



## Resolutions :

i) Resolved to develop infrastructure to comply with the SSR and NAAC visit.

ii) Resolved to purchase required teaching learning aids to make NAAC visit related job ready.

iii) Resolved to make IQAC committee and cells more functional by way of restructuring the program delivery mechanism as assigned to the head of the IQAC cell.


iv) Members could not have reached to the resolution to distribute the job for better functioning of IQAC.

v) Resolved to prepare list of prospective donors who can take initiative in contributing in the developmental activities of the college and sending prayer to such organisations to contribute.

Misc. i) Resolved to organise program of landscape garden development by Eco-club.

ii) Resolved to allocate an annual expenditure fund in the disposal of Eco-club to the quantum of Rs. 6000/-

Meeting ended with vote of thanks to the chair.

  
Principal  
Deshabandhu Mahavidyalaya  
Chittaranjan



# মিটিং রেজল্যুশন বই

## MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	
তারিখ / Date	22/11/2023.

উপস্থিত সভ্যগণের নাম  
NAME OF MEMBERS PRESENT

স্থান / Place	
সময় / Time	

- |                             |                          |                   |
|-----------------------------|--------------------------|-------------------|
| ১। 1. Tridib Santapa Kunder | ৪। 8. Sushant Kumar DAS  | ১৫। 15.           |
| ২। 2. Apurbo Kumar Roy      | ৫। 9. Siba Prasad Mandal | ২১। 11/23 ১৬। 16. |
| ৩। 3. Koushik Kumar Hati    | ৬। 10. Noyseemi Kunder   | ২২। 11/23 ১৭। 17. |
| ৪। 4. Sagarika Nandy        | ৭। 11. Mr. MOHAMMAD      | ২৩। 11-23 ১৮। 18. |
| ৫। 5. Sourav Mandamya       | ৮। 12. Sanga Pada Mal.   | ১৯। 19.           |
| ৬। 6. Ujjwalini Bar         | ৯। 13.                   | ২০। 20.           |
| ৭। 7. Tuharanti             | ১০। 14.                  | ২১। 21.           |

নং / No.	রেজল্যুশন / Resolution Adopted
	Emergent meeting of the IQAC is being held on this day of 22/11/2023.
	The meeting started with Dr. Tridib Santapa Kunder in the chair.
	Prof. Apurbo Kumar Roy stated that the BBA (Hons.) and BCA (Hons.) Courses of study, now, requires to be approved by AICTE as a mandate of Govt. of India (Higher Education Department) from the academic session 2024 onward.
	Dr. Koushik Kumar Hati wanted to know the infrastructure and resources required to have approval of AICTE.
	Prof. Sagarika Nandy asked for the admission process and examination system and affiliating University to switch over to general education platform to AICTE platform.
	Prof. Apurbo Kumar Roy stated that no change shall take place in so far

as admission process, affiliating University status, resource requirements including infrastructure and it is a mandate to have AICTE approval to make the course internationally acceptable in so far as curriculum is concerned.

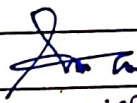
Other members present in the meeting consented to go for AICTE approval of the BBA and BCA courses of study and accordingly resolved:-

1) Resolved to registered with AICTE for approval of AICTE to continue with BBA (Hons.) and BCA (Hons.) courses of study as offered by the college being affiliated with Kazi Nazrul University under UGC curriculum.

2) Resolved to entrust the responsibility of registration of BBA and BCA Course of studies, to Prof. Koushik Kumar Hati, Dr. Sourav Mardanya and Prof. Sushant Kumar Das.

Dr. Tridib Santapa Kundu has emphasized on completion of the job of registration with AICTE for approval of BBA and BCA Course of studies with AICTE in next one month time.

Meeting ended with vote of thanks to the chair.



Principal  
Deshabandhu Mahavidyalaya  
Chitranjan

# মিটিং রেজল্যুশন বই

## MEETING RESOLUTION BOOK

মিটিং নং/Meeting No.	
তারিখ/Date	৩.১.২০২৪

উপস্থিত সভ্যগণের নাম  
NAME OF MEMBERS PRESENT

স্থান/Place	
সময়/Time	২ PM

১। 1. Tridib Santapa Kundu	৮। 8. Kowshik Kumar Halder	১৫। 15.
২। 2. Deuchakemmy	৯। 9. Mukul Kameo	১৬। 16.
৩। 3. Mousumi Kundu	১০। 10. Md. MDARAM	১৭। 17.
৪। 4. Utraleani	১১। 11. Siba Prasad Mandal	১৮। 18.
৫। 5. Kalpana	১২। 12.	১৯। 19.
৬। 6. Sagatika Nandy	১৩। 13.	২০। 20.
৭। 7. Sourav Mandamya	১৪। 14.	২১। 21.

নং/No.	রেজল্যুশন / Resolution Adopted
	The meeting started with Dr. Tridib Santapa Kundu in the chair to consider the following agenda
	Agenda:-(1) To read and confirm the meeting held on 22th December, 2023.
	(2) To consider the proposal of registering with AICTE for approval of BBA and BCA Courses of study as offered by the college.
	(3) To consider the submission of IQA by the college to NAAC site.
	(4) To review the progress of preparation of SSR.
	(5) Miscellaneous
	Minutes (1):- Prof. Apurbo Kumar Roy co-ordinator of IQAC read out the proceedings of the meeting held on 22.12.2023 and the members present in the meeting confirmed the proceedings as read out by the coordinator of IQAC
	Resolution 01:- Resolved to confirm the proceedings of the meeting held on 22.12.2023.
	Minutes 2 :- Prof. Apurbo Kumar Roy, coordinator of IQAC presented before the members present in the meeting the mandate of AICTE relating to obtaining the approval of AICTE as recognised courses under AICTE, for existing course of studies titled BBA and BCA are mandatory and as such to continue with the study of BBA and BCA courses are required to be

registered for approval and recognition we shall have worldwide acceptance courses of study.

Resolution 2:- The members resolved to register the courses of study titled BBA and BCA with AICTE for approval and recognition under technical education.

Minutes 3:- Prof. Apurbo Kumar Roy requested the members to fix a date for submitting IIGA to proceed to submit SSR by 28th February, 2024.

Resolution 3(a)-Members present in the meeting resolved that 2nd of February is the cut off date to receive feedback from the members to upload IIGA

3(b):- Resolved to fix 4th of February as date of IIGA submission / uploading IIGA in NAAC site.

Minutes 4:- Dr. Tridib Santapa Kundu requested the members present in the meeting to give presentation on the development of SSR preparation criterionwise.

Prof. Mousumi Kundu stated that preparation of criterion 1 is in progress and 90% of drafting and data collection and data evaluation have been completed, she is expecting the job of completing the job of preparation of criterion 1 shall be over by 15th of February.

Dr. Koushi Kumar Hati stated that 1st drafting and data collection of criterion 2 is over.

Dr. Mukul Kamle stated that 60% of criterion 3 is ready. Prof. Siba Prasad Mandal stated that work on criterion 4 is progress.

Prof. Md. Moazzam stated that the work of criterion 5 is almost complete and likely to be handed over to the IGAC Core Committee by 15th of February.

Prof. Apurbo Kumar Roy stated that the drafting of criterion 6 and 7 have been uploaded in the drive and documentation in support of criterion 6 and 7 is in progress.

Resolution 8- Resolved to complete the preparation of SSR by 28th of February.

Miscellaneous:- Prof. Sagarika Nandy requested the members to take care of ladies toilet in general and availability of water in the toilet in uninterrupted manner.

Resolution:- Resolved to maintain hygiene and cleanliness of the toilet.

Meeting ended with the vote of thanks to the chair.

Principal  
Deshabandhu  
Chiranjit

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# মিটিং রেজল্যুশন বই

## MEETING RESOLUTION BOOK

মিটিং নং/Meeting No.		উপস্থিত সভ্যগণের নাম	স্থান/Place
তারিখ/Date	19.1.2024	NAME OF MEMBERS PRESENT	সময়/Time
১। ১.		৮। ৮. Shrahani Bc. 19.1.24.	১৫। 15.
২। ২.		৯। ৯. Mukul Kaula 19.1.24	১৬। 16.
৩। ৩.		১০। ১০. Deuchol 19.1.24	১৭। 17.
৪। ৪.		১১। ১১.	১৮। 18.
৫। ৫.		১২। ১২.	১৯। 19.
৬। ৬.		১৩। ১৩.	২০। 20.
৭। ৭.		১৪। ১৪.	২১। 21.

নং/No.	রেজল্যুশন / Resolution Adopted
	<p>The meeting started with Dr. Tridib Santapa Kundu in the chair to consider the following agenda.</p> <p>Agenda:- ① To read and confirm the meeting held on 03.01.2024.</p> <p>② To review the progress of SSR preparation.</p> <p>③ Miscellaneous.</p>
	<p>Minutes 1:- Prof. Apurbo Kumar Roy coordinator of IGAE read out the proceedings of the meeting held on 03.01.2024 and the members present in the meeting confirmed the proceedings as read out by the coordinator of IGAE.</p> <p>Resolution 1:- Resolved to confirm the proceedings of the meeting held on 03.01.2024.</p>
	<p>Minutes 2:- Prof. Apurbo Kumar Roy requested the members to state the status of SSR preparation keeping in view the schedule of SSR uploading as fixed 28th of February 2024. Members present in the meeting given presentation on the status of SSR preparation in a structured manner. Dr. Tridib Santapa Kundu stated that the criterion heads empowered to purchase / procure organise equipments records as required in support of the data given and information narrated in the SSR criterionwise. For him it is important and non-negotiable of physical availability of the items</p>

Principal  
Deshabandhu Mahavidyalaya  
Chittagong



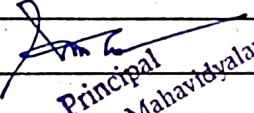
shown in the SSR as available. He further went to state that all support shall be extended to the members of IQAC Core Committee to get the job of SSR preparation seamlessly.

Resolution:- Resolved to make available all support to the criterion in charge in preparing the SSR and completing the job by 28th of February 2024.

Miscellaneous:- IQAC coordinator requested the principal to consider to appoint a staff to IQAC beside to contribute in the developmental <sup>process</sup> and continuous improvement programmes aimed at continuous improvement of the college.

Resolution:- Resolved to depute a staff from casual staff pool.

Meeting ended with the vote of thanks to the chair.

  
Principal  
Deshabandhu Mahavidyalaya  
Chittaranjan

# মিটিং রেজল্যুশন বই

## MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	
তারিখ / Date	02/02/24

উপস্থিত সভ্যগণের নাম  
NAME OF MEMBERS PRESENT

স্থান / Place	IQAC Room
সময় / Time	

১। 1. Tridib Santapa Kundu	৮। 8. Mr. Akram Bz. 2/2/24	১৫। 15.
২। 2. Achenchokelmas Roy	৯। 9. Kalpana Paul 21/02/24	১৬। 16.
৩। 3. Koushik Kumar Das 2/2/24	১০। 10. Mousumi Kundu 02/02/24	১৭। 17.
৪। 4. Sagarika Nayak 2/2/24	১১। 11. Prangya Prada Mal 02/02/24	১৮। 18.
৫। 5. Sibaprasad Mandal 2/2/24	১২। 12. Sagar Chandra Sanyal 02.02.24	১৯। 19.
৬। 6. Mr. Mr. M. M. M. 02.02.24	১৩। 13.	২০। 20.
৭। 7. Sourav Haldanya, 02-02-24	১৪। 14.	২১। 21.

নং / No.	রেজল্যুশন / Resolution Adopted
	The meeting started with Dr. Tridib Santapa Kundu in the chair to consider the following agenda.
	Agenda: i) To read and confirm the meeting resolution held on 19.01.2024
	ii) IIQA submission schedule
	Minutes: Prof. Apurbo Kr. Roy read out the proceedings of the minute held on 19.01.24 and the members present in the meeting agreed with the content of the meeting as minutes and resolutions and as such members have asked the IQAC co-ordinator to proceed to confirm the meeting.
	Resolutions: i) Members present in the meeting resolved to confirm the resolution and proceedings of the meeting.
	ii) Minutes: Prof. Apurbo Kumar Roy, IQAC co-ordinator requested the members present in the meeting to prepare a schedule to submit the IIQA. Dr. Tridib Santapa Kundu requested the members to finalise the IIQA preparation job as early as possible. He expected the members to

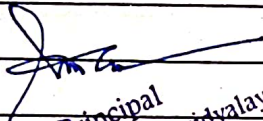
नर / No.

रेजल्युशन / Resolution Adopted

express their opinion in so far as IQA submission.

Resolution: ii) Members present in the meeting have resolved to prepare the IQA and submit the IQA for NAAC assessment by 28<sup>th</sup> of February, 2024.

The meeting ended with vote of thanks to the chair.

  
Principal  
Deshabandhu Mahavidyalaya  
Chitranjan

# মিটিং রেজল্যুশন বই

## MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	
তারিখ / Date	06/03/24

উপস্থিত সভ্যগণের নাম  
NAME OF MEMBERS PRESENT

স্থান / Place	
সময় / Time	

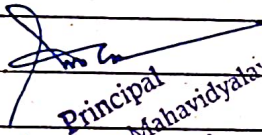
১। 1.	৮। 8. Madhumita Nath	১৫। 15.
২। 2. Sagar chandra Samyapuriyay	৯। 9. Mukul Kamle	১৬। 16.
৩। 3. Ganga Pradeep	১০। 10. Deurhole M	১৭। 17.
৪। 4. Sagarika Nandy	১১। 11.	১৮। 18.
৫। 5. Siba Prasad Mandal	১২। 12.	১৯। 19.
৬। 6. Soumar Mandamya	১৩। 13.	২০। 20.
৭। 7. Koushik Kumar Halder	১৪। 14.	২১। 21.

নং / No.	রেজল্যুশন / Resolution Adopted
	The meeting started with Dr. Tridib Santapa Kundu in the chair to consider the following agenda.
	Agenda:
	i) To read and confirm the proceedings of the meeting held on 02/02/2024
	ii) To prepare schedule for SSR preparation and submission
	Minutes (1): Prof. Apurbo Kumar Roy read out the minutes and resolutions of the meeting of the IQAC Core Committee to confirm the discussions and resolutions as took place in the meeting on 02.02.2024. The members have accepted the narration as provided by the co-ordinator IQAC to confirm the meeting's proceedings.
	Resolution: Resolved to confirm the proceedings of the meeting as recorded.
	Minutes (2): Dr. Tridib Santapa Kundu Principal, Deshabandhu Mahavidyalaya, suggested to prepare a schedule to confirm the submission of SSR by 13 <sup>th</sup> of March, positively.

Dr. Apurbo Kumar Roy requested the members present in the meeting to come with their plan of action to get the preparation of SSR completed by 13th of March positively. He also suggested to include other teaching and non-teaching staff members in each criteria with criterion head if find necessary.

Resolution: Members present in the meeting resolved that the SSR preparation shall be completed by 13th of March, 2024. It is also resolved that the SSR submission shall be completed by 29.03.24.

The meeting ended with vote of thanks to the chair.

  
Principal  
Deshabandhu Mahavidyalaya  
Chittaranjan