THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC OF

DESHABANDHU MAHAVIDYALAYA, CHITTARANJAN

Burdwan, West Bengal

Part – A

AQAR for the year

2014-15

1. Details of the Institution

1.1 Name of the Institution

Deshabandhu Mahavidyalaya

1.2 Address Line 1

Chittaranjan, Dist. Burdwan

Address Line 2

West Bengal, PIN- 713331

City/Town

Chittaranjan, West Bengal

State

West Bengal

Pin Code

713331

Institution e-mail address

dbmprincipal@rediffmail.com

Contact Nos.

0341-2525449

Name of the Head of the Institution:

Teacher-in-Charge, Dr. Sagar Chandra

Tel. No. with STD Code:

0341-2525449

Mobile:	9474698944

Name of the IQAC Co-ordinator:	Prof. Braja Gopal Goswami

Mobile:	9474549669

IQAC e-mail address:	bgdbm60@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   WBCOGN13154

OR

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 **Website address:**   www.chittaranjancollege.org

Web-link of the AQAR: http://www.chittaranjancollege.org/pdf/AQAR2013-14.pdf

1.6 **Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	70.40%	2007	5 yr.
2					
3					

1.7 **Date of Establishment of IQAC :**   DD/MM/YYYY   09/04/2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011) Latest Assessment and Accreditation by NAAC on 10-12 March 2014.

   i. AQAR 2007-08 Submitted to NAAC on   *30.06.2008*   *(DD/MM/YYYY)*
   ii. AQAR 2008-09 Submitted to NAAC on   *30.06.2009*
   iii. AQAR 2009-10 Submitted to NAAC on   *30.06.2010*
   iv. AQAR 2010-11 Submitted to NAAC on   *30.06.2011*

1.9 Institutional Status

University   *State* ✓   *Central* ☐   *Deemed* ☐   *Private* ☐

Affiliated College   *Yes* ✓   *No* ☐

Constituent College   *Yes* ☐   *No* ✓

Autonomous college of UGC   *Yes* ☐   *No* ✓

Regulatory Agency approved Institution   *Yes* ☐   *No* ✓

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✓   Men ☐   Women ☐

     Urban ☐   Rural ✓   Tribal ☐

Financial Status   Grant-in-aid ✓   UGC 2(f) ✓   UGC 12B ✓

     Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ✓   Science ✓   Commerce ✓   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ✓

Others   (Specify)   Computer Application

1.11 Name of the Affiliating University (for the Colleges)   The University of Burdwan

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   No

University with Potential for Excellence		*UGC-CPE*	*No*
DST Star Scheme	*No*	*UGC-CE*	*No*
UGC-Special Assistance Programme	*No*	*DST-FIST*	*No*
UGC-Innovative PG programmes	*No*	*Any other (Specify)*	*No*
UGC-COP Programmes	*Yes*		

2. IQAC Composition and Activities

2.1 No. of Teachers	*07*
2.2 No. of Administrative/Technical staff	*01*
2.3 No. of students	*01*
2.4 No. of Management representatives	*01*
2.5 No. of Alumni	*02*
2.6 No. of any other stakeholder and community representatives	*01*
2.7 No. of Employers/ Industrialists	*00*
2.8 No. of other External Experts	*01*
2.9 Total No. of members	*14*
2.10 No. of IQAC meetings held	*01*

2.11 No. of meetings with various stakeholders: *Faculty* 1   *Students* 1

    Non-Teaching Staff - 03   *Alumni* 01   *Others* 0

2.12 Has IQAC received any funding from UGC during the year? Yes ☐   No ✓

    If yes, mention the amount   NIL

2.13 Seminars and Conferences (only quality related)

    ✓
    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC -

        NIL

    Total Nos. ☐   *International* ☐   *National* ☐   *State* ☐   *Institution Level* ☐

    (ii) Themes [   ]

2.14 Significant Activities and contributions made by IQAC

NIL

2.15 Plan of Action by IQAC/Outcome

    The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Curricular Aspect 1) Unitization of syllabus 2) Preparation for Online admission	1. Process is on 2. Process Initiated

Teaching Learning and Evaluation *a) Year end test examination before sending up for final examination* *b) Inter Department collaboration among various department was planned.*	*Examination taken.* *Implemented*
Research Consultancy and Extension *a) Minor Research Projects of college and projects from UGC, DST be encouraged* *b) Linkage with The University of Burdwan, for different research work.*	*Continuing* *In process*
Infrastructure and Learning Resources *a) To expedite the process of the construction of girls' hostel.*	*Process is on*
Student Support and Progression *a) Books to be purchased for the college library* *b) Purchase of Sport Material for the students.*	*Purchased* *Purchased*

Governance and Leadership
 	
    a) *Initiatives taken to appoint some management appointee teachers according to necessity.*
    b) *Preparation of PF statement of regular staff for claiming interest for the respective year.*
    c) *Requisition for Teachers to West Bengal College Service Commission*
    d) *Creation of new non teaching posts and approval for appointments of vacant nonteaching posts from the concerned education directorate.*
	Appointment done
	
	Done
	
	Done.
	
	Process initiated.

Innovative Practice *a) extension of the greenery in the college campus* *b) Drive be taken to make the college campus plastic free.* *c) Enhancement of computer literacy among members of staff of the college*	*Implemented* *Drive taken* *Process initiated*

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   *Yes* ☑   *No* ☐

Management ☑   *Syndicate* ☐   *Any other body* ☐

Provide the details of the action taken

1. Approved in the GB meeting held on 06.10.2015, Resolution No. Misc. No. 4

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	*Number of existing Programmes*	*Number of programmes added during the year*	*Number of self-financing programmes*	*Number of value added / Career Oriented programmes*
PhD				
PG				
UG	*14*		*02*	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	*14*		*02*	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: NIL
(ii) Pattern of programmes:

Pattern	*Number of programmes*
Semester	
Trimester	
Annual	*16*

1.3 Feedback from stakeholders*   Alumni ✔   Parents ✔   Employer ✔   Students ✔
    (On all aspects)

    Mode of feedback   : Online ☐   Manual ✔   Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

*1.4 **Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.***

N/A

*1.5 **Any new Department/Centre introduced during the year. If yes, give details.***

Nil

Criterion – II

2. Teaching, Learning and Evaluation

*2.1 **Total No. of permanent faculty***

Total	*Asst. Professors*	*Associate Professors*	*Professors*	*Others (CWTT+ PTT+ Management appointee)*
38	*12*	*09*	*00*	*00+10+7*

*2.2 **No. of permanent faculty with Ph.D.*** | *07* | No. of CWTT with Ph.D. | *Nil* |

No. of Management Appointee with Ph.D. | *2* |

*2.3 **No. of Faculty Positions Recruited (R) and Vacant (V) during the year***

Asst. Professors		*Associate Professors*		*Professors / Principal*		*Others*		*Total*	
R	*V*	*R*	*V*	*R*	*V*	*R*	*V*	*R*	*V*
12	*7*	*08*	*0*	*01*	*0*	*10*	*0*	*31*	*7*

*2.4 **No. of Guest and Visiting faculty and Temporary faculty*** | *N.A* |

*2.5 **Faculty participation in conferences and symposia:***

No. of Faculty	*International level*	*National level*	*State level*
Attended	*Nil*	*06*	*04*
Presented papers	*Nil*	*03*	*02*
Resource Persons	*Nil*	*01*	*0*

2.6 **Innovative processes adopted by the institution in Teaching and Learning:**

> *Annual Test Examination as a part of the preparation for final examination besides class quiz is conducted.*

2.7 **Total No. of actual teaching days**
During this academic year

> 227

2.8 **Examination/ Evaluation Reforms initiated by**
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

> *Oral presentation, Class Room Seminar*

2.9 **No. of faculty members involved in curriculum**
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

> *01* | *01* | *01*

2.10 **Average percentage of attendance of students**

> *76%*

2.11 **Course/Programme wise distribution of pass percentage:**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	*I %*	*II %*	*III %*	*Pass %*
UG Programme						
Bengali	*35*		*03*	*25*		*80.00*
English	*32*			*25*		*78.12*
History	*18*			*15*		*83.33*
Philosophy	*02*			*02*		*100.00*
Political Science	*08*			*06*		*75.00*
Accountancy	*25*		*03*	*19*		*88.00*
Economics	*02*			*02*		*100*
Geography	*12*		*07*	*03*		*83.33*
Mathematics	*05*			*02*		*40.00*
Physics	*05*			*03*		*60.00*
BCA	*13*		*07*	*06*		*100.00*

2.12 **How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:**

(a) Teachers take care of the slow learners beyond class teaching

(b) Recommending management appointed Teaching staff.

(c) Monitoring attendance of students

(d) Monitoring API score of faculty members regularly

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	01
Faculty exchange programme	05
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	0
Others(Seminar)	09

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff(Principal & Teaching Staff)	21	07	Nil	Nil
Technical Staff	02	01	Nil	Nil

Criterion – III
3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Motivating the faculty members to apply Minor & Major Research Project to UGC & College
Generating awareness for developing the research centres
Inviting proposals from faculty members about research.

The IQAC has reformed the earlier Research Monitoring Cell into a Research and Development Committee to upgrade and expand its activities.

IQAC takes care about the publication of one college research journals-'DBM Social Science Reporters' to enable researchers to publish their research findings.

3.2   **Details regarding major projects**

	Completed	Ongoing	Sanctioned	Submitted
Number		*01*		
Outlay in Rs. Lakhs			*2278000*	

3.3   **Details regarding minor projects**

	Completed	Ongoing	Sanctioned	Submitted
Number	*01*	*05*		
Outlay in Rs. Lakhs	*195000*	*800000*		

3.4   **Details on research publications**

	International	National	Others
Peer Review Journals	*02*		*1*
Non-Peer Review Journals		*1*	
e-Journals		*-*	*-*
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [   ]   *Average* [   ]   *h-index* [   ]   *Nos. in SCOPUS* [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	*3yr.*	*DST*	*Rs.2278000*	*2135000/*
Minor Projects	*2 yr.*	*UGC*	*Rs. 800000*	*600000/*
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College ✓				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published   *i) With ISBN No.*   01   *Chapters in Edited Books*   *Nil*

ii) Without ISBN No.   *Nil*

3.8 No. of University Departments receiving funds from   N.A.

UGC-SAP [ ]   *CAS* [ ]   *DST-FIST* [ ]

DPE [ ]   *DBT Scheme/funds* [ ]

3.9 For colleges   *Autonomy* [ ]   *CPE* [ ]   *DBT Star Scheme* [ ]

INSPIRE [ ]   *CE* [ ]   *Any Other (specify)* [ ]

3.10 Revenue generated through consultancy   Nil

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	*Nil*	*01*	*Nil*	*Nil*	*Nil*
Sponsoring agencies		*IBSA, Durgapur,West Bengal*			

3.12 No. of faculty served as experts, chairpersons or resource persons   *Nil*

3.13 No. of collaborations   *International*   *Nil*   *National*   *01*   *Any other* [ ]

3.14 No. of linkages created during this year   *Nil*

3.15 Total budget for research for current year in lakhs:

From funding agency   Rs.600000   *From Management of University/College*   *NIL*

Total   Rs.600000

3.16 No. of patents received this year NIL

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions   received by faculty and research fellows of the institute in the Year - NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides and students   NIL
registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution | 0 | NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) N.A.

JRF [ ]   *SRF* [ ]   *Project Fellows* [ ]   *Any other* [ ]

3.21 No. of students Participated in NSS events: 02

University level | 02 | *State level* [ ]

National level [ ]   *International level* [ ]

3.22 No. of students participated in NCC events: NIL

University level [ ]   *State level* [ ]

National level [ ]   *International level* [ ]

3.23 No. of Awards won in NSS: Nil

University level [ ]   *State level* [ ]

National level ☐   International level ☐

3.24 No. of Awards won in NCC: *NIL*

University level ☐   State level ☐

National level ☐   International level ☐

3.25 No. of Extension activities organized

University forum ☐   College forum ☐

NCC ☐   NSS ☐ 02   Any other ☐

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- *Tree Plantation programme in different places in the locality during monsoon*

- *Three health check-up camps in the locality .*

- *College Campus Cleaning Programme.*

- *A seminar on Swami Vivekananda .*

- *A conference of International Business Study Academia (IBSA).*

- *Introduction of Solar Energy.*

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 Acres			
Class rooms	16	X		
Laboratories	05	X		
Seminar Halls	X	X		
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	24 Equipment of the value of 1,30,330.00 and above	Nil		24 Computers
Value of the equipment purchased during the year (Rs. in Lakhs)		Not audited		
Others				

4.2 Computerization of administration and library

The College runs fully computerized office and administration and library is partially computerized .

Administration regularly uses tailor made software for maintaining the students' database system since 2004. Also uses Tally for maintaining the Accounts.

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23325	759373	545	128825	23870	888198
Reference Books						
e-Books						
Journals			2	100		
e-Journals						
Digital Database						
CD & Video						
Others (Magazines)	04				04	
Newspaper	03				03	

* Through N-LIST consortium of INFLIBNET   ^ Through Institutional Membership

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	24	4	6			3	10	1
Added								
Total	24	4	6			4	10	1

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> *COSA , E-Pradan, E -billing training programme for support staff (5 members) by NIC and treasury Asansol.*

4.6 Amount spent on maintenance in lakhs:

i) ICT   *No data*

ii) Campus Infrastructure and facilities   *Nil*

iii) Equipments   *No data*

iv) Others   *Nil*

Total :   *Nil*

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC 's involvement to organise Principal / TIC's Orientation Lecture on students support services just after admission in 1ˢᵗ year (UG) .

5.2 Efforts made by the institution for tracking the progression

The institution directs every departments to aware the students about the future prospects of the students of the respective departments.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
911	X	X	X

(b) No. of students outside the state

30

(c) No. of international students

Nil

Men

No	%
411	45.11

Women

No	%
500	54.89

Last Year (2013-14) (UG)						*This Year (2014-15) (UG)*					
General	*SC*	*ST*	*OBC*	*Others*	*Total*	*General*	*SC*	*ST*	*OBC*	*Others*	*Total*
744	*108*	*51*	*38*	*22*	*963*	*697*	*96*	*48*	*46*	*24*	*911*

Demand ratio   1:1 Except Bengali & Geography   *Dropout %   ~9 (UG)*

Demand ratio- Geography 1:6   Bengali 1:5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> NIL

No. of students beneficiaries   NIL

5.5 No. of students qualified in these examinations

NET [ ]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [04]

5.6 Details of student counselling and career guidance

> *Students are provided with informations regarding their higher studies and job opportunities .*

No. of students benefitted   23

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			02

5.8 Details of gender sensitization programmes   NIL

> NIL

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

   State/ University level 01   *National level* 0   *International level* 0

   No. of students participated in cultural events

   State/ University level 0   *National level* 0   *International level* 0

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

   Sports: State/ University level 01   *National level* 0   *International level* 0

   Cultural: State/ University level 0   *National level* 0   *International level* 0

5.10 Scholarships and Financial Support

	Number of students	*Amount*
Financial support from institution	*170*	*1,02,354.00*
Financial support from government	*175*	*4,75,000.00*
Financial support from other sources	*-*	*-*
Number of students who received International/ National recognitions	*-*	*-*

5.11   Student organised / initiatives   NIL

Fairs   : State/ University level ☐ *National level* ☐ *International level* ☐

Exhibition: State/ University level ☐ *National level* ☐ *International level* ☐

5.12   No. of social initiatives undertaken by the students   NIL

5.13 Major grievances of students (if any) redressed: Initiative has been taken to expedite the process of issuing of library card &Identity card to students.

Criterion – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Deshabandhu Mahavidyalaya, Chittaranjan was established in 1973 with the aim of spreading higher education in Chittaranjan bordering West Bengal and Bihar. Since then as the only institution of higher education in the locality it has been serving with the aim to help increasing efficiency among the students by imparting higher education to all. After the college has completed its journal of more than three decades it is steadily marching ahead with the objective to make its students adaptable to the global changes, specially the students coming from the remote villages and are belonging to socially and economically backward classes of the locality.

Vision:
- *Extending value education among students.*

Mission:
- *To ensure and sustained improvement in quality education.*
- *To help increasing efficiency among students by imparting value added education.*
  To make students committed to society and adoptable to global changes.

Objectives:
- *To spread higher education in the remote locality.*
- *To develop healthy relationship between students, teachers and society.*

6.2 Does the Institution has a management Information System

NIL

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

College affiliated to the University of Burdwan followed the syllabus framed by the University. So it has little scope of internal curricular designing. But the every department gets the syllabus unitised and the teaching is carried out accordingly to complete the syllabus.

6.3.2   Teaching and Learning

Every department adopts some innovative processes in teaching and learning.
At the beginning of session in first year all the teachers meet the students to make them aware of the importance of attending classes regularly. Regular oral tests and quiz are held. In addition some departments conducts students seminar. Students are encouraged to read text books thoroughly. They are also advised go through reference books.
The college organises seminars as when feasible and students are encouraged to attend these seminars.
Department of Geography in particular organises educational excursion regularly. Some departments like BBA and BCA conduct industrial visits for their project works. Besides the project works on environmental studies is carried out by students of B.A., B.Sc. and B.Com as a part of their Part – III examination and evaluation.

6.3.3   Examination and Evaluation

Year-end test examinations are conducted before sending up the students for the university examination. Examined answer scripts are shown to the students, this helps the students rectify their flaws, if any. Teachers take special classes even after sending up the students.

6.3.4   Research and Development

Faculty members are kept updated regarding available scope of applying for research grants. They are motivated for research publication.

6.3.5   Library, ICT and physical infrastructure / instrumentation

Library facilities are made available to every student. For this purpose library cards is issued to every students immediately after admission to respective courses. Students enjoy reading facility as well as borrowing facility. Book bank facility is also available in the college library.
New books in all subjects are purchased regularly. The library has a good stock of reference books apart from text books. The Library subscribes to some journals; internet facility has been extended to the library.
Internet connection is available at Library for greater connectivity to knowledge world.

6.3.6 Human Resource Management

Democratic norms are adhered to as far as human resource management is concerned. The college has students union which is responsible for management of students' affair. Students' union election is held annually in accordance of the university statute. Teachers' Council as a statutory body co-operates with the principal in academic and in administrative matters.

The college has the Governing body which as the authority manages and develops total human resources of the college.

The aim of the college is to make optimum use of the human resources.

6.3.7 Faculty and Staff recruitment

Faculty and staffs are recruited transparently as per standard norms. For recruitments in the substantive posts of faculties, the requisitions are placed to the West Bengal College Service Commission. Besides the college advertises in the newspaper and on the college website for management appointee teachers as and when required on merit basis as per guidelines of the UGC.

6.3.8 Industry Interaction / Collaboration

- *Industrial visit are made by the students of BBA /BCA as a part of their curriculum.*

6.3.9 Admission of Students

- *Admission of students is done completely on the basis of merit*
- *Govt. rules for reserved categories are strictly adhere to*

6.4 Welfare schemes for

Teaching	*Employees Co-operative Society*
Non-teaching	
Students	*Students Aid Fund, Medical and Means Fund, Earn & Learn*

6.5 Total corpus fund generated | *Rs. 1.42(aprrox) Crore* |

6.6 Whether annual financial audit has been done   *Yes* [✔]   *No* [ ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	*Agency*	*Yes/No*	*Authority*
Academic	*No*		✔	*Teachers Council*
Administrative	*No*		✔	*Governing Body*

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [✔]

For PG Programmes   Yes [ ]   No [✔]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- *The Examination pattern is presently 1+1+1 system i.e. Part I, Part II and Part III, One year for each.*

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

| *N.A.* |

6.11 Activities and support from the Alumni Association

- *Alumni Association meets to chalk out how it can co-operate and contribute to the development of the college.*

6.12 Activities and support from the Parent – Teacher Association

- *The parent –teacher meeting is held annually. The college authority seeks suggestion from parents.*

6.13 Development programmes for support staff

- *Support staff are trained up from time to time regarding accounts, office management etc.*

6.14 Initiatives taken by the institution to make the campus eco-friendly

- *Conscious efforts are made to keep the college campus plastic free*
- *Campus declared no smoking zone*
- *Regular testing of drinking water and quality of canteen food by the College Authority.*

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- *Extending assistance by providing study materials and free studentship to the students from financial weaker section*
  Enhancement of computer literacy among the students and staff
  Observing nationally and culturally significant days

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Annual Conference of IBSA was held
- Wi-Fi facility introduced
- Affiliation for Bio-Science is sanctioned

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

> 1. *Financial help extended to the financially weaker section*
> 2. *Conducted anti drug campaign*
> 3. *Drive was taken for optimum use of computer involving the new faculties.*

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> - *Awareness Programme for environmental protection*
> - *Drive was to make the campus plastic free.*

7.5 Whether environmental audit was conducted?   *Yes* [ ]   *No* [✓]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> *Strength*
> - *College has a sprawling campus*
>   *Weakness*
> - *Located in remote area*
>   *Opportunity*
> - *Scope for spreading among back ward classes*
>   *Threat*
> **Decreasing trend for general education*

8. Plans of institution for next year

> 1. To increase computer facilily in the college
> 2. To extend the faculty exchange among various department
> 3. To intensify campaign to make the college campus a plastic- free zone
> 4. To approach to Hon'ble local MLA for fund for the development of college
> 5. To implement rain water harvesting in the college campus.

Name: Braja Gopal Goswami   *Name: Dr. Sagar Chandra Badyopadhyay*
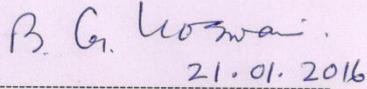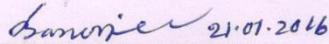
Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

Co-ordinator, IQAC
Deshabandhu Mahavidyalaya
Chittaranjan

Teacher-In-charge
Deshabandhu Mahavidyalaya
Chittaranjan

Deshabandhu Mahavidyalaya					
Chittaranjan					
Academic Calendar for the session 2014-2015					
July-2014					
Days	**Date**		**Days**	**Date**	
Tuesday	1		Thursday	17	
Wednesday	2		Friday	18	
Thursday	3		Saturday	19	
Friday	4		Sunday	20	×
Saturday	5		Monday	21	
Sunday	6	×	Tuesday	22	
Monday	7		Wednesday	23	
Tuesday	8		Thursday	24	
Wednesday	9		Friday	25	
Thursday	10		Saturday	26	
Friday	11		Sunday	27	×
Saturday	12		Monday	28	
Sunday	13	×	Tuesday	29	Id-ul-Fitre
Monday	14		Wednesday	30	Id-ul-Fitre
Tuesday	15		Thursday	31	
Wednesday	16				
W.D. - 25, T.D. – 25, S.D. – 04, H.D. – 02					
Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays					

Deshabandhu Mahavidyalaya					
Chittaranjan					
Academic Calendar for the session 2014-2015					
August -2014					
Days	**Date**		**Days**	**Date**	
Friday	1		Sunday	17	Janmastami
Saturday	2		Monday	18	
Sunday	3	×	Tuesday	19	
Monday	4		Wednesday	20	
Tuesday	5		Thursday	21	
Wednesday	6		Friday	22	
Thursday	7		Saturday	23	
Friday	8		Sunday	24	×
Saturday	9		Monday	25	
Sunday	10	Rakhi Purnima	Tuesday	26	
Monday	11		Wednesday	27	
Tuesday	12		Thursday	28	
Wednesday	13		Friday	29	
Thursday	14		Saturday	30	
Friday	15	Independence day	Sunday	31	×
Saturday	16				
W.D. - 25, T.D. – 25, S.D. – 05, H.D. – 01					
Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays					

		Deshabandhu Mahavidyalaya			
		Chittaranjan			
		Academic Calendar for the session 2014-2015			
		September -2014			
Days	**Date**		**Days**	**Date**	
Monday	1		Wednesday	17	Biswakarma Puja
Tuesday	2		Thursday	18	
Wednesday	3	College Foundation Day	Friday	19	
Thursday	4		Saturday	20	
Friday	5		Sunday	21	×
Saturday	6		Monday	22	
Sunday	7	×	Tuesday	23	Mahalaya
Monday	8		Wednesday	24	
Tuesday	9		Thursday	25	
Wednesday	10		Friday	26	
Thursday	11		Saturday	27	
Friday	12		Sunday	28	×
Saturday	13		Monday	29	Puja Vacation
Sunday	14	×	Tuesday	30	,,
Monday	15				
Tuesday	16				

W.D. - 21, T.D. – 21, S.D. – 04, H.D. – 05

Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays

Deshabandhu Mahavidyalaya					
Chittaranjan					
Academic Calendar for the session 2014-2015					
October -2014					
Days	**Date**		**Days**	**Date**	
Wednesday	1	Puja Vacation	Friday	17	,,
Thursday	2	,,	Saturday	18	,,
Friday	3	,,	Sunday	19	×
Saturday	4	,,	Monday	20	,,
Sunday	5	×	Tuesday	21	,,
Monday	6	,,	Wednesday	22	,,
Tuesday	7	,,	Thursday	23	,,
Wednesday	8	,,	Friday	24	,,
Thursday	9	,,	Saturday	25	,,
Friday	10	,,	Sunday	26	×
Saturday	11	,,	Monday	27	
Sunday	12	×	Tuesday	28	
Monday	13	,,	Wednesday	29	Chhat Puja
Tuesday	14	,,	Thursday	30	Chhat Puja
Wednesday	15	,,	Friday	31	
Thursday	16	,,			
W.D. - 03, T.D. – 03, S.D. – 04, H.D. – 24					
Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays					

Deshabandhu Mahavidyalaya					
Chittaranjan					
Academic Calendar for the session 2014-2015					
November -2014					
Days	**Date**		**Days**	**Date**	
Saturday	1	Jagadhatri Puja	Monday	17	
Sunday	2	×	Tuesday	18	
Monday	3		Wednesday	19	
Tuesday	4	Muhharam	Thursday	20	
Wednesday	5	Birthhday of C.R. Das	Friday	21	
Thursday	6	Guru Nanak's Birthday	Saturday	22	
Friday	7		Sunday	23	×
Saturday	8		Monday	24	
Sunday	9	×	Tuesday	25	
Monday	10		Wednesday	26	
Tuesday	11		Thursday	27	
Wednesday	12		Friday	28	
Thursday	13		Saturday	29	
Friday	14		Sunday	30	×
Saturday	15				
Sunday	16	×			
W.D. - 21, T.D. –21, S.D. – 05, H.D. – 04					
Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays					

Deshabandhu Mahavidyalaya					
Chittaranjan					
Academic Calendar for the session 2014-2015					
December -2014					
Days	**Date**		**Days**	**Date**	
Monday	1		Wednesday	17	
Tuesday	2		Thursday	18	
Wednesday	3		Friday	19	
Thursday	4		Saturday	20	
Friday	5		Sunday	21	×
Saturday	6		Monday	22	
Sunday	7	×	Tuesday	23	
Monday	8		Wednesday	24	
Tuesday	9		Thursday	25	Winter Recess
Wednesday	10		Friday	26	,,
Thursday	11		Saturday	27	,,
Friday	12		Sunday	28	×
Saturday	13		Monday	29	,,
Sunday	14	×	Tuesday	30	,,
Monday	15		Wednesday	31	,,
Tuesday	16				,,
W.D. - 20, T.D. – 20, S.D. – 04, H.D. – 07					
Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays					

Deshabandhu Mahavidyalaya					
Chittaranjan					
Academic Calendar for the session 2014-2015					
January -2015					
Days	**Date**		**Days**	**Date**	
Thursday	1	Winter Recess	Saturday	17	
Friday	2		Sunday	18	×
Saturday	3		Monday	19	
Sunday	4	Fateha Doaz Daham	Tuesday	20	
Monday	5		Wednesday	21	
Tuesday	6		Thursday	22	
Wednesday	7		Friday	23	Netaji's Birthday
Thursday	8		Saturday	24	
Friday	9		Sunday	25	Saraswati Puja
Saturday	10	Badna Parab	Monday	26	Republic Day
Sunday	11	×	Tuesday	27	
Monday	12	Birthday of Swami Vivekananda	Wednesday	28	
Tuesday	13		Thursday	29	
Wednesday	14		Friday	30	
Thursday	15		Saturday	31	
Friday	16				
W.D. - 22, T.D. – 22, S.D. – 04, H.D. – 05					
Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays					

Deshabandhu Mahavidyalaya					
Chittaranjan					
Academic Calendar for the session 2014-2015					
February -2015					
Days	**Date**		**Days**	**Date**	
Sunday	1	×	Tuesday	17	Sivaratri
Monday	2		Wednesday	18	
Tuesday	3		Thursday	19	
Wednesday	4		Friday	20	
Thursday	5		Saturday	21	
Friday	6		Sunday	22	×
Saturday	7		Monday	23	
Sunday	8	×	Tuesday	24	
Monday	9		Wednesday	25	
Tuesday	10		Thursday	26	
Wednesday	11		Friday	27	
Thursday	12		Saturday	28	
Friday	13				
Saturday	14				
Sunday	15	×			
Monday	16				
W.D. - 23, T.D. – 23, S.D. – 04, H.D. – 01					
Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays					

Deshabandhu Mahavidyalaya					
Chittaranjan					
Academic Calendar for the session 2014-2015					
March -2015					
Days	**Date**		**Days**	**Date**	
Sunday	1	×	Tuesday	17	
Monday	2		Wednesday	18	
Tuesday	3		Thursday	19	
Wednesday	4		Friday	20	
Thursday	5	Dol Yatra	Saturday	21	
Friday	6	Dol Yatra	Sunday	22	×
Saturday	7		Monday	23	
Sunday	8	×	Tuesday	24	
Monday	9		Wednesday	25	
Tuesday	10		Thursday	26	
Wednesday	11		Friday	27	
Thursday	12		Saturday	28	
Friday	13		Sunday	29	×
Saturday	14		Monday	30	
Sunday	15	×	Tuesday	31	
Monday	16				

W.D. - 24, T.D. – 24, S.D. – 05, H.D. – 02

Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays

Deshabandhu Mahavidyalaya					
Chittaranjan					
Academic Calendar for the session 2014-2015					
April -2015					
Days	**Date**		**Days**	**Date**	
Wednesday	1		Friday	17	
Thursday	2		Saturday	18	
Friday	3	Good Friday	Sunday	19	×
Saturday	4		Monday	20	
Sunday	5	×	Tuesday	21	
Monday	6		Wednesday	22	
Tuesday	7		Thursday	23	
Wednesday	8		Friday	24	
Thursday	9		Saturday	25	
Friday	10		Sunday	26	×
Saturday	11		Monday	27	
Sunday	12	×	Tuesday	28	
Monday	13		Wednesday	29	
Tuesday	14	Chaitra Sankranti&Birthday of B.R.Ambedkar	Thursday	30	
Wednesday	15	Bengali New Year,s Day			
Thursday	16				

W.D. - 23, T.D. – 23, S.D. – 04, H.D. – 03

Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays

Deshabandhu Mahavidyalaya					
Chittaranjan					
Academic Calendar for the session 2014-2015					
May -2015					
Days	**Date**		**Days**	**Date**	
Friday	1	May Day	Sunday	17	×
Saturday	2		Monday	18	,,
Sunday	3	×	Tuesday	19	,,
Monday	4		Wednesday	20	,,
Tuesday	5		Thursday	21	,,
Wednesday	6		Friday	22	,,
Thursday	7		Saturday	23	,,
Friday	8		Sunday	24	×
Saturday	9	Rabindra Jayanti	Monday	25	,,
Sunday	10	×	Tuesday	26	,,
Monday	11	Summer Recess	Wednesday	27	,,
Tuesday	12	,,	Thursday	28	,,
Wednesday	13	,,	Friday	29	,,
Thursday	14	,,	Saturday	30	,,
Friday	15	,,	Sunday	31	×
Saturday	16	,,			

W.D. - 24, T.D. – 06, S.D. – 05, H.D. – 02

Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays

Deshabandhu Mahavidyalaya					
Chittaranjan					
Academic Calendar for the session 2014-2015					
June -2015					
Days	**Date**		**Days**	**Date**	
Monday	1	Summer Recess	Wednesday	17	
Tuesday	2	,,	Thursday	18	
Wednesday	3	,,	Friday	19	
Thursday	4	,,	Saturday	20	
Friday	5	,,	Sunday	21	×
Saturday	6	,,	Monday	22	
Sunday	7	×	Tuesday	23	
Monday	8	,,	Wednesday	24	
Tuesday	9	,,	Thursday	25	
Wednesday	10	,,	Friday	26	
Thursday	11	,,	Saturday	27	
Friday	12	,,	Sunday	28	×
Saturday	13	Summer Recess	Monday	29	
Sunday	14	×	Tuesday	30	
Monday	15				
Tuesday	16				
W.D. - 26, T.D. – 14, S.D. – 04, H.D. – NIL					
Note:- W.D. : Working Days, T.D. : Teaching Days, H.D. : Holidays, S.D. : Sundays					

Month	S.D (Sundays)	H.D (Holidays)	W.D (Working Days)	T.D (Teaching Days)
July'14	04	02	25	25
Aug'14	05	01	25	25
Sept'14	04	05	21	21
Oct'14	04	24	03	03
Nov'14	05	04	21	21
Dec'14	04	07	20	20
Jan'15	04	05	22	22
Feb'15	04	01	23	23
March'15	05	02	24	24
April'15	04	03	23	23
May'15	05	02	24	06
June'15	04	Nil	26	14
Total	52	56	257	227