



DESHABANDHU MAHAVIDYALAYA, CHITTARANJAN

NAAC Accredited B + College

(Affiliated to Kazi Nazrul University)

Recognised Under Section 2(f) & 12(B) of UGC

P.O. – Chittaranjan, District – Paschim Bardhaman, West Bengal,
India, PIN – 713 331

The meeting of the IQAC started with Dr. Tridib Santapa Kundu in the chair on 16/07/2021 at 2.00 pm in the IQAC Room, Deshabandhu Mahavidyalaya.

Members present in the Meeting:

Dr. Tridib Santapa Kundu, Chairperson

Tridib Santapa Kundu 16/7/21

Dr. Apurbo Kumar Roy, IQAC Coordinator

Apurbo Kumar Roy 16.7.21

Dr. Sagar Chandra Bandyopadhyay, Internal Member

Sagar chandra Bandyopadhyay 16.07.21

Mr. Durga Pada Mal, Internal Member

Durga Pada Mal .16/7/21

Mr. Siba Prasad Mondal, Internal Member

Siba Prasad Mondal 16/7/21

Ms. Sagarika Nandy, Internal Member

Sagarika Nandy 16.07.21.

Mrs. Sanchita Hazra, Internal Member

Sanchita Hazra 16/07/21

Mrs. Mousumi Kundu, Internal Member

Mousumi Kundu 16/07/21

Dr. Mukul Kamle, Internal Member

Mukul Kamle 16.07.21

Dr. Koushik Kumar Hati, Internal Member

Koushik 16/7/21

Md. Moazzam, Internal Member

Md. Moazzam 16.7.21

Dr. Shrabani Basu, Internal Member

Shrabani Basu 16.7.21

Dr. Sourav Mardanya, Internal Member

Sourav Mardanya 16.07.2021

Ms. Samayita Dutta, Internal Member

Samayita Dutta 16.07.2021

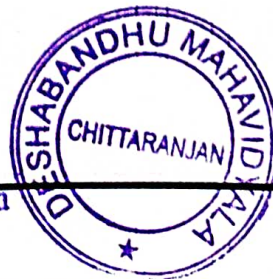
Mrs. Shampa Banerjee (Ganguly), Internal Member

Shampa Banerjee (Ganguly) 16.07.20

Agenda

1. Confirmation of the proceeding of the last meeting held on 25.06.2021.
2. To consider the development relating to the preparation of programs of social outreach and Community development initiatives for the period 2020-21.
3. Modalities of the beautification of the college campus and housekeeping of the college buildings.
4. Miscellaneous

Apurbo Kumar Roy
Co-ordinator, IQAC
Deshabandhu Mahavidyalaya



Principal
Deshabandhu Mahavidyalaya



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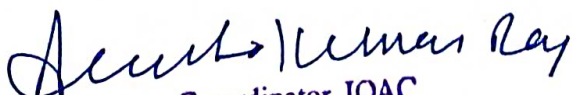
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Resolutions adopted:

- The proceeding of the meeting held on 25.06.2021 read out by the Coordinator of IQAC and the members have resolved to confirm the proceeding of the meeting held on 25.06.2021.
- Prof. Snachita Hazra presented the draft program for social outreach and community development initiative in a structured way and the members have resolved to conduct four programs under the social outreach and community development initiatives, one such program shall take place in Chittaranjan Railway town, one program in Rupnarayanpur, one program at Jemari and the last one shall take place at Samdi.
- The Coordinator of IQAC has suggested distributing the works relating to the preparation of AQAR for the period of 2021-2022 among the members of the IQAC Core Committee. The members have resolved to distribute the criterion-wiseworks relating to the preparation of AQAR 2021-2022 among the members as follows:

Criteria No	Members in charge of the Criteria
Criteria 1	Prof. Mousumi Kundu, Dr. Sourav Mardana
Criteria 2	Prof. Sagarika Nandy, Dr. Koushik Hati, Prof Md. Moazzam
Criteria 3	Dr. Mukul Kamle, Dr. Shrabani Bsau
Criteria 4	Prof Durgapada Mal, Siba Prasad Mandal
Criteria 5	Dr. Sagar Chandra Bandyopadhyay, Prof. Sanchita Hazra
Criteria 6	Dr. Apurbo Kumar Roy
Criteria 7	Dr. Apurbo Kumar Roy

- The members have resolved to take care of the beautification of the college campus by way of receiving financial support from the college authority and Alumni Association.
- In the agenda miscellaneous Dr. Mukul Kamle has suggested maintaining of vats used in collecting bio-degradable, non-bio-degradable, and e-waste items and the members have resolved to maintain the vats to keep up the practice of collection of waste materials in confirmation with ISO standard.
- Meeting ended with a vote of thanks to the chair.


Co-ordinator, IQAC
Deshabandhu Mahavidyalaya
Chittaranjan




Principal
Deshabandhu Mahavidyalaya
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The meeting of the IQAC started with Dr. Tridib Santapa Kundu in the chair on 22/09/21 at 2.30 pm in the IQAC Room, Deshabandhu Mahavidyalaya.

Members Present in the Meeting:

Dr. Tridib Santapa Kundu, Chairperson	Tridib Santapa Kundu 22/9/21
Dr. Apurbo Kumar Roy, IQAC Coordinator	Apurbo Kumar Roy 22.09.21
Dr. Sagar Chandra Bandyopadhyaya, Internal Member	Sagar Chandra Bandyopadhyaya 22.09.21
Mr. Durga Pada Mal, Internal Member	Durga Pada Mal. 22/09/21
Mr. Siba Prasad Mondal, Internal Member	Siba Prasad Mondal 22/09/21
Ms. Sagarika Nandy, Internal Member	Sagarika Nandy 22.09.21
Mrs. Sanchita Hazra, Internal Member	Sanchita Hazra 22/09/21
Mrs. Mousumi Kundu, Internal Member	Mousumi Kundu 22/09/21
Dr. Mukul Kamle, Internal Member	Mukul Kamle 22.09.21
Dr. Koushik Kumar Hati, Internal Member	Khat 22/9/21
Md. Moazzam, Internal Member	Md. Moazzam 22.09.21
Dr. Shrabani Basu, Internal Member	Shrabani Basu 22.09.21
Dr. Sourav Mardanya, Internal Member	Sourav Mardanya. 22.09.21
Ms. Samayita Dutta, Internal Member	Samayita Dutta. 22.09.21
Mrs. Shampa Banerjee (Ganguly), Internal Member	Shampa Banerjee (Ganguly) 22.09.21

Agenda:

1. Confirmation of minutes of the meeting held on 16.07.2021
2. To initiate the modalities of Green Audit
3. To initiate the modalities of Academic Audit
4. Plantation project with support from the Government.

Resolutions adopted:

Apurbo Kumar Roy
Co-ordinator, IQAC




Principal

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Resolution 1: Members present in the meeting resolved to confirm the resolutions adopted in the meeting on 16/07/2021 in the meeting of IQAC.

Resolution 2: Members have resolved to form a committee for the Environmental Audit/ Green Audit of the college.

Resolution 3: Members present in the meeting have resolved to entrust the responsibility of Environmental audit and Green audit to Prof. Mukul Kamle, Dept. of Geography, Deshabandhu Mahavidyalaya.

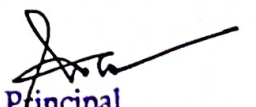
Resolution 4: Members have resolved to form a committee for Academic Audit of the College under leadership/chairpersonship of Prof. Mousumi Kundu, Dept. of Chemistry, Deshabandhu Mahavidyalaya.

Resolution 5: Members have resolved to undertake Plantation Project for developing Greenery within the college campus and Dr. Tridib Santapa Kundu has been requested to initiate the process of developing greenery receiving support from Govt. authorities under the project Green Environment of the Govt. of West Bengal.

Meeting ended with vote of thanks to the chair.


Co-ordinator, IQAC
Deshabandhu Mahavidyalaya
Chittaranjan




Principal
Deshabandhu Mahavidyalaya
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The meeting of the IQAC started with Dr. Tridib Santapa Kundu in the chair on 26/11/2021 at 2.00 pm in the IQAC Room, Deshabandhu Mahavidyalaya.

Members Present in the Meeting:

Dr. Tridib Santapa Kundu, Chairperson	Tridib Santapa Kundu 26.11.21
Dr. Apurbo Kumar Roy, IQAC Coordinator	Apurbo Kumar Roy 26.11.21
Dr. Sagar Chandra Bandyopadhyay, Internal Member	Sagar Chandra Bandyopadhyay 26.11.21
Mr. Durga Pada Mal, Internal Member	Durga Pada Mal 26/11/2021
Mr. Siba Prasad Mondal, Internal Member	Siba Prasad Mondal 26/11/2021
Ms. Sagarika Nandy, Internal Member	Sagarika Nandy 26.11.2021
Mrs. Sanchita Hazra, Internal Member	Sanchita Hazra 26/11/21
Mrs. Mousumi Kundu, Internal Member	Mousumi Kundu 26/11/2021
Dr. Mukul Kamle, Internal Member	Mukul Kamle 26.11.2021
Dr. Koushik Kumar Hati, Internal Member	Koushik 26/11/2021
Md. Moazzam, Internal Member	Md 26.11.21
Dr. Shrabani Basu, Internal Member	Shrabani Basu 26/11.21
Dr. Sourav Mardanya, Internal Member	Sourav Mardanya, 26.11.2021
Ms. Samayita Dutta, Internal Member	Samayita Dutta. 26.11.2021
Mrs. Shampa Banerjee (Ganguly), Internal Member	Shampa Banerjee (Ganguly) 26.11.2021

Agenda:

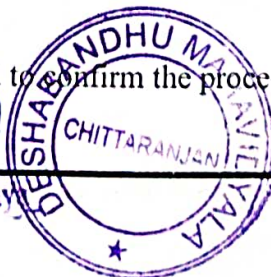
1. Confirmation of minutes of meeting held on 22.09.2021
2. To explore the development of blended method of teaching learning.
3. To initiate the development of e resource for different subjects.
4. Use of social media platforms for sharing e resources.

Resolutions adopted:

Resolution No. 1: Resolved to confirm the proceedings of the meeting held on 22/09/2021.


Principal

Deshabandhu Mahavidyalaya
Chittaranjan





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Resolution No. 2: Resolved to work out a plan for teaching learning platform development under the project “Combined Method/ Blended Mode of Teaching Learning” facility to facilitate uninterrupted teaching learning facility to the students both on-campus and off-campus mode, so that students can have interactive teaching-learning practice beyond college campus.

Resolution 3: Resolved to develop online content development for teaching learning by Subject Teachers of the college to make available online prerecorded subject content according to the course curriculum/syllabus of each subject.

It is resolved to entrust the responsibility of back-end support for the development of infrastructure required for the online teaching-learning process to Dr. Koushik Kr. Hati, Prof. Md Moazzam, and Prof. Sushant Das.

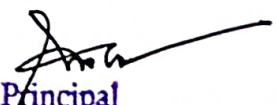
It is resolved to request the Principal to make necessary financial arrangements to develop back-end technical infrastructure for online Teaching Learning and Virtual classroom facility.

Resolution 6: resolved to upload teaching-learning materials on YouTube and provide the weblinks on the website by the teachers on a regular basis which shall be accessed by the students.

The meeting ended with a vote of thanks to the chair.


Co-ordinator, IQAC
Deshabandhu Mahavidyalaya
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Principal
Deshabandhu Mahavidyalaya
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The meeting of the IQAC started with Dr. Tridib Santapa Kundu in the chair on 22/12/2021 at 3.00 pm in the IQAC Room, Deshabandhu Mahavidyalaya.

The meeting was attended by:

Dr. Tridib Santapa Kundu, Chairperson *Tridib Santapa Kundu 22/12/21*

Dr. Apurbo Kumar Roy, IQAC Coordinator *Apurbo Kumar Roy 22.12.21*

Dr. Sagar Chandra Bandyopadhyay, Internal Member *Sagar chandra Bandyopadhyay 22.12.21*

Mr. Durga Pada Mal, Internal Member *Durga Pada Mal 22/12/21*

Mr. Siba Prasad Mondal, Internal Member *Siba Prasad Mondal 22/12/21*

Ms. Sagarika Nandy, Internal Member *Sagarika Nandy 22.12.21*

Mrs. Sanchita Hazra, Internal Member *Sanchita Hazra 22/12/21*

Mrs. Mousumi Kundu, Internal Member *Mousumi Kundu 22/12/21*

Dr. Mukul Kamle, Internal Member *Mukul Kamle 22.12.21*

Dr. Koushik Kumar Hati, Internal Member *Khat 22/12/21*

Dr. Shrabani Basu, Internal Member *Shrabani Basu 22/12/21*

Dr. Sourav Mardanya, Internal Member *Sourav Mardanya, 22.12.2021*

Mrs. Shampa Banerjee (Ganguly), Internal Member *Shampa Banerjee (Ganguly) 22.12.21*

Agenda:

1. Confirmation of minutes of meeting held on 26.11.2021
2. Initiation of development programme for Teaching and non teaching staffs
3. To conduct a programme on Ethical values of institutional code of conducts.
4. Health insurance for teaching and non teaching staffs.

Resolutions adopted:

Resolution 1: Resolved to confirm the proceedings of the meeting of IQAC held on 26/11/2021.

Resolution 2: Resolved to conduct Faculty Development Programme and Professional Development Programmes for Teaching and Non-Teaching staff of the college. It resolved to entrust the responsibility to Prof. Mousumi Kundu and Prof. Mukul Kamle.

Apurbo Kumar Roy
Co-ordinator, IQAC
Deshabandhu Mahavidyalaya
Chittaranjan



[Signature]
Principal
Deshabandhu Mahavidyalaya
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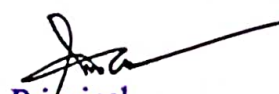
Resolution 4: Resolved to conduct a programme on Ethical values of the Institutional Code of Conduct for Teaching, Non-Teaching staff and students, and other stakeholders, and the IQAC coordinator is entrusted with the responsibility to develop the programme.

Resolution 5: Resolved to explore the opportunity of Health Insurance for Teaching and Non-Teaching staff of the college under the Institutional Health Insurance Scheme as offered by Govt. and Corporate Health Insurance Companies.

The meeting ended with a vote of thanks to the chair.


Co-ordinator, IQAC
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The meeting of the IQAC started with Dr. Tridib Santapa Kundu on the chair on 07.01.2022 at 3.30 pm in the IQAC Room, Deshabandhu Mahavidyalaya.

Members present in the meeting:

Dr. Tridib Santapa Kundu, Chairperson

Tridib Santapa Kundu 7/1/22

Dr. Apurbo Kumar Roy, IQAC Coordinator

Apurbo Kumar Roy
7.01.22

Mr. Durga Pada Mal, Internal Member

Durga Pada Mal 07.01.2022

Mr. Siba Prasad Mondal, Internal Member

Siba Prasad Mondal 07/01/22

Mrs. Sanchita Hazra, Internal Member

Sanchita Hazra 07/01/22

Mrs. Mousumi Kundu, Internal Member

Mousumi Kundu 07/01/22

Dr. Mukul Kamle, Internal Member

Mukul Kamle 07.01.22

Dr. Koushik Kumar Hati, Internal Member

Koushik Kumar Hati 7/1/22

Md. Moazzam, Internal Member

Md. Moazzam 7.1.22

Dr. Shrabani Basu, Internal Member

Shrabani Basu 7.1.22

Dr. Sourav Mardanya, Internal Member

Sourav Mardanya, 07.01.2022

Ms. Samayita Dutta, Internal Member

Samayita Dutta. 07.01.2022

Mrs. Shampa Banerjee (Ganguly), Internal Member

Shampa Banerjee (Ganguly) 07/01/22

Agenda:

1. Confirmation of minutes of meeting held on 22.12.2021
2. To conduct programmes on professional development and administrative training.
3. To prepare programmes for social outreach and community development.
4. To re-launch games and sports activities in the college premises.
5. To develop mechanism for performance appraisal of teaches.
6. To seek proposal for developing additional infrastructure for improvement of teaching and learning facilities in the college.

Resolutions adopted:

Resolution 1: Resolved to confirm the proceedings of the meeting held on 22/12/2021.

Apurbo Kumar Roy
Coordinator, IQAC
Deshabandhu Mahavidyalaya
Chittaranjan



Principal
Deshabandhu Mahavidyalaya
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Resolution 2: Resolved to conduct 3 (three) programmes on Professional Development and Administrative Training and accepted the proposed calendar of the programmes as developed by Prof. Mousumi Kundu and Dr. Mukul Kamle.


Resolution 3: Resolved to prepare programmes for social outreach and community development in the neighborhood under Salanpur Gram Panchayat as Prof. Sanchita Hazra is entrusted with the responsibility of developing the programmes.

Resolution 4: Resolved to re-launch games and sports activities in the college and Prof. Pritam Das has been entrusted with the responsibility of coordinating the Games and sports activities in the college.

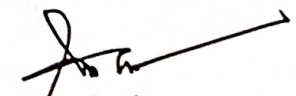
Resolution 5: Resolved to develop a mechanism for the Academic Performance Appraisal of Teachers and Prof. K. Hati, Prof. Mukul Kamle, Prof. Mousumi Kundu and Prof. Sagarika Nandi have been entrusted with the responsibility of developing the said mechanism for the Teaching and Non-Teaching staff of the college.

Resolution 6: Resolved to invite suggestions from Teaching, Non-Teaching staff, students, and other stakeholders of the college to develop additional infrastructure for the improvement of teaching-learning facilities in the college.

The meeting ended with a vote of thanks to the chair.


Co-ordinator, IQAC
Deshabandhu Mahavidyalaya
Chittaranjan




Principal
Deshabandhu Mahavidyalaya
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The meeting of the IQAC started with Dr. Tridib Santapa Kundu on the chair on 09/02/2022 at 2.30 p.m. at IQAC Room, Deshabandhu Mahavidyalaya

Members present in meeting:

Dr. Tridib Santapa Kundu, Chairperson

Tridib Santapa Kundu 9.2.22

Dr. Apurbo Kumar Roy, IQAC Coordinator

Apurbo Kumar Roy 9.2.22

Dr. Sagar Chandra Bandyopadhyaya, Internal Member

Sagar chandra Bandyopadhyaya 9.2.22

Mr. Durga Pada Mal, Internal Member

Durga Pada Mal 09/02/22

Mr. Siba Prasad Mondal, Internal Member

Siba Prasad Mondal 09/02/22

Ms. Sagarika Nandy, Internal Member

Sagarika Nandy 09.02.22.

Mrs. Sanchita Hazra, Internal Member

Sanchita Hazra 09/02/22

Mrs. Mousumi Kundu, Internal Member

Mousumi Kundu 09/02/22

Dr. Mukul Kamle, Internal Member

Mukul Kamle 9/02/22

Md. Moazzam, Internal Member

Md. Moazzam 9.2.22

Dr. Shrabani Basu, Internal Member

Shrabani Basu 9.2.22

Ms. Samayita Dutta, Internal Member

Samayita Dutta 9/02/22

Mrs. Shampa Banerjee (Ganguly), Internal Member

Shampa Banerjee (Ganguly) 09/02/22

Agenda:

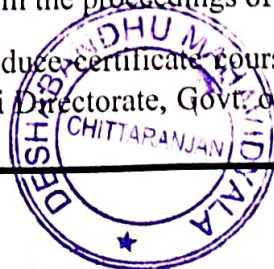
1. Confirmation of the minutes of the meeting held on 07.01.2022
2. To introduce a certificate course in Hindi
3. To introduce a certificate course in Sanskrit and English.
4. To consider applying for the Study Centre of Netaji Subash Open University.
5. To arrange orientation and induction programme for the 1st semester students.
6. To introduce a certificate course in Human Rights Laws and Constitutional Rights of Citizens.

[Signature]
Principal

Resolutions adopted:

Resolution 1: Resolved to confirm the proceedings of the meeting held on 07/01/2022. Chittaranjan.

Resolution 2: Resolved to introduce certificate course in Hindi being authorized to conduct the course under affiliation of Hindi Directorate, Govt. of India, New Delhi. To start with, the course





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shall be organized in partnership with Tagore Institute of Art and Education, Bolpur, Shantiniketan, Birbhum.

Resolution 3: Resolved to explore the opportunity of getting direct authorization from Hindi Nirdeshlaya, Govt. of India, New Delhi to conduct the course of certificate course in Hindi.

Resolution 4: Resolved to introduce a certificate course in Sanskrit language and English language proficiency for the students of the college and others in the locality.

Resolution 5: Resolved to apply for the opening of a Study Centre of Netaji Subhash Open University in Deshabandhu Mahavidyalaya, Chittaranjan, and the Principal, Dr. Tridib Santapa Kundu is authorized to take the matter with the appropriate authorities.

Resolution 6: Resolved to conduct Orientation and Induction Programme for the students who shall be taking admission in the first semester in the session 2022-23 in a structured manner by the dependents of undergraduate studies.

Resolution 7: Resolved to introduce a certificate course in Human Rights Laws and Constitutional Rights of citizens, Prof. Sachita Hazra is entrusted with the responsibility to conduct this programme.


Co-ordinator, IQAC
Deshabandhu Mahavidyalaya
Chittaranjan




Principal
Deshabandhu Mahavidyalaya
Chittaranjan