



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		DESHABANDHU MAHAVIDYALAYA
Name of the head of the Institution		Dr. Sagar Chandra Bandyopadhyay
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03412525449
Mobile no.		9434005985
Registered Email		dbmprincipal@rediffmail.com
Alternate Email		principal@dbmcrj.ac.in
Address		Street Number 38
City/Town		Chittaranjan
State/UT		West Bengal
Pincode		713331
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Prof. Apurbo Kumar Roy
Phone no/Alternate Phone no.	03412525449
Mobile no.	9476135340
Registered Email	transtar_akr@yahoo.co.in
Alternate Email	iqac@dbmcrj.ac.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://dbmcrj.ac.in/new_web/pdf/naac/DBM_IQAC_2017_18.pdf">http://dbmcrj.ac.in/new_web/pdf/naac/DBM_IQAC_2017_18.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://dbmcrj.ac.in/new_web/index.php?option=com_content&amp;view=article&amp;id=125&amp;Itemid=0">http://dbmcrj.ac.in/new_web/index.php?option=com_content&amp;view=article&amp;id=125&amp;Itemid=0</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	70.4	2007	31-Mar-2007	30-Mar-2012
2	B+	2.55	2016	05-Nov-2016	04-Nov-2021

<b>6. Date of Establishment of IQAC</b>	09-Apr-2007
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Quality	18-Sep-2018	15

Practice in Accounting and Financial Management	1	
Workshop on Total Quality Management (TQM)	01-Aug-2018 1	60
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MHRD	RUSA 2.0	RUSA	2018 2	10000000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

10

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

(i) Quality practice in teaching learning through ICT for better understanding of the subject and active participation of the students in teaching learning process. (ii) Inclusive teaching learning through online platforms. (iii) Reinforcement for students participation in education through cultural and social activities. (iv) Digital content development for convenient accessibility in course content.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Environmental awareness and sustainable development program for environment has been taken up by IQAC	Improvement Observed
IQAC has initiated continuous improvement program in teaching learning and teacher student relationship	Improvement Observed
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
Governing Body	14-Aug-2019

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2019
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Date of Submission	25-Mar-2019
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<b>17. Does the Institution have Management Information System ?</b>	No
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## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Deshabandhu Mahavidyalaya has an effective mechanism for curriculum delivery system, in each year at the beginning of each semester the meeting of the Departmental committees take place to plan the academic activities of the Department during the semester to facilitate the students to have awareness of the academic program which will be delivered by the teachers. In the meeting of the Departmental Committees each year the syllabus of the course of study in Hons., Generic and Program are divided into units and distributed among the full-time teachers, part-time teachers, and guest lecturer according to the need of the Department. In the class routine/timetable the classes are distributed among the teachers according to the need of the CBCS system. In Deshabandhu Mahavidyalaya all teachers are used to prepare their lecture in a structured way which is distributed among the students prior to the beginning of the semester so that students can prepare themselves in their day-to-day

classroom sessions. In each class according to the need of the students, structured and unstructured teaching methods are followed by the teachers to reach out to the students. Teachers are also used to engage students in debates, discussions, and dialogs to make learning more interesting and easy to understand social issues somehow related to the content of the course of study of the syllabus. These apart various experimental methods are developed by the science teachers in their endeavour to make science as much popular as possible. Besides this blackboard, chalk, smartboard, and other digital platforms are used in delivering the day-to-day class lectures. At the end of each semester for students' active participation they are being involved in project works, micro-teaching, tutorial, and field survey as the situation demands according to the syllabus of the course curriculum.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Blood Donors motivational course	NIL	21/08/2018	7	yes	yes

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honours	01/07/2018
BBA	Nil	01/07/2018
BCA	Nil	01/07/2018
BCom	Honours	01/07/2018
BA	Program	01/07/2018
BCom	Program	01/07/2018
BSc	Honours	01/07/2018
BSc	Program	01/07/2018

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	15	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate in Yoga practices	27/07/2018	50

Certificate in Employability	02/01/2019	50
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography	30
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
At the end of each academic year feedback from students, parents, and members of the alumni association are scrutinized and arranged in a structured way to understand the weakness and strength of the Institute to mitigate the challenges, which may affect the organization itself both in an academic and professional perspective. The feedback is also utilized for the correctional purposes to improve the Institute in a continuous way. The mission of continuous improvement for sustainability is attempted to achieve through the feedback mechanism for future growth.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	HONOURS AND PROGRAM	130	80	48
BCom	HONOURS AND PROGRAM	60	50	40
BCA	HONOURS	50	20	20
BBA	HONOURS	50	25	20
BA	HONOURS AND PROGRAM	500	320	290
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
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	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2018	418	Nil	23	Nil	23

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
23	23	5	5	2	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College has an unique system of student mentoring practice. Each and every student of the college is allotted a teacher of the subject which the student concerned selects as his or her Honours subject and accordingly the student-teacher relationship evolves for better understanding of the subject of study in Honours programme. In the beginning of the academic session all students are clubbed according to their subject specialization and they are studied by the teachers concerned to understand the weakness and strength of the students. The teacher-mentor arranges need based special sessions to address the weakness of the students. The students are used to keep in touch continuously with the teachers to communicate their needs relating to both academic and non academic affairs. The teacher- mentors are used to interact with the students both in formal and informal ways for the well being of the students in general.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
418	23	1:18

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	22	7	Nil	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	SRI BHASKAR JYOTI SARKAR	Assistant Professor	Ph.D

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-
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			end examination	end/ year- end examination
BA	Program, Generic Honours	Semester	22/12/2018	20/03/2019
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College has well structured Continuous Internal Evaluation process and in each semester each department conducts paper wise internal assessment for locating the strength and weakness of each student and accordingly teachers are use to addressed the weakness of each students according to the need of each student. The college also undertakes analysis of the efficacy of evaluation process itself to reform the evaluation process for improving it.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In each academic session academic calendar i.e. July to June next year is prepared by the teachers council of the college and academic activities are use to take place according to the academic calendar of the college. Teachers of each department conducts their academic activities including examinations in adherence with the academic calendar of the college.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://dbmcrj.ac.in/new\\_web/](http://dbmcrj.ac.in/new_web/)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BBA	BCA	Honours	11	11	100
BBA	BBA	Honours	10	10	100
BComHons	BCom	Honours	30	29	96.67
BScHons	BSc	Honours	120	116	96.67
BScProg	BSc	Program	340	336	98.82
BAHons	BA	Honours	140	136	97.14
BAProg	BA	Program	350	342	97.71

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://dbmcrj.ac.in/new\\_web/](http://dbmcrj.ac.in/new_web/)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations



Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	Nil
International Projects	0	NIL	0	Nil
Students Research Projects (Other than compulsory by the University)	0	NIL	0	Nil
Projects sponsored by the University	0	NIL	0	Nil
Industry sponsored Projects	0	NIL	0	Nil
Interdisciplinary Projects	0	Nil	0	Nil
Minor Projects	0	NIL	0	Nil
Major Projects	0	NIL	0	Nil
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights in Academics	IQAC, Deshabandhu Mahabidyalaya	16/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Ideation and Innovation	College Governing Body	Green care initiative	Nursery for plant and seedling	22/11/2018
1	Ideation and Innovation	College Governing Body	Busy Bee	Bee Keeping and marketing of Honey	24/04/2019
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### 3.3 – Research Publications and Awards

## 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

## 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Physics	1

## 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Geography	4	1.1
National	Physics	3	1.04
National	Chemistry	1	1
National	Economics	1	1.2
National	History	1	1.12
National	Hindi	3	1
National	Philosophy	1	1
National	Political Science	3	1.2
National	Mathematics	1	1.04
National	Commerce	2	1.2

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## 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
Geography	2
Political Science	3

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## 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	Nil

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## 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	Nil	Nil	NIL

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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nil	12	5	5
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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Health awareness special camp	NSS	5	50
Adverse impact of mobile	NSS	5	39
Negative impact of plastic	NSS	6	32
Pollution awareness programme	NSS	5	28
Solid Waste management programme	NSS	7	85
Thalassemia Awareness Programme	NSS	5	90
Induction Programme (Social Relevant-Co-operation)	NSS	6	71
Swachh Bharat	NSS	5	100
Green Environment	NSS	7	112
Observation of world Aids day	NSS	5	130
<a href="#">View File</a>			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Womens Health Awareness programme	Lions Club, Chittaranjan	Lions Club, Chittaranjan	50
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#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Leprosy	Mother Teresa	Awareness	7	110

Awareness Programme	Missionary of Charity	against leprosy		
Swatch Bharat	NSS	Swatch Bharat	5	130
Tuberculosis Awareness Programme	Mother Teresa Missionary of Charity	Awareness against Tuberculosis	7	115
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	0	0
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	NIL	NIL	Nil	Nil	0
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1600000	1600000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Video Centre	Newly Added
Laboratories	Newly Added
Laboratories	Existing
Class rooms	Newly Added
Class rooms	Existing
Campus Area	Existing

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## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
in house ERP	Partially	1	2019

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10520	2000000	1200	240000	11720	2240000
Reference Books	225	90000	50	11000	275	101000
Journals	10	5000	1	500	11	5500
e-Books	1000	10000	50	1000	1050	11000
e-Journals	1	100	1	100	2	200
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	225	225	320	11840	545	12065
Library Automation	1	Nil	Nil	Nil	1	Nil
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil

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### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Prof. Apurbo Kumar Roy	Philosophy	YouTube	07/09/2018
Dr. Mukul Kamle	Geography	YouTube	27/09/2018
Dr. Bhaskar Joyti Sarkar	Physics	YouTube	14/11/2018
Dr. Kousik Hati	Economics	YouTube	11/12/2018

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## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others
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								GBPS)	
Existing	38	15	6	1	0	5	10	50	2
Added	10	4	0	0	0	2	2	0	0
Total	48	19	6	1	0	7	12	50	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">NIL</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
20000	20000	80000	80000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college prepares procedure and policies for procurement physical and academic support facilities in laboratory, library, sports complex, computers, classrooms in the beginning of each academic year. The Governing Body of the college invites proposal from each department to consider their requirements for extending support to the students. On the basis of the indent the Governing Body ask the purchase committee to do the needful to procure the items needed by the department of the college.

[http://dbmcjr.ac.in/new\\_web/](http://dbmcjr.ac.in/new_web/)

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1. Students welfare funds, 2. Students aid funds	60	60000
Financial Support from Other Sources			
a) National	Individual Welfare Fund (Prof. Brajagopal Goswami)	5	10000
b) International	Nil	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Meditation	19/09/2018	60	Jogananda Dhyana Kendra, Purulia
Personal Counselling and Mentoring	12/09/2018	50	In house by teachers of the college
Yoga	05/09/2018	50	Mahasraman Dhyana Kendra, Dulmi Nadiha, Purulia
Remedial coaching	20/08/2018	100	In house teachers of each subjects
Language lab	13/08/2018	150	English Department, Hindi Department and Sanskrit Department of the college
Soft skill development	06/08/2018	100	Skilltech, Kolkata
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Employability Enhancement and Entrepreneurship Development Programme	10	10	7	5
2018	Rural Entrepreneurship Development Programme	Nil	Nil	Nil	10
2019	Employability Enhancement Entrepreneurship Development Programme	15	10	10	6
2019	Social Entrepreneurship Development Programme	Nil	Nil	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
11	11	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Semco Marketing Co., Transtar Express Services Pvt. Ltd.	56	21	Nil	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	47	B.Sc. (program)	Physics, Chemistry, Mathematics, Economics, Geography	Burdwan University, Kazi Najrul University, Sidho-Kanho-University	M.Sc.
2018	35	B.A. (Program)	Bengali, English, Sanskrit, Hindi, History, Philosophy, Pol. Science	Burdwan University, Kazi Najrul University, Sidho-Kanho-University	MA
2018	5	BBA	BBA	Vidyasagar University	MBA
2018	10	BCA	BCA	Burdwan University, Vidyasagar University	MCA, M.Sc. Comp. Science
2018	20	B.Com (hons)	Commerce	Burdwan University, Kazi Najrul University, Sidho-Kanho-University	M.Com



2018	115	B.A(HONS)	Bengali, English, Sanskrit, Hindi, History, Philosophy, Pol. Science	Burdwan University, Kazi Najrul Universitty, Sidho-Kanho- University	MA
2018	65	B.Sc.(Hons)	Physics, Chemistry, Mathematics, Economics, Geography	Burdwan University, Kazi Najrul Universitty, Sidho-Kanho- University	M.Sc.
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Basanta Utsav	institution level	120
Annual Social Programme	institution level	675
Agamoni	institution level	210
Teachers day Calibration	institution leve	350
Annual Sports	institution level	355
Freshers Welcome	institution level	300
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Deshaban dhu Memorial	National	1	1	DBM2018/ 001	Chandana Gorain

	Trophy					
2018	Deshabandhu Memorial Trophy	National	1	1	DBM2018/120	Priya Sutradhar
2018	Deshabandhu Memorial Trophy	National	1	1	DBM2018/124	Sutapa Dhara
2018	Deshabandhu Memorial Trophy	National	1	1	DBM2018/231	Sourav Mandal
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Union of the college works for the wellbeing and benefit of the students in a continuous way throughout the year to motivate students to participate in games, sports, cultural programmes and co-curricular activities for all-round total development of personality of the students to meet the challenge in future life. Students Union is used to organize, involving students co-curricular activities, sports activities, social activities, outreach programme throughout the year. The students union of Deshabandhu Mahavidyalaya have organized following programmes during the academic session 2018-2019- a) Organising Nabin Baran Utsav (Freshers' Welcome), a cultural programme to welcome the newly admitted students in the college. b) Celebration of birth and death anniversary of Rabindranath Tagore in the college. c) Observation of Teachers' Day to mark the birth anniversary of Dr. S. Radhakrishnan. d) Organising Agomoni, a cultural programme before the Durga puja in collaboration with the Cultural Subcommittee of the college. e) Annual Youth Festival f) The annual social programme - a cultural programme of the college. g) Observance of the International Mother Language Day on 21st February, 2018. h) Celebration of Saraswati Puja in the college. i) Celebration of Basanta Utsav, a traditional Bengali cultural programme held before Holi Sports Activities: a) Organisation of inter-college Football Tournament. b) Organisation of inter-college Cricket Tournament. c) Organisation of Annual Sports of the college. Other Activities: a) Providing a list of financially backward students to the college to make them get fees concession from the college fund. b) Social outreach programme c) Healthcare and wellbeing workshop d) Disaster management and mitigation workshop e) Women empowerment programme f) Community development programme g) Fire and safety awareness programme

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Deshabandhu Mahavidyalaya, Chittaranjan has a vibrant alumni association which is proactive in nature in all possible count. In this railway town, most of the students come in this college from the families of railway employees who are mostly ex-students of this college and members of the alumni association as well. At present, the alumni association has 674 members and each of them contributes in some way or other in the wellbeing of this college. IQAC of Deshabandhu Mahavidyalaya has set a target of 15 annual growth in the membership of alumni association to make ex-students as one of the strongest pillar for future growth of this college. The college administration has focused

on the involvement of ex-students in upwardly improvement of the college through social networking which shall contributing in turn in the social and community development of the area as a whole.

5.4.2 – No. of enrolled Alumni:

674

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association is used to meet once in every alternative month to discuss the development relating to activities under took by the Alumni Association with a view to contribute in the developmental works in the college in general and academic affairs in particular. During the period 2018-2019 6 meetings of executive committee of Alumni Association took place besides one general body meeting.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute has decentralized participating management system for inclusive development of the college. The Institute has different functional areas and each functional areas are comprised of teachers, non-teaching staff-members, members of alumni association, students and representatives of local government authority. The institution has following functional areas which are integrated to maximized the synergy to attend the goal of model academic institute to cater to the need of the society. The functional areas are as under- Finance and accounting Audit and record Purchase and maintenance Library and Reading room Teaching and learning Research and publication Assets and inventory Student support service

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	In each academic year teaching staff members of each department develops curriculum to deliver the same during the academic year.
Teaching and Learning	Each department prepares teaching learning modules for offering lectures in a structured way during the academic session. Teachers offer lesson plan before hand to the students so that they can prepare themselves to receive the lectures in a comprehensive manner.
Examination and Evaluation	Continuous examination and evaluation takes place during a semester to prepare the students to get ready to meet final examination without any

	problem.
Research and Development	The institute encourages research in humanities and social sciences to address the social issues in a effective manner. The institute also has research development facility in science subjects in general and chemistry in particular.
Library, ICT and Physical Infrastructure / Instrumentation	The college has reasonably good library, ICT and physical infrastructure and instrumentation facility to cater to the need of the students.
Human Resource Management	The institute has Human resource management system to optimized the delivery system to cater to the need of the institute like administrative and academic affairs in general.
Industry Interaction / Collaboration	The institute is looking forward to develop industry collaboration for skill development of students to enhance the employability.
Admission of Students	Admission of students take place through online process devoid of any discrimination.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Planning and development of the college is integrated Management Information System (MIS) of the college has been initiated.
Administration	Administrative functioning of the college has been proposed to integrate with MIS of the college.
Finance and Accounts	Finance and accounts of the college has been proposed to integrate with MIS of the college.
Student Admission and Support	The college has online student admission and support system.
Examination	E-examination system is available in the college.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Apurbo Kumar Roy	Philosophy Congress	Indian Philosophical	100

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## 6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Two day workshop on safety management and disaster mitigation	Two day workshop on safety management and disaster mitigation	11/09/2018	12/09/2018	25	15
2018	Three days workshop on safety management and disaster mitigation	Three days workshop on safety management and disaster mitigation	12/11/2018	14/11/2018	28	12
2019	One day training program on smart class room operation	nil	10/01/2019	10/01/2019	28	Nil
2019	nil	One day training program on Computer awerness	28/01/2019	28/01/2019	Nil	15

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## 6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
105th Orientation Programme from 13th February to 12th march, 2019 ( UGC-HRDC, University Of Hyderabad)	1	13/02/2019	12/03/2019	28

Refresher Course- BABA SAHEB AMBEDKER UNIVERSITY (1/9/2018-24/9/2018)	1	01/09/2019	24/09/2019	24
1st Refresher Course on Research Methodology and Data Analysis in Social Science, HRDC, Burdwan University (14.11.18 to 4.12.18)	1	14/11/2018	04/12/2018	21
Refresher Course from Calcutta university, 1st February 2018 to 22nd February 2018	1	01/02/2018	22/02/2018	22
Orientation Programme, 2018-19_UGC HRDC UNIVERSITY OF HYDERBAD	1	30/05/2019	19/06/2019	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	Nil	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GSLI staff cooperative and welfare initiative	GSLI staff cooperative and welfare initiative	Students welfare funds, kanyashree, aikyashree, Swami Vivekananda, Oasis

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute conducts external and internal audit of the college in regular basis. For the audit of Financial year 2018-2019 , M/s K. C. Gosh and Associates audited in the month of Oct 2018, January 2019, April 2019 and July 2019 and expressed their satisfaction in so far as financial audit is concerned Independent Auditors report for financial year 2018-2019 was also received from M/s Amit Agarwal and Co. Internal auditors report for financial year 2018-2019 was in compliance with the standard of auditors benchmark and complied with the stipulation of Govt. of West Bengal and UGC New Delhi.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the

year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
RUSA	20000000	Infrastructure and resource development
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6.4.3 – Total corpus fund generated

1000.00
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### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	K. C. Gosh and Associates	Yes	IQAC
Administrative	Yes	Amit Agarwal and Co	Yes	IQAC and Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>i) Receiving Suggestions for development of new academic parameter for improvement of the institution. ii) Identifying weakness of the college in general and mitigation of weakness. iii) Exploring the opportunities to meet the demands and expectation of Students and parents for total development of students academic performance.</p>
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6.5.3 – Development programmes for support staff (at least three)

<p>i) Teaching support and administrative support staff were trained to work in integrated software system (ERP). ii) Teaching support and administrative support staff members were trained to meet the demand of the students with care. iii) All Teaching support and administrative support staff members were given three day training on relationship management.</p>
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>i) college has prepare road map for introduction of value aided skill development programmes for enhancement of employability of students of science, social sciences and humanities. ii) college has introduce sports academy for to motivate students in games and sports. iii) college has resolved to introduce foreign language courses for employability of the students. iv) College has started computer awareness certification programme for all students in the college.</p>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Null
c)ISO certification	Yes
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2018	Student Engagement with social development	15/08/2018	15/08/2018	17/08/2018	100
2018	Girls students initiative for women health awareness	27/11/2018	27/11/2018	29/11/2018	50
2019	Rural Development programme	12/02/2019	12/02/2019	13/02/2019	100
2019	Community Development programme	25/04/2019	25/04/2019	26/04/2019	150
2019	Social Forestry Programme	20/06/2019	20/06/2019	21/06/2019	100

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Two Day College Level Workshop on Gender Awareness and Skill Development for SHG formation for Girls Students	05/03/2019	06/03/2019	40	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. 0.6 of power requirement of college is being met by renewable energy source such as Solar Power 2. Power saving LED lamps are used in college campus

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Provision for lift	No	Nil
Ramp/Rails	Yes	10
Braille Software/facilities	No	Nil



Rest Rooms	Yes	10
Scribes for examination	Yes	10
Special skill development for differently abled students	Yes	10

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	10/08/2018	1	Health Awareness Programme in the Community hall in area 3	Hygiene, Consciousness among the female members of the family	100
2018	2	1	04/12/2018	1	Road safety awareness program on gate no. 3 of CLW Township	compliance of road safety norms	110
2019	2	1	10/01/2019	1	Plantation in CLW township	Care for Environment	100
2019	3	1	12/03/2018	1	Program for school children for yoga and meditation	Holistic wellbeing for students and staff members	250

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
A Rule book containing code of conduct for human value and professional ethics distributed among the members of the college	05/02/2019	staff members were requested to get clarification on the code of conduct

Academic Diary for all students for that academic session	02/07/2018	Students were motivated to follow the academic diary.
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#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teachers Day	05/09/2018	05/03/2019	800
Annual Cultural program	19/12/2018	19/12/2018	800
Netajis Birth Day	23/01/2019	23/01/2019	850
Republic Day	26/01/2019	26/12/2019	850
Rabindra Jayanti	07/05/2019	07/05/2019	750
Independence day	15/08/2018	15/08/2018	875
Womens Day	08/03/2019	08/03/2019	800
World Philosophy Day	18/11/2018	18/11/2018	750
World Science Day	10/11/2018	10/11/2019	700
National Sports Day	29/08/2018	29/08/2018	705

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Bio-degradable waste management practice through collection bio-degradable waste for processing, Non bio-degradable waste management practice through collection non bio-degradable waste for processing, Water harvesting, Plantation for green campus, Processing of organic manures and fertilizer in the college campus, Environmental audit

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Inclusive participation by teachers, students and teaching supports staffs and members of alumni association in functioning of the college for continuous improvement of the system and development of the college. Skill development of the students for employability enhancement in a continuous way. Program for health awareness for the students to avoid health hazard.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://dbmcrj.ac.in/new\\_web/](http://dbmcrj.ac.in/new_web/)

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institute is distinctive in its nature in so far as teaching, learning, games and sports are concern. The institute always motivates and appreciates students for participation in games, sports and cultural events in University level and district level programmes which in turn makes our students feel as inclusive agent of institutional growth.

Provide the weblink of the institution

## **8.Future Plans of Actions for Next Academic Year**

The institute has envisaged upon the programme of continuous improvement movement in the areas of Teaching, learning, skill development, sports and culture for total, personality development of students for enhancement of employability, research and innovation by teachers to meet the growing demand of students and community in general besides inculcating the culture of transparency and fair practices in administrative works. The institute has also resolved to introduce some courses in certificate, advance certificate and diploma level programs in the area of skill development among the students to cater the need of health care professional in collaboration with the non-government organizations, charitable and philanthropic organisations. The institute shall impart health care training in association with C.L.W of Indian Railways, Red Cross society and St. John Ambulance.