

ANNUAL REPORT

2017-2018

(AQAR OF IQAC)

Submitted To

**THE NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL (NAAC)**

*P. O. Box No. 1075, Nagarbhavi,
Bangalore -560072, Karnataka, India*

Submitted By

**INTERNAL QUALITY ASSURANCE CELL
DESHABANDHU MAHAVIDYALAYA**

Chittaranjan, Pashchim Bardhaman

West Bengal, Pin – 713331

**The Annual Quality Assurance Report (AQAR) of the IQAC of
Deshabandhu Mahavidyalaya, Chittaranjan
West Bengal, India**

Part – A

I. Details of the Institution

1.1 Name of the Institution

Deshabandhu Mahavidyalaya

1.2 Address Line 1

Chittaranjan

Address Line 2

Dist. – Paschim Bardhaman

City/Town

Chittaranjan

State

West Bengal

Pin Code

713331

Institution e-mail address

dbmprincipal@rediffmail.com

Contact Nos.

0341-2525449

Name of the Head of the Institution:

Sagar Chandra Bandyapadhyay

Tel. No. with STD Code:

0341-2531735

Mobile:

9474698944

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID(For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. &Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no.is available in the right corner-bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.40 %	2007	5 Yrs.
2	2 nd Cycle	B+	2.55	2016	5 Yrs.
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR - 2016-17 _____ (DD/MM/YYYY)
ii. AQAR _____ (DD/MM/YYYY)
iii. AQAR _____ (DD/MM/YYYY)
iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="No"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text" value="NO"/>
DST Star Scheme	<input type="text" value="NO"/>		<input type="text" value="NO"/>
UGC-Special Assistance Programme DST-FIST	<input type="text" value="NO"/>		<input type="text" value="NO"/>
UGC-Innovative PG programmes	<input type="text" value="NO"/>	Any other (<i>Specify</i>)	<input type="text" value="NO"/>
UGC-COP Programmes	<input type="text" value="Yes"/>		

2.IQACComposition and Activities

2.1No. of Teachers	<input type="text" value="07"/>		
2.2No. of Administrative/Technical staff	<input type="text" value="06"/>		
2.3No. of students	<input type="text" value="01"/>		
2.4No. of Management representatives	<input type="text" value="04"/>		
2.5No. of Alumni	<input type="text" value="04"/>		
2. 6 No. of any other stakeholder and Community representatives	<input type="text" value="None"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="None"/>		
2.8 No. of other External Experts	<input type="text" value="04"/>		
2.9 Total No. of members	<input type="text" value="25"/>		
2.10No. of IQAC meetings held	4		
2.11 No. of meetings with various stakeholders:	<input type="text" value="6"/>	No. Faculty	<input type="text" value="1"/>
Non-Teaching Staff Students	<input type="text" value="3"/>	Alumni	<input type="text" value="1"/>
		Others	<input type="text" value="1"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

NIL

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

N.A.

2.14 Significant Activities and contributions made by IQAC

The IQAC has actively contributed to the successful assessment and accreditation of 2nd cycle NAAC involving all concerned.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>Curricular Aspect</p> <p>1) Implementation of CBCS system as per Kazi Nazrul University Syllabus.</p> <p>2) Establishment of Laboratory for newly introduced for newly introduced subjects – Zoology and Botany</p>	<p>Implementation is in Progress</p> <p>Few more instruments and specimens shall be added in the Laboratory in the FY 2018-19</p>
<p>Teaching learning and Evaluation</p> <p>Internal Assessment before the final semester examination for each of the semesters.</p> <p>Inter department collaboration among various departments is planned</p>	<p>Examination being taken</p> <p>Implemented</p>

<p>Research Consultancy and Extension</p> <p>Minor Research Projects of college and projects from UGC, DST will be encouraged.</p> <p>Linkage with the University of Burdwan and Kazi Najrul University for different research work</p>	<p>Continuing</p> <p>In Progress</p>
<p>Infrastructure and Learning Resources</p> <p>To expedite the construction of new academic block subject to the availability of RUSA fund.</p> <p>Digitization and Modification of college library as recommended by NAAC peer team.</p> <p>Subscription to Digital Journals through N-LIST</p>	<p>In Progress</p> <p>In Progress</p> <p>Process has been initiated.</p>
<p>Student Support and Progression</p> <p>Books to be purchased for the college library</p> <p>Purchase of sports materials for the students</p>	<p>Purchase and library acquisition is in progress.</p> <p>Purchase is in progress.</p>
<p>Governance and Leadership</p> <p>Initiative has been taken to appoint some teaching staff under the control of college management as per requirement.</p> <p>Preparation of PF Statement of regular staff for claiming interest for the respective year.</p> <p>Requisition for teacher to the West Bengal College Service Commission</p>	<p>Appointments are in progress.</p> <p>Work is in progress.</p> <p>01 Assistant Professor has joined and appointment is pending with WBCSC for a few teaching positions.</p>

Creation of new non-teaching posts and approval of appointments on vacant non-teaching posts from the concerned education directorate.	Process is on. Necessary documents have been sent to the Education Directorate, Gov. of WB.
Innovative Practice	
Extension of greenery in the college campus	Implemented and work is in progress for second phase.
Drive be taken to make the college campus plastic free	Drive for Plastic waste free campus is in progress.
Enhancement of computer literacy among the members of staff of the college	Process is in progress.
Activation of various committees	Process is in progress.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

1. Process is on for getting RUSA grant.
2. West Bengal Govt. funded Virtual class room has been installed.
3. IQAC has recommended for promotion of two Assistant Professors.
4. As a part of e-Governance salary of the staff has been link with the HRMS system.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	14		02	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	14		02	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	16 Programmes with 2 semesters per academic year under Kazi Nazrul University, Asansol
Trimester	
Annual	16 Programmes with 1 annual examination per academic year under The University of Burdwan

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N.A.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	39	17	07	00	15

2.2 No. of permanent faculty with Ph.D.	12
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2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	16	3	07	0	0	0	15	0	38	4

2.4 No. of Guest and Visiting faculty and Temporary faculty	NIL	NIL	NIL
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers			08
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Annual Test examination relating to Part II and Part III General and Honours Examination and Internal Assessment relating to Semester I & II under CBCS system. Mode of assessment under CBCS varies according to the capability of the student.

2.7 Total No. of actual teaching days during this academic year	230
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)	Oral Presentation and written examination
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2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop	06	01	00
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2.10 Average percentage of attendance of students	78.5 %
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2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG Programme						
Bengali	15					80%
English	10					60%
History	7					71%
Political Science	6					66%
Sanskrit	None					None
Hindi	2					50%
Geography	19					74%
Philosophy						
Economics						
Accountancy						
Mathematics						
Chemistry						
BBA						
BCA						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Use of Virtual Classroom in progress.
- Modification of Class Routine as per CBCS system.
- Teachers take care of the slow learners beyond class teaching
- Recommending management appointed Teaching staff.
- Monitoring attendance of students
- Monitoring API score of faculty members regularly
- IQAC recommended two Assistant Professors for Promotion under Career Advancement Scheme.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	01
Faculty exchange programme	05
Staff training conducted by the university	02
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	18
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				1
Technical Staff				2

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Motivating the faculty members to apply Minor & Major Research Project to UGC & College. Generating awareness for developing the research centres. Inviting proposals from faculty members about research. College funded Micro Research by Teachers is recommended.

The IQAC has reformed the earlier Research Monitoring Cell into a Research and Development Committee to upgrade and expand its activities.

IQAC takes care about the publication of one college research journals-‘DBM Social Science Reporters’ to enable researchers to publish their research findings.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01			
Outlay in Rs. Lakhs	2278000/-			

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	04		
Outlay in Rs. Lakhs	114750/-	464500/-	664000/-	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	0	3	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2 Yr.	UGC	Rs. 5,14,500	Rs. 4,64,500
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				

Students research projects <i>(other than compulsory by the University)</i>	N.A.	N.A.	N.A.	N.A.
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from Not Applicable

UGC-SAP	<input type="text" value="N/A"/>	CAS	<input type="text" value="N/A"/>	DST-FIST	<input type="text" value="N/A"/>
DPE	<input type="text" value="N/A"/>			DBT Scheme/funds	<input type="text" value="N/A"/>

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	NIL
Sponsoring agencies	NIL	NIL	NIL	NIL	NIL

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
01				01		

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them

NIL

NIL

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="NIL"/>	State level	<input type="text" value="NIL"/>
National level	<input type="text" value="NIL"/>	International level	<input type="text" value="NIL"/>

3.25 No. of Extension activities organized

University forum College forum NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- a) Tree Plantation programme in different places in the locality during monsoon
- b) Four health check-up camps were organised in the locality.
- c) College Campus Cleaning Programme.
- d) Extension of solar energy which was introduced last year.
- e) College students were sent to local ITI for sewing training.
- f) A motivation camp for blood donation followed by blood donation camp was organized.
- g) Yoga camp organized by NSS.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 Acres	×		
Class rooms	16	×		
Laboratories	05	×		
Seminar Halls	Nil	Nil		
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.		Nil		
Value of the equipment purchased during the year (Rs. in Lakhs)		1065009/-		1065009/-
Others				

4.2 Computerization of administration and library

The College runs fully computerized office and administration and library is partially computerized.

Administration regularly uses tailor made software for maintaining the students' database system since 2004. Also uses Tally for maintaining the Accounts.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23870	888198	151	51771	24021	939969
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (Magazine)	04				04	
Newspaper	03				03	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	24	4	6			3	10	1
Added								
Total	24	4	6			4	10	1

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

HRMS, COSA , E-Pradan, E -billing training programme for support staff (5 members) by NIC and treasury Asansol.

4.6 Amount spent on maintenance in lakhs :

i) ICT

0.51 Lakh

ii) Campus Infrastructure and facilities

0.25 Lakh

iii) Equipments

0.10 Lakh

iv) Others

Nil

Total :

0.86 Lakh

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC 's involvement to organise Principal / TIC's Orientation Lecture on students support services just after admission in 1st year (UG) .

5.2 Efforts made by the institution for tracking the progression

The institution directs every departments to aware the students about the future prospects of the students of the respective departments.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
920			

(b) No. of students outside the state

35

(c) No. of international students

NIL

Men	No	%
	435	47.28

Women	No	%
	485	51.68

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
723	88	41	42	0	894	690	119	59	50	02	920

Demand ratio 1:1 except Bengali and Geography Dropout % 12

Demand ration Bengali and Geography 1:1.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career Guidance Cell is active. Library for this purpose has been setup with relevant books.

No. of students beneficiaries

60

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

One teacher is exclusively engaged. A room with computer, printer and reading material are provided.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
None	None	None	None

5.8 Details of gender sensitization programmes

None

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	97	18530
Financial support from government	40	88700
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Student Union room has been painted, electric fans installed and some infrastructural development in the campus have been made following students' grievance.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Deshabandhu Mahavidyalaya, Chittaranjan was established in 1973 with the aim of spreading higher education in Chittaranjan bordering West Bengal and Jharkhand. Since then as the only institution of higher education in the locality it has been serving with the aim to help increasing efficiency among the students by imparting higher education to all. After the college has completed its journey of more than three decades it is steadily marching ahead with the objective to make its students adaptable to the global changes, specially the students coming from the remote villages and are belonging to socially and economically backward classes of the locality.

Vision:

- Extending value education among students.

Mission:

- To ensure and sustained improvement in quality education.
- To help increasing efficiency among students by imparting value added education.
- To make students committed to society and adoptable to global changes.

Objectives:

- To spread higher education in the remote locality.
- To develop healthy relationship between students, teachers and society.

6.2 Does the Institution has a Management Information System

College administration, to a great extent has been computerized. Accounts are fully computerized, Admission system, as per Govt. order is being online is computerized. Coordination with the affiliating Universities is computerized. University examination related works like form fill up, admit card generation etc. are done online. Information about the college is available in the college website dbmcrj.ac.in.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

College affiliated to the Kazi Nazrul University, Asansol and University of Burdwan follows the syllabus framed by the Universities. So it has little scope of internal curricular designing. But the every department gets the syllabus unitised and the teaching is carried out accordingly to complete the syllabus.

6.3.2 Teaching and Learning

Every department adopts some innovative processes in teaching and learning. At the beginning of session in first year all the teachers meet the students to make them aware of the importance of attending classes regularly. Regular oral tests and quiz are held. In addition some departments conducts students seminar. Students are encouraged to read text books thoroughly. They are also advised go through reference books. The college organises seminars as when feasible and students are encouraged to attend these seminars. Department of Geography in particular organises educational excursion regularly. Some departments like BBA and BCA conduct industrial visits for their project works. Besides the project works on environmental studies is carried out by students of B.A., B.Sc. and B.Com as a part of their Part – III examination and evaluation. Some departments organise intra and inter departmental seminars.

6.3.3 Examination and Evaluation

Year-end test examinations are conducted before sending up the students for the university examination. Examined answer scripts are shown to the students, this helps the students rectify their flaws, if any. Teachers take special classes even after sending up the students. Internal assessments of 10 marks in every paper of all semesters are conducted in the form of project preparation, MCQ examinations and minor seminar presentation.

6.3.4 Research and Development

Faculty members are kept updated regarding available scope of applying for research grants. They are motivated for research publication.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library facilities are made available to every student. For this purpose library cards is issued to every students immediately after admission to respective courses. Students enjoy reading facility as well as borrowing facility. Book bank facility is also available in the college library.

New books in all subjects are purchased regularly. The library has a good stock of reference books apart from text books. The Library subscribes to some journals; internet facility has been extended to the library.

Internet connection is available at Library for greater connectivity to knowledge world. Students are provided photocopy service. Some materials are provided to them in digital form.

6.3.6 Human Resource Management

Democratic norms are adhered to as far as human resource management is concerned. The college has students union which is responsible for management of students' affair. Students' union election is held annually in accordance of the university statute. Teachers' Council as a statutory body co-operates with the principal in academic and in administrative matters.
The college has the Governing body which as the authority manages and develops total human resources of the college.
The aim of the college is to make optimum use of the human resources.

6.3.7 Faculty and Staff recruitment

Faculty and staffs are recruited transparently as per standard norms. For recruitments in the substantive posts of faculties, the requisitions are placed to the West Bengal College Service Commission. Besides the college advertises in the newspaper and on the college website for management appointee teachers as and when required on merit basis as per guidelines of the UGC.

6.3.8 Industry Interaction / Collaboration

Industrial visit programme for the students of BBA /BCA as a part of their curriculum was organised.

6.3.9 Admission of Students

- Admission of students is done completely on the basis of merit
- Govt. rules for reserved categories are strictly adhered to

6.4 Welfare schemes for

Teaching	Employees Co-Operative Society
Non-teaching	
Students	Students Aid Fund, Earn & Learn

6.5 Total corpus fund generated

Rs. 1.65 Crore (approx)

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			✓	
Administrative			✓	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The Examination pattern is presently (1+1+1) system i.e. Part I, Part II and Part III, One year for each as far as University of Burdwan is concerned. But Kazi Nazrul University, Asansol has introduced Choice Based Credit System (CBCS) with effect from the Academic year 2016-17 and this system is strictly in adherence with the UGC norms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Active support from alumni association for total development of the college is being received.

6.12 Activities and support from the Parent – Teacher Association

The parent –teacher meeting is held annually.

6.13 Development programmes for support staff

Training programme for support staff is conducted on regular basis.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Conscious efforts are made to keep the college campus plastic free
- Campus declared no smoking zone
- Regular testing of drinking water and quality of canteen food by the College Authority.
- Non-Conventional energy is being used in a limited way in the college campus.
- Continuous improvement of the Medicinal Plant Garden is under process.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Extending assistance by providing study materials and free studentship to the students from financial weaker section
- Enhancement of computer literacy among the students and staff
- Observing nationally and culturally significant days

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Wi-Fi facility has been extended.
- The laboratory for Zoology and Botany have been installed and upgraded as per the requirement of the students

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Financial help extended to the financially weaker students.
2. Conducted anti-drug campaign
3. Special drive has been taken for optimum use of computer and information technology for teaching learning process.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Environment Protection Programme
- Drive has been taken to make the campus plastic free.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength: Outstanding teachers- students' relationship and continuous support of local people.

Weakness: Lack of opportunity for linkage with commerce and industry for employment.

Opportunity: Extension of Educational facility to the first generation Learners for Inclusive education.

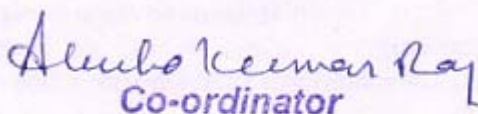
Threat: Inadequate financial support from government and quasi government agencies for implementation of the developmental programme.

8. Plans of institution for next year

1. To increase computer facility in the college
2. To extend the faculty exchange among various department.
3. To intensify campaign to make the college campus a plastic- free zone
4. To approach to Hon'ble local MLA and MP for fund for the development of college
5. To extend the rain water harvesting in the college campus.
6. To extend the medicinal plantation in the college campus.
7. To construct a new building under RUSA grant
8. To overhaul the electrical system of the college.
9. To do roof treatment work of the main building.
10. To construct a hard court for Basketball, Volleyball etc.
11. To initiate the plan to introduce PG courses as recommended by the NAAC peer team in its second cycle assessment and accreditation.
12. To keep the financial audit updated.
13. To integrate Games and sports training programme with Indian Railways and other State and District level Sports Organisations.
14. To establish linkage with Commercial and Industrial organisation for implementation of developmental projects and programme.


Name: SRI APURBO KUMAR ROY

Name: DR. SAGAR CHANDRA BANDYOPADHYAY



Co-ordinator
IQAC
Deshabandhu Mahavidyalaya
Chittaranjan

Signature of the Coordinator, IQAC



Teacher-In-charge
Deshabandhu Mahavidyalaya
Chittaranjan

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
