and slow learners.	Yes
3	Number of Add on /Certificate programs offered during the last five years.	Yes
4	Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences	Yes
5	Teachers use ICT enabled tools for effective teaching-learning process.	Yes
6	Ratio of mentor to students for academic and other related issues	Maintained
7	Mechanism of continuous assessment	Yes
8	Mechanism to deal with continuous assessment related grievances is transparent, time-bound and efficient	Yes
9	Collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the last year.	Yes
10	Functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last year.	Yes
11	Capacity building and skills enhancement initiatives taken by the institution including the following: 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. ICT/computing skills	Yes
12	Whether the college offered guidance for competitive examinations and career counselling for the benefit of students?	Yes
13	Number of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT / GATE / GMAT / CAT / GRE / TOEFL / Civil Services / State government examinations)	No
14	Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the last five years.	No

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INFRASTRUCTURE		
	Query	Observation
1	Total Classrooms	32
2	Are the required number of classrooms for the affiliated Course(s) available?	Yes
3	Are the classrooms commodious and well-ventilated?	Yes
4	Do the classrooms have adequate and suitable furniture?	Yes
5	Does the Smart Classroom(s) are in operation?	Yes
6	Is the Laboratory available for the lab-based affiliated Course(s)?	Yes
7	Does the Laboratory have the proper instrumentation, as per the requirement of the Course(s)?	Yes
8	Maintenance of log-book/stock-registrar is regular?	Yes
9	Are the laboratories in science subjects have a proper water/gas supply?	Yes
10	Total computers available	72
11	Does the entire college building is under CCTV surveillance?	Yes
12	Does the college have strong room for keeping the question papers and answer scripts in safe custody?	Yes
13	Sick room available?	Yes
14	Has the college appointed any Medical Practitioner?	No
15	Does the college have sanitary napkin vending machine?	Yes
16	Does the college possess sufficient and suitable playgrounds for the students?	Yes
17	Is there any provision for extracurricular and social activities, exercises, athletics, NCC, NSS?	Yes, NSS
18	Is there any provision for the institutional tour?	Yes
19	Does the College have toilet/ Lavatories for disabled Boys and Girls?	Yes
20	Is canteen facility available inside the campus?	Yes
21	Facilities available in Computer Lab	
	Total no of computers	54
	Internet bandwidth	50 Mbps
	Printers	10
	Licensed Software	02
	Backup system	Yes, Cloud Backup
	PCs under network	54
	Printers under network	02
22	Does the college have a hostel?	No
	If so, is it suitable and adequate for the students?	NA
	Is there a common room in the hostel and is it provided with in-door games and good journals and newspapers?	NA
	Is the hostel under the supervision of a warden?	NA
	Is canteen facility available?	NA
	Are the sanitary conditions of the hostel satisfactory?	NA
	Is CCTV surveillance available in hostel?	NA

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LIBRARY INFRASTRUCTURE & STANDARDS		
	Query	Observation
1	Is the library open access?	No
2	Is Accession Register for Books maintained according to standard norms?	Yes
3	Number of titles and volumes added during the current and the last two years	494
4	Library Budget for the current and last year for procurement of: Print books, print journals, e-Books, e-Journals, Databases and any other resources, software etc	Rs. 2,00,000/-
5	Books: No. of Titles available in the College Library (Print)	9678
6	Books: No. of Titles available in the College Library (Electronic)	Through NLIST
7	Books: No. of Copies (Volumes) available in the College Library (Print)	23598
8	No. of National Journals subscribed by the College Library (Print)	Nil
9	No. of National Journals subscribed by the College Library (Electronic)	Through NLIST
10	No. of International Journals subscribed by in the College Library (Print)	Nil
11	No. of International Journals subscribed by the College Library (Electronic)	Through NLIST
12	No. of Magazines & Newspapers subscribed by the College Library	5
13	No. of Databases subscribed by the College Library	Through NLIST
14	Is the College registered with N-LIST	Yes
15	Does the no. of books, journals, etc. are sufficient to fulfil the requirement for the courses running in the college?	Yes
16	Does the Library maintain cleanliness regularly?	Yes
17	Is Integrated Library Management System (ILMS) available? If yes please mention the name of ILMS.	KOHA
18	If ILMS available, which services of ILMS implemented (such as OPAC, Circulation transaction, Acquisition, Technical processing, Serial control etc.)	OPAC.
19	Does the library have any IDR (Institutional Digital Repository)	Yes
20	Remote Login system, Discovery service	Through N-LIST
21	Digitization facility	Yes
22	Reprography, Printing Facility	Yes
23	Support for the visually impaired students	No
24	No. of seating capacity in the Reading room	20
25	No. of computers for the users	01
26	Internet/ Wi-Fi/ CCTV /RFID facility	No RFID
27	Does the Library have a website /webpage?	Yes

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28	In which year Stock verification of books was done?	Yes
29	Does the college publish its own magazine? Indicate the name of the magazine	Yet to be Publish <i>Padhakhyapa</i>
30	Users' footfall-register in Library: physical and virtual.	Physical
31	Does the Library maintain users' feedback register?	Yes
32	Is the Librarian/ Library in Charge qualified & experienced according to the Govt. rules?	Yes
33	No. of Library staff with designation	Librarian 1 + supporting staff 2

Best Practices followed by the college: Submitted
Online student satisfaction survey regarding to teaching learning process: Yes
Green Audit -No
Anti-ragging measures - Yes
Transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases: 1. Implementation of guidelines of statutory/regulatory bodies 2. Organisation wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students' grievances 4. Timely redressal of the grievances through appropriate committees Yes
SWOC Analysis: Submitted

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### Recommendation

#### Academic Affairs:

- i. Continuous evaluation should be conducted. It shall be based on MCQ test/ Seminar/ Presentations/ Written tests/ Group work etc., or any combinations. It should be distributed over the entire semester. The modalities of such assessment should be recorded, and documents will be preserved.
- ii. The College is advised to take initiatives for new Collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the-job training, research.
- iii. The College is advised to take initiatives for new MoUs with other College/Institute or Industries.
- iv. The College should provide and encourage students for capacity building and skills enhancement activities and documented in proper ways.
- v. The College should focus on arranging more classes and encourage students for the guidance for competitive examinations, and career counseling and documented in proper ways.
- vi. The College should take steps to promote sports/cultural activities.

#### Infrastructure:

- i. The College should maintain the necessary safety measures (fire extinguisher, gas supply in the science laboratory) in the laboratories.
- ii. The College should appoint a medical practitioner.

#### Library Infrastructure & Standards:

- i. The College should take the initiative to make the library access open.
- ii. The College should take immediate steps to fulfill the requirements of print books, print journals, e-Books, e-Journals.
- iii. The College should provide RFID facilities and a support system for the visually impaired students.
- iv. The College should verify the stock of books periodically.
- v. The College should initiate for publishing their own magazine.

#### Others (If Any):

- i. The College should take steps for green audit.

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