

# **ANNUAL REPORT – 2008-2009**

**(AQAR OF IQAC)**

*SUBMITTED TO*

*THE NATIONAL ASSESSMENT AND  
ACCREDITATION COUNCIL [NAAC]*

*P.O. BOX NO. 1075, MAGARBHAVI  
BANGALORE – 560072, KARNATAKA*

*SUBMITTED BY*

**INTERNAL QUALITY ASSURANCE CELL  
DESHABANDHU MAHAVIDYALAYA**

**CHITTARANJAN  
BURDWAN  
PIN CODE NO – 713331  
WEST BENGAL**

**DESHABANDHU MAHAVIDYALAYA**  
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*Ref: DBM/Report/QAC-2008-09/01*

*Date: 30.06.2009*

*To,*  
*The Director,*  
*National Assessment & Accreditation Council*  
*P.O. Box No. – 1075, Magarbhavi,*  
*Bangalore – 560 072, Karanataka.*

*Sub : Annual Quality Assurance Report*

*Sir,*  
*I am submitting herewith the Annual Quality Assurance Report of our college for*  
*the year 2008-2009 in the prescribed proforma for necessary action at your end.*

*Thanking you,*

*Yours sincerely,*

*(Dr. Ashish Kumar Dey)*  
*Principal*

# ***ANNUAL QUALITY ASSURANCE REPORT***

The annual AQAR for the session 2008-2009 is submitted below in the prescribed proforma.

## **PART – A**

The plan of action chalked out by the IQAC in the beginning of the year 2008-2009 looks at the overall development of the college. The main proposals in the action plan are as follows:-

1. To organize U.G.C. sponsored seminar
2. To increase the activity of N.S.S.
3. To form Parent-Teacher Association
4. To develop academic facility.
5. Carrier guidance and placement cell to be strengthened.
6. Strengthening of all advisory committees.
7. Activities of Alumni Association will be strengthened in academic and all round development of the college.
8. Student Assessment of teachers will be carried out.
9. Provision of improved toilets, drinking water and related facilities for the students.
10. Provision of improved canteen facilities for the students.
11. Extension of reading room facilities for the students by providing more spaces.

## **Progress on the above items is detailed below :-**

1. We have successfully organized three U.G.C sponsored seminars on various subjects in the year. Speakers were invited from various Universities of the state and participants attended the seminar not only from the local areas but from the distant places also. Vibrant and fruitful exchanges of ideas were the end results of these seminars organized by us.

### ***U.G.C sponsored seminars were organized as follows:-***

- i. In the month of November, 2008 seminar on “The great uprising of 1857- its social back ground and impact on Bengal” was organized.
  - ii. Seminar on “Gender inequality and Gender budgeting” was organized in March, 2009, in Collaboration with Kazi Nazrul Islam Mahavidyalaya, Churulia.
  - iii. Seminar on “Evaluation of workers’ participation in management” was organized in March,2009 in collaboration with Kazi Nazrul Islam Mahavidyalaya, Churulia
2. National Service Scheme of our college has continuous endeavor to execute external activities in nearby locality. A motivation camp of the NSS volunteers to social activities was held in the month of August, 2008, where Ramakrishna Mission, Asansol, took part in motivating the students. In the month of September, 2008 a course on “Social Service, Blood Donor Motivation & Recruitment” was conducted. This course is affiliated to the University of Burdwan. On 24.09.2008 our college observed NSS Day jointly with all the NSS units of the different colleges of Burdwan District (West). A blood donation camp was also held on that day where volunteers of different participating colleges donated blood. Out of total 32 donors volunteers 6 women volunteers also donated blood.

A special camp of NSS was held in the adopted village of Jorbari, in the month of February, 2009; The main theme of the camp was Healthy youth for Healthy India. Subsequently a medical camp was organized in the village with initiative of NSS.
  3. Parent-Teacher Association (PTA) has been formed in the month of February, 2009. A significant number of parents attended the meeting held with the view of formation of P.T.A.

4. As a few teaching posts are remaining vacant, a number of part time teachers have been appointed to provide adequate classes to the students. New books have been purchased in the library to be used by the students.
5. One carrier counselor was invited to address the students and make themselves aware of the carrier opportunities. Students in a large number participated in the same. Apart from that a good number of our present and past students have successfully got their job in banking industry.
6. Advisory committees on various subjects were there in the college but we felt sincerely that their strengthening was needed and with that end in view we started convening the meetings of those committees frequently. It started yielding results in the form of awareness among the members and their improved sense of belongings.
7. Members of the Alumni Association are the frequenters in the college and their involvement in the programmes of the college is ever increasing.
8. Students' Assessment of teachers was regularly done by us in the previous years and in this year also it was completed on the basis of our part experiences. It must be recognized that it should be more rigorous.
9. Provision for refrigerated drinking water for the students was made. This was specially needed in view of the extreme summer faced by the people of this area.
10. We have provided a better room with more spaces for the canteen of the college. A monthly subsidy to the owner of the canteen has been arranged.
11. In spite of our best wishes we have failed to provide more spacious reading room for the students, however it is in our agenda and our efforts are on for the same.

## **PART-B**

### **1. *Activities reflecting the goals and objectives of the institution.***

We have taken up programmes to orientate the student of the schools of the locality to enroll themselves for higher education in larger number. This may help increasing the enrolment rate of higher education in the area. We have also plans to find out the causes of high drop out rate in higher education in this area. We have also started developing the social relationship between the students and the teachers through annual feast during Swaraswati Puja, blood donation camps and short education tours to near by places. Through NSS we have inculcated the awareness of social service in minds of the students. We have also started the informal programmes along with the formal ones to make the students employable in the job market.

### **2. *New academic programmes initiated (UG and PG)***

B.B.A (Hons.) is introduced in the academic session of 2009-2010. The college is affiliated by the University of Burdwan. So new academic activity can be introduced only with the permission of the University. We have applied for study centre of Indira Gandhi National Open University and Netaji Subhas Open University.

### **3. *Innovations in curricular design and transaction.***

The University of Burdwan is the affiliating authority of our college. Accordingly the curricular followed by the college are designed by the University.

### **4. *Inter-disciplinary programmes started.***

Teachers of one department are utilized for taking classes in other department in more frequent manner in these days.

### **5. *Examination Reforms Implemented.***

Examination reforms can be introduced by the University of Burdwan. In our college unit Tests are held in different times of the year instead of one Test Examination at the end of the session.

## **6. Candidates qualified**

NET	SLET	GATE
Nil	Nil	Nil

## **7. Initiatives towards faculty development programme.**

Teachers of our college attend Refresher courses and Orientation Programmes from time to time. They also attend seminars and work shops related to their subjects.

- a) Refresher Course : Sri Jugal Kishore Roy
- b) Work Shop/Seminar : Dr. Asish Kumar Dey, (Principal)  
Dr. Sagar Chandra Bandyopadhyay  
Sri S. P. Mondal, Smt. M. Nag,  
Smt. S. Nandy, Sri B. J. Sarkar
- c) Orientation programme : Sri S. Bagli.

## **8. Total number of Seminars/Workshops Conducted.**

Three UG.C sponsored Seminars have been organized by the college...

## **9. Research Project (a) Newly implemented (b) Completed**

NIL

## **10. Patent Generated**

NIL

## **11. New Collaborative Research Works.**

NIL

## **12. Research Grants received from various agencies**

NIL

## **13. Details of Research Scholars**

NIL

## **14. Citation index of faculty members and impact factor**

NIL

## **15. Honours/Awards to the faculty**

NIL

**16. Internal Resources Generated.**

NIL

**17. Details of Departments getting SAP, COSTS (ASSIST)/DST,FIST etc assistance/recognition.**

NIL

**18. Community Service.**

N.S.S. of the college is undertaking different community services besides teachers of the college act as judges of different cultural competition of the locality.

**19. Teachers and Officers newly recruited.**

Sri B.J. Sarkar, lecturer in Physics has joined this college in the month of August, 2008

**20. Teaching & Non-teaching staff ratio.**

Teaching, non-teaching staff ratio 35:17

**21. Improvement in the Library service.**

- The internet facilities has been provided to users under UGC-NRC Sheme;
- New Books and journals are fairly displayed for general notice.
- The Book Bank Service has been restored and quite a few recent editions have been purchased. The number of Copies has been increased to cater to larger number of Students.
- The infrastructural developments Keep pace with the growing demand. A Laser Printer was purchased.
- The college library is running through a stage of Computerization.

**22. New Books/Journals subscribed and their cost.**

Books have been purchased and cost of books Rs. 5,747=00, two journals have been purchased Total Cost is Rs. 1100=00

**23. Courses in which student's assessment of teachers is introduced and the action taken on student's feed back.**

Students assessment of teachers has been carried out in the session 2008-2009. Teachers have gone through the relevant question are and have given due waitage to the students views.

**24. Unit cost of education : Rs. 10,061=00**

Total students.	: 1030
Salary of Permanent staff	: Rs. 99,55,196=00
Salary of Ad-hoc staff	: Rs. 4,07,667=00

**25. Computerization of administration and the process of admission and examination results, issue of certificates.**

The process of admission fees collection of the students and publication of Unit Test Result are partly computerized Admission and accounting process is completely computerized. As the college is under the University of Burdwan, final examination results and certificates are issued by the University.

**26. Increase in infrastructural facilities.**

A new computer lab has been built for the B.C.A department one class room and one office room has also been arranged for the department. U.G.C has sanctioned grant for construction of a new Womens' Hostel. Action is being taken for its construction.

**27. Technology up gradation.**

Internet facility has been strengthened and facility of Fax has been introduced.

**28. Computer and internet access and training to teachers and students.**

A few teachers have the knowledge of using computer. They are being encouraged to increase their skill in this respect. A Computer lab has been introduced for computer and internet access of teachers, Staff & Students.

**29. Financial aid to the students.**

Our endeavor to ensure aid for the specially needy students is still in our agenda and we have recently taken up a decision in the Governing Body to collect more

money from students to strengthen the students aid fund and utilize it for the purpose of protecting the poorest students of the college.

**30. *Support from the Alumni Association and its activities.***

Alumni Association takes active part in different programme of the college. It also provides financial help to the needy students.

**31. *Support from the Parent-Teacher Association and its activities.***

P.T.A – has been formed parents appreciated the move and assured their co-operation in future improving the academic atmosphere of the college.

**32. *Health Service.***

Staff and students get medical help from CLW Hospital as and when necessary. Arrangement of regular medical checkup of the students is under active consideration of the college authority.

**33. *Performance in sports activities.***

Annual sports is organized regularly in the college. Students also take part in different inter college sports activities.

**34. *Incentives to outstanding sports person.***

No special incentive is given to sports person.

**35. *Students achievement and award.***

NIL

**36. *Activities of the Guidance and Counseling Cell.***

We have understood the necessity of a strengthen guidance and counseling cell and we are considering the steps to make it effective.

**37. *Placement Services provided to the students.***

A few students have secured job in the banking sector.

**38. *Development programme for non-teaching staff.***

Non teaching staff has developed their skill through training in computer uses from time to time.

**39. *Best practices of the institution.***

Apart from our healthy practices followed in the past we have developed a more peaceful campus in the last year. We have successfully minimized the shouting of slogans and launching of movements within the college premises and during the class hours.

**40. *Linkage development National/International, Academic/Research Bodies.***

NIL

**41. *Any other relevant information.***

The college is trying to introduce new courses of study. Faculty members are encouraged to undertake minor and major research projects.

## **PART –C**

### ***Plans in details of the institution for the next year (2009-2010)***

The future plans and programmes of the college are envisaged and Chalked out bearing in mind the problems faced by us in implementing our earlier plans and the special difficulties that we may face in future. In spite of our efforts we failed in some spheres but in some other also our achievements were unexpected if not spectacular with that in our mind. We have formulated our tasks for the coming academic year. Like the previous plans that formulation again to strengthen not only the curricular aspects but also the man making mission of an educational institution in general.

1. As we have a need of not only the computer literate teachers but also computer savvy ones. We have the plan to ensure continuing programme for computer literate teachers in the college.
2. Regarding the computer literacy of the students our experience dictated us to go on with the programme during the coming academic year also.
3. We have plans to organize National Seminars on various relevant topics in different subjects.
4. Carrier guidance and placement cell is to be strengthened by arranging if possible carrier counseling by external experts.
5. To provide spacious reading room for the students.
6. Creation of more teaching and non-teaching posts for the college.
7. To activate the Parent Teachers Association formed recently in positive manner.
8. To activate the Alumni Association in a more fruitful manner.
9. Introduction of new courses of studies.
10. To take up unfulfilled tasks which were considered necessary in our earlier plans but we failed to implement them in the proper way.

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**DR. ASISH KR. DEY**  
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