Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**DESHABANDHU MAHAVIDYALAYA**
Name of the head of the Institution	**Dr. Sagar Chandra Bandyopadhyay**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03412525449**
Mobile no.	**9434005985**
Registered Email	**dbmprincipal@rediffmail.com**
Alternate Email	**principal@dbmcrj.ac.in**
Address	**Street Number 38**
City/Town	**Chittaranjan**
State/UT	**West Bengal**
Pincode	**713331**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Prof. Apurbo Kumar Roy**
Phone no/Alternate Phone no.	**03412525449**
Mobile no.	**9476135340**
Registered Email	**transtar_akr@yahoo.co.in**
Alternate Email	**iqac@dbmcrj.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://dbmcrj.ac.in/new_web/pdf/naac/AQAR_2018-2019.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://dbmcrj.ac.in/new_web/pdf/naac/Academic_Calendar_19_20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**70.4**	**2007**	**31-Mar-2007**	**30-Mar-2012**
2	**B+**	**2.55**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**09-Apr-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Total Quality Management (TQM) second	**14-Aug-2019** **2**	**67**

phase.		
Workshop on Quality Practice in Accounting and Financial Management second phase.	10-Sep-2019 2	20
Workshop on Quality Practice in Waste Management.	22-Nov-2019 2	34
Workshop on Quality Practice in Resource Management for optimization of academic output.	16-Jan-2020 2	46
Workshop on Time Management for Quality Improvement	12-Feb-2020 2	32
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MHRD	RUSA 2.0	RUSA	2018 2	10000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**10**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
(i) Like previous year Quality practices in teaching learning through ICT for better understanding of the subject and active participation of the students in	

teaching learning process was streamlined. (ii) In the institutional level inclusive teaching learning through online platforms was strengthened. (iii) Continuous reinforcement for students participation in educational practices through cultural and social activities was strengthened further. (iv) All faculty members were involved in digital content development for convenient accessibility in course content by the students. (v) Students were motivated and trained for awareness of health and hygiene to mitigate COVID19 pandemic.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
program for Environmental awareness and sustainable development has been taken up by IQAC second phase	Improvement Observed
IQAC has initiated continuous improvement program in teaching learning and teacher student relationship second pahse	Improvement Observed
Students were motivated and trained to attend online classes, tutorial, mock test and examination for maximization of knowledge acquisition during lock down	Improvement Observed
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	**23-Jul-2020**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**19-May-2020**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Deshabandhu Mahavidyalaya has an effective mechanism for curriculum delivery system, in each year at the beginning of each semester the meeting of the Departmental committees take place to plan the academic activities of the Department during the semester to facilitate the students to have awareness of the academic program which will be delivered by the teachers. In the meeting of the Departmental Committees each year the syllabus of the course of study in Hons., Generic and Program are divided into units and distributed among the full-time teachers, part-time teachers, and guest lecturer according to the need of the Department. In the class routine/timetable the classes are distributed among the teachers according to the need of the CBCS system. In Deshabandhu Mahavidyalaya all teachers are used to prepare their lecture in a structured way which is distributed among the students prior to the beginning of the semester so that students can prepare themselves in their day-to-day classroom sessions. In each class according to the need of the students, structured and unstructured teaching methods are followed by the teachers to reach out to the students. Teachers are also used to engage students in debates, discussions, and dialogs to make learning more interesting and easy to understand social issues somehow related to the content of the course of study of the syllabus. These apart various experimental methods are developed by the science teachers in their endeavour to make science as much popular as possible. Besides this blackboard, chalk, smartboard, and other digital platforms are used in delivering the day-to-day class lectures. At the end of each semester for students' active participation they are being involved in project works, micro-teaching, tutorial, and field survey as the situation demands according to the syllabus of the course curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Blood Donors motivational course 2nd phase	NIL	22/08/2019	7	YES	YES
certificate in self help group formation	Nil	16/12/2019	6	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill

View File

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HonoursHonours	01/07/2019
BBA	NIL	01/07/2019
BCA	NIL	01/07/2019
BCom	Honours	01/07/2019
BA	Program	01/07/2019
BSc	Honours	01/07/2019
BSc	Program	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	31	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate course in Yoga and meditation	25/07/2019	50
Certificate in Employability phase 2	10/01/2020	50
[View File]()		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography (second phase)	30
[View File]()		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institute in general, at the end of each academic year feedback from students, parents, and members of the alumni association are scrutinized and arranged in a structured way to understand the weakness and strength of the Institute to mitigate the challenges, which may affect the organization itself both in an academic and professional perspective. The feedback is also utilized for the correctional purposes to improve the Institute in a continuous way. The mission of continuous improvement for sustainability is attempted to achieve

through the feedback mechanism for future growth. In this academic session the whole affairs of academic activities form 3rd week of march 2020 were arranged in digital platform in the COVID-19 pandemic. Since the institute was under locked down institute had no choice but to conduct total feedback system online and evaluated feedback accordingly to analyze the performance of students during the academic session.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HONOURS AND PROGRAM	983	315	212
BBA	HONOURS	30	20	6
BCA	HONOURS	30	16	1
BCom	HONOURS AND PROGRAM	280	38	22
BSc	HONOURS AND PROGRAM	325	65	31
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	745	Nill	25	Nill	25

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
25	25	5	5	2	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institute has an unique system of student mentoring practice. Each and every student of the college is allotted a teacher of the subject which the student concerned selects as his or her Honours subject and accordingly the student-teacher relationship evolves for better understanding of the subject of study in Honours programme. In the beginning of the academic session all students are clubbed according to their subject specialization and they are studied by the teachers concerned to understand the weakness and strength of the students. The teacher- mentor arranges need based special sessions to address the weakness of the students. The students are used to keep in touch continuously with the teachers to communicate their needs relating to

both academic and non academic affairs. The teacher- mentors are used to interact with the students both in formal and informal ways for the well being of the students in general. In this academic year, the institute was under locked down from the 3rd week of March 2020 and the entire job of mentoring was conducted online through the digital platform and the practice of mentoring online was well accepted by the students except some initial problems of acceptance by the students it was well planned and well-worked practice.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
745	25	1:30

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	25	6	2	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	Program, Generic Honours	Semester	23/12/2019	20/03/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College has well structured Continuous Internal Evaluation process and in each semester each department conducts paper wise internal assessment for locating the strength and weakness of each student and accordingly teachers are use to addressed the weakness of each students according to the need of each student. The college also undertakes analysis of the efficacy of evaluation process itself to reform the evaluation process for improving it. Since the institute was under locked down for COVID-19 pandemic, evaluation process was online in digital platform for the semesters ended in June 2020.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In each academic session academic calendar i.e. July to June next year is prepared by the teachers council of the college and academic activities are use to take place according to the academic calendar of the college. Teachers of each department conducts their academic activities including examinations in adherence with the academic calendar of the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BComProg	BCom	Program	11	9	81.8
BAProg	BA	Program	124	115	92.7
BAHons	BA	Honours	112	102	91.07
BScProg	BSc	Program	Nill	Nill	0
BScHons	BSc	Honours	11	10	90.9
BComHons	BCom	Honours	18	16	88.89
BCA	BCA	Honours	5	5	100
BBA	BBA	Honours	8	7	87.5

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored Projects	0	0	0	0
Projects sponsored by the University	0	0	0	0
Students Research Projects (Other than compulsory by the	0	0	0	0

University)				
International Projects	0	0	0	0
Total	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Ethical and legal aspects of Intellectual Property Rights in Academics	IQAC, Deshabandhu Mahabidyalaya	05/12/2019
Human rights and human dignity in the era globalization	IQAC, Deshabandhu Mahabidyalaya	10/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Ideation and Innovation	College Governing Body	Green care initiative	Nursery for plant and seedling	14/11/2019
1	Ideation and Innovation	College Governing Body	Busy Bee	Bee Keeping and marketing of Honey	24/02/2020

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
N/A	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Geography	2	1
National	Physics	2	1.02
National	Chemistry	2	1

National	Economics	2	1.2
National	History	2	1
National	Hindi	2	1
National	Philosophy	2	1
National	Political Science	2	1
National	Mathematics	2	1.04
National	Commerce	2	1.2
[View File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
Hindi	1
Political Science	1
[View File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nill	0	NIL	Nill
[View File](#)						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2019	Nill	Nill	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nill	11	5	6
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Observation of world Aids day	NSS	5	130

Green Campus Programme	NSS	6	46
Nirmal Bangla Programme	NSS	6	41
Jol Dhoro Jol Bhoro Prokolpa	NSS	7	112
Cancer awareness programme	NSS	7	91
Road Safety Awareness Programme	NSS	5	33
National integration and role of youths	NSS	5	55
Rural Development Programme	NSS	6	40
Adult education programme	NSS	6	140
Rural Womens Health awareness programme	NSS	5	50
[View File]()			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Womens Health Awareness programme	Lions Club, Rupnarayanpur	Lions Club, Rupnarayanpur	50
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Tuberculosis Awareness Programme (2nd phase))	Mother Teresa Missionary of Charity	Awareness against Tuberculosis	7	105
Swatch Bharat	NSS	Swatch Bharat	7	125
Leprosy Awareness Programme (2nd phase)	Mother Teresa Missionary of Charity	Awareness against leprosy	5	115
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration

Nil	0	Nil	0

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 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nill	Nill	0

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 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
8800000	2500000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nill	NIL	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11720	2240000	100	22050	11820	2262050
Reference Books	275	101000	Nill	Nill	275	101000
Journals	11	5500	Nill	Nill	11	5500

e-Books	1050	11000	Nill	Nill	1050	11000
e-Journals	2	200	Nill	Nill	2	200
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	545	12065	Nill	Nill	545	12065
Library Automation	1	Nill	Nill	Nill	1	Nill
Weeding (hard & soft)	Nill	Nill	Nill	Nill	Nill	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Prof. Apurbo Kumar Roy	Philosophy	YouTube	10/09/2019
Dr. Mukul Kamle	Geography	YouTube	25/09/2019
Dr. Bhaskar Joyti Sarkar	Physics	YouTube	11/12/2019

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	28	15	0	0	0	7	6	50	0
Added	46	15	0	0	0	5	0	0	0
Total	74	30	0	0	0	12	6	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical

			facilities		facilites
20000		20000	80000		80000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college prepares procedure and polices for procurement physical and academic support facilities in laboratory, library, sports complex, computers, classrooms in the beginning of each academic year. The Governing Body of the college invites proposal from each department to consider their requirements for extending support to the students. On the basis of the indent the Governing Body ask the purchase committee to do the needful to procure the items needed by the department of the college.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1. Students welfare funds, 2. Students aid funds	70	75000
Financial Support from Other Sources			
a) National	Individual Welfare Fund (Prof. Brajagopal Goswami)	5	10000
b)International	Nil	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Meditation (continuous Programme)	12/08/2019	50	Jogananda Dhyan Kendra, Purulia
Personal Counselling and Mentoring (continuous Programme)	20/08/2019	50	In house by teachers of the college
Yoga (continuous Programme)	25/08/2020	70	Mahasraman Dhyan Kendra, Dulmi Nadiha, Purulia
Remedial coaching (continuous Programme)	05/09/2019	110	In house teachers of each subjects
Language lab (continuous Programme)	16/09/2019	140	English Department, Hindi Department and

				Sanskrit Department of the college
Soft skill development (continuous Programme)	30/09/2019	142		Skilltech, Kolkata

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Employability Enhancement and Entrepreneurship Development Programmeb (continuous Programme)	12	10	10	5
2019	Rural Entrepreneurship Development Programme (continuous Programme)	Nill	Nill	Nill	10
2020	Employability Enhancement Entrepreneurship Development Programme (continuous Programme)	15	10	10	6
2020	Social Entrepreneurship Development Programme (continuous Programme)	Nill	Nill	Nill	10

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
15	15	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Semco Marketing Co., Transtar Express Services Pvt. Ltd., Micropro Kolkata, Webemission Dhanbad	50	25	Nill	Nill	Nill
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	7	B.Sc.(Hons)	Physics, Chemistry, Mathematics, Economics, Geography	Burdwan University, Kazi Najrul Universitty, Sidho-Kanho- University	M.Sc.
2019	70	B.A(HONS)	Bengali, English, Sanskrit, Hindi, History, Philosophy, Pol. Science	Burdwan University, Kazi Najrul Universitty, Sidho-Kanho- University	MA
2019	5	B.Com(hons)	Commerce	Burdwan University, Kazi Najrul Universitty, Sidho-Kanho- University	M.Com
2019	3	BCA	BCA	Burdwan University, Vidyasagar University	MCA, M.Sc. Comp. Science
2019	4	BBA	BBA	Vidyasagar University	MBA
2019	9	B.A.(Progr am)	Bengali, English, Sanskrit, Hindi,	Burdwan University, Kazi Najrul Universitty,	

| 2019 | Nill | B.Sc.(program) | Physics, Chemistry, Mathematics, Economics, Geography | Burdwan University, Kazi Najrul Universitty, Sidho-Kanho-University | M.Sc. |

| History, Philosophy, Pol. Science | Sidho-Kanho-University | |

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	Nill
SLET	Nill
GATE	Nill
GMAT	Nill
CAT	Nill
GRE	Nill
TOFEL	Nill
Civil Services	Nill
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Freshers Welcome	institution level	357
Annual Social Programme	institution level	600
Teachers day Celebration	institution level	355
Annual Sports	institution level	355
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Deshabandhu Memorial Trophy	National	1	1	DBM2019/110	Akash Dhibar
2019	Deshabandhu Memorial Trophy	National	1	1	DBM2019/225	Kaushik Paul

| 2019 | Deshaban dhu Memorial Trophy | National | 1 | 1 | DBM2019/ 275 | Subhajothi Das |
| 2019 | Deshaban dhu Memorial Trophy | National | 1 | 1 | DBM2019/ 311 | Raju Gorai |

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Union of the college works for the wellbeing and benefit of the students in a continuous way throughout the year to motivate students to participate in games, sports, cultural programmes and co-curricular activities for all-round total development of personality of the students to meet the challenge in future life. Students Union is used to organize, involving students co-curricular activities, sports activities, social activities, outreach programme throughout the year. The students union of Deshabandhu Mahavidyalaya have organized following programmes during the academic session 2019-2020- a) Organising Nabin Baran Utsav (Freshers' Welcome), a cultural programme to welcome the newly admitted students in the college. b) Celebration of birth and death anniversary of Rabindranath Tagore in the college. c) Observation of Teachers' Day to mark the birth anniversary of Dr. S. Radhakrishnan. d) Organising Agomoni, a cultural programme before the Durga puja in collaboration with the Cultural Subcommittee of the college. e) Annual Youth Festival f) The annual social programme - a cultural programme of the college. g) Observance of the International Mother Language Day on 21st February, 2020. h) Celebration of Saraswati Puja in the college. i) Celebration of Basanta Utsav, a traditional Bengali cultural programme held before Holi Sports Activities: a) Organisation of inter-college Football Tournament. b) Organisation of inter-college Cricket Tournament. c) Organisation of Annual Sports of the college. Other Activities: a) Providing a list of financially backward students to the college to make them get fees concession from the college fund. b) Social outreach programme c) Healthcare and wellbeing workshop d) Disaster management and mitigation workshop e) Women empowerment programme f) Community development programme g) Fire and safety awareness programme

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Deshabandhu Mahavidyalaya, Chittaranjan has a vibrant alumni association which is proactive in nature in all possible count. In this railway town, most of the students come in this college from the families of railway employees who are mostly ex-students of this college and members of the alumni association as well. At present, the alumni association has 821 members and each of them contributes in some way or other in the wellbeing of this college. IQAC of Deshabandhu Mahavidyalaya has set a target of 15 annual growth in the membership of alumni association to make ex-students as one of the strongest piler for future growth of this college. The college administration has focused on the involvement of ex-students in upwardly improvement of the college through social networking which shall contributing in turn in the social and community development of the area as a whole.

5.4.2 – No. of enrolled Alumni:

821

5.4.3 – Alumni contribution during the year (in Rupees) :

38000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association is used to meet once in every alternative month to discuss the development relating to activities undertook by the Alumni Association with a view to contribute in the developmental works in the college in general and academic affairs in particular. During the period 2019-2020 meetings of executive committee of Alumni Association took place besides one general body meeting. 1. Members of alumni association have resolved to contribute in the process of development of college to cater to the need of the locality 2. Members have resolved to request to the governing body of the college to initiate the process of introduction of Skill Development programmes in the college for Employability of students of the college. 3. Members have resolved to contribute in the process of introduction of Skill Development programme. 4. Resolved to request to the governing body to introduce PG course in Computer Science. 5. Resolved to request to the governing body to introduce the course of study in Physiology honours with value added training in Paramedical Care. 6. Resolved to request to the governing body to explore the opportunity of introduction of course of study in nursing leading to diplomat GNM and B.Sc. in Nursing. 7. Resolved to organize reunion in the college involving all ex-students as far as possible. 8. Resolved to organize a cricket tournament involving present students and ex-students of the college. 9. Resolved to organize a football tournament involving present students and ex-students of the college. 10. Resolved to organize a blood donation camp in the college. Activity organized by the alumni association 1. Football tournament was organized by the alumni association 2. Cricket tournament was organized by the alumni association 3. Reunion of ex-students of the college was organize by the alumni association 4. Cultural programme was organized in the college campus during the 2019-2020

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute has a standard operating procedure which is focused on decentralization of total management system.The Institute has decentralized participating management system for inclusive development of the college. The Institute has different functional areas and each functional areas are comprised of teachers, non-teaching staff-members, members of alumni association, students and representatives of local government authority. The institution has following functional areas which are integrated to maximized the synergy to attend the goal of model academic institute to cater to the need of the society. The functional areas are as under- Finance and accounting Audit and record Purchase and maintenance Library and Reading room Teaching and learning Research and publication Assets and inventory Student support service.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details

Admission of Students	Admission of students take place through online process devoid of any discrimination.
Industry Interaction / Collaboration	The institute is looking forward to develop industry collaboration for skill development of students to enhance the employability.
Human Resource Management	The institute has Human resource management system to optimized the delivery system to cater to the need of the institute like administrative and academic affairs in general.
Library, ICT and Physical Infrastructure / Instrumentation	The college has reasonably good library, ICT and physical infrastructure and instrumentation facility to cater to the need of the students.
Research and Development	The institute encourages research in humanities and social sciences to address the social issues in a effective manner. The institute also has research development facility in science subjects in general and chemistry in particular.
Examination and Evaluation	Continuous examination and evaluation takes place during a semester to prepare the students to get ready to meet final examination without any problem.
Teaching and Learning	Each department prepares teaching learning modules for offering lectures in a structured way during the academic session. Teachers offer lesson plan before hand to the students so that they can prepare themselves to receive the lectures in a comprehensive manner.
Curriculum Development	In each academic year teaching staff members of each department develops curriculum to deliver the same during the academic year.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Planning and development of the college is integrated Management Information System (MIS) of the college has been initiated.
Administration	Administrative functioning of the college has been proposed to integrate with MIS of the college.
Finance and Accounts	Finance and accounts of the college has been proposed to integrate with MIS of the college.

Student Admission and Support	The college has online student admission and support system.
Examination	E-examination system is available in the college. The E-examination system has further been strengthen during lock down under covid pandemic.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Apurbo Kumar Roy	Digital Leadership Course, Online Learning workshop for faculty.	QASPIR	100
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Two day workshop on safety management and disaster mitigation (2nd phase)	Two day workshop on safety management and disaster mitigation (2nd phase)	22/10/2019	23/10/2019	28	15
2019	Three days workshop on safety management and disaster mitigation (2nd phase)	Three days workshop on safety management and disaster mitigation (2nd phase)	11/11/2019	13/11/2019	25	12
2019	One day training program on smart class room	Nil	29/11/2019	29/11/2019	28	Nill

operation (2nd phase)							
2019	nil	One day training program on Computer awareness (2nd phase)	10/12/2019	10/12/2019		Nill	12

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
4 week induction/Orientation Programme for Faculty in Unversities/Colleges/ Institutes of Higher Education, MHRD, Teaching learning centre, Ramanujan College, University of Delhi	1	26/06/2020	24/07/2020	29
114th orientation course, HRDC, The University of Burdwan	1	26/06/2019	16/07/2019	21
Refresher Course- BABA SAHEB AMBEDKER UNIVERSITY (1/9/2018-24/9/2018)	1	01/09/2019	24/09/2019	24
FFP- SRI MALLIKARJUN AND SRI CHETAN MANJU DESAI COLLEGE	1	08/06/2020	14/06/2020	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

| 3 | 3 | Nill | 3 |

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GSLI staff cooperative and welfare initiative	GSLI staff cooperative and welfare initiative	Students welfare funds, kanyashree, aikyashree, Swami Vivekananda, Oasis

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute conducts external and internal audit of the college in regular basis. For the audit of Financial year 2018-2019 , M/s K. C. Gosh and Associates audited in the month of Oct 2018, January 2019, April 2019 and July 2019 and expressed their satisfaction in so far as financial audit is concerned Independent Auditors report for financial year 2018-2019 was also received from M/s Amit Agarwal and Co. Internal auditors report for financial year 2018-2019 was in compliance with the standard of auditors benchmark and complied with the stipulation of Govt. of West Bengal and UGC New Delhi.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
RUSA	20000000	Infrastructure and resource development

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6.4.3 – Total corpus fund generated

1000.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	K. C. Gosh and Associates	Yes	IQAC
Administrative	Yes	Amit Agarwal and Co	Yes	IQAC and Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

i) Receiving Suggestions for development of new academic parameter for improvement of the institution. ii) Identifying weakness of the college in general and mitigation of weakness. iii) Exploring the opportunities to meet the demands and expectation of Students and parents for total development of students academic performance.

6.5.3 – Development programmes for support staff (at least three)

i) Teaching support and administrative support staff were trained to work in integrated software system (ERP). ii) Teaching support and administrative support staff members were trained to meet the demand of the students with care. iii) All Teaching support and administrative support staff members were given three day training on relationship management.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

i) college has prepare road map for introduction of value aided skill development programmes for enhancement of employability of students of science, social sciences and humanities. ii) college has introduce sports academy for to motivate students in games and sports. iii) college has resolved to introduce foreign language courses for employability of the students. iv) College has started computer awareness certification programme for all students in the college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Yes
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Student Engagement with social development 2nd phase	12/08/2019	12/08/2019	14/08/2019	110
2019	Girls students initiative for women health awareness phase II	30/08/2019	30/08/2019	01/09/2019	55
2019	Rural Development programme 2nd phase	11/09/2019	11/09/2019	13/09/2019	115
2019	Community Development programme 2nd phase	31/10/2019	31/10/2019	01/11/2019	150
2019	Social Forestry Programme 2nd phase	14/11/2019	14/11/2019	14/11/2019	100
[View File](#)					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Two Day College Level Workshop on Gender Awareness and Skill Development for SHG formation for Girls Students 2nd phase	05/11/2019	06/11/2019	51	Nill
Tow day seminar/workshop on Gender justice for social equality	10/02/2020	11/02/2020	30	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Power requirement of the college is being met by renewable energy source such as Solar Power 2. Power saving LED lamps are used in college campus 3. Plantation for sustainable ecosystem. 4. Debat and Poster competition for imparting environment Consciousness and Sustainability among the students.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	12
Provision for lift	No	Nill
Ramp/Rails	Yes	10
Braille Software/facilities	No	Nill
Rest Rooms	Yes	10
Scribes for examination	Yes	11
Special skill development for differently abled students	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	16/09/2020	1	Road safety awareness program on gate no. 3 of	compliance of road safety norms	100

2019	1	1	10/11/2020	1	Plantation in CLW township	Care for Environment	110
2020	1	1	14/01/2020	1	Program for school children for yoga and meditation	Holistic wellbeing for students and staff members	200
2020	1	1	04/02/2020	1	Health Awareness Programme in the Community hall in area 4	Hygiene, Conscious ness among the female members of the family	150

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
seminar/workshop on professional values and academic ethics	02/01/2020	staff members were requested to get clarification on the code of conduct
Academic Diary for all students for that academic session	04/07/2019	Students were motivated to follow the academic diary.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Netajis Birth Day	23/01/2020	23/01/2020	355
Independence day	15/08/2019	15/08/2019	800
World Philosophy Day	18/11/2019	18/11/2019	100
Republic Day	26/01/2020	26/01/2020	789
National Sports Day	29/08/2019	29/08/2019	150
Rabindra Jayanti (online)	07/05/2020	07/05/2020	100
Womens Day	08/03/2020	08/03/2020	110
World Science Day	10/11/2019	10/11/2019	110
Teachers Day	05/09/2019	05/09/2019	775
Annual Cultural program	20/12/2019	20/12/2019	750

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Bio-degradable waste management practice through collection bio-degradable waste for processing, Non bio-degradable waste management practice through collection non bio-degradable waste for processing, Water harvesting, Plantation for green campus, Processing of organic manures and fertilizer in the college campus, Environmental audit

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Inclusive participation by teachers, students and teaching supports staffs and members of alumni association in functioning of the college for continuous improvement of the system and development of the college. Skill development of the students for employability enhancement in a continuous way. Program for health awareness for the students to avoid health hazard.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institute is distinctive in its nature in so far as teaching, learning, games and sports are concern. The institute always motivates and appreciates students for participation in games, sports and cultural events in University level and district level programmes which in turn makes our students feel as inclusive agent of institutional growth.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

In last quarter of the academic session 2019-2020, the institute had gone through nationwide lockdown under COVID-19 pandemic. The institute had to experience the difficulties to reach to the students to bring education and training before the students in virtual mode in a convenient way and as such the college has worked out a structure plan of action to embark upon the project of building a digital platform to offer seamless, uninterrupted, noise free communication system to make available online trouble free network which shall connects teachers and students with a goal of participation of students in a interactive teaching learning process and place the plan before the Governing Body of the College for action. Apart from this the institute has envisaged upon the programme of continuous improvement movement in the areas of Teaching, learning, skill development, sports and culture for total, personality development of students for enhancement of employability, research and innovation by teachers to meet the growing demand of students and community in general besides inculcating the culture of transparency and fair practices in administrative works. The institute has also resolved to introduce some courses in certificate, advance certificate and diploma level programs in the area of skill development among the students to cater the need of health care professional in collaboration with the non-government organizations, charitable and philanthropic organizations. The institute shall impart health care training in association with C.L.W of Indian Railways, Red Cross society and St. John

Ambulance. The institute has plan to take appropriate measures to place eligible assistant professors for career advancement under the career advancement scheme before the Governing Body and Department of Higher Education, Government of West Bengal, UGC and MHRD Government of India.