

DESHABANDHU MAHAVIDYALAYA
P.O : CHITTARANJAN, DISTRICT : BURDWAN
PIN : 713 331, WEST BENGAL,
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Ref: DBM/Report/IQAC-2007-08/01

Date: 30.06.2008

To
The Director,
National Assessment & Accreditation Council,
P.O. Box No.- 1075, Magarbhavi,
Bangalore – 560 072, Karnataka.

Sub: Annual Quality Assurance Report

Sir,
I am submitting herewith the Annual Quality Assurance Report of our College for the year 2007-2008 in the prescribed proforma for necessary action at your end.

Thanking you,

Yours sincerely,

(Dr. Asish Kumar Dey)
Principal

ANNUAL QUALITY ASSURANCE REPORT

Peer team of the NAAC visited the college on 1st and 2nd March,2007. NAAC has awarded grade 'B' to the college.

Part - A

The Plan of action chalked out by the IQAC in the beginning of the year,2007-2008 aimed at the overall development of the college. Thrust was given to both infrastructure and academic development of the college. The main proposals in the action plan and the outcome achieved by the end of the year are

- i) To encourage the teachers to apply for major and minor research work.
- ii) To encourage the teachers and students to use computer and internet.
- iii) Career guidance and placement cell to be strengthened.
- iv) Strengthening consultancy activities.
- v) Filling up of vacant teaching posts.
- vi) Introduction of Honours course.
- vii) Motivate the teaching staff to develop their teaching and research skills.
- viii) To strengthen Alumni Association.
- ix) To form Parent- Teachers Association.

Progress on the above items is detailed below :-

In our state teaching posts are filled up on the basis of recommendation from the West Bengal College Service Commission. The college has submitted its' requisition for vacant teaching posts. The commission is preparing panel of selected candidates and one Lecturer in Political Science has joined the college in the end of June,2008.

Regarding introduction of Honours Course, it is mentioned that from the session 2007-2008 Honours Course in Geography has been introduced.

Teachers are enthusiastic enough to develop their teaching and research skills. They are regularly undertaking Refresher course and Orientation programme for this purpose Three teachers have registered their names as research scholars with a view to obtain Ph.D. degree.

Internet facility has already been set up in the college. The college approached the local M.L.A for sanction of grant to enhance computer facilities. The honourable M.L.A has been kind enough to sanction a grant of Rs. 1,20,302.00 (Rupees One lac twenty thousand three hundred and two) only for purchase of computers. Accordingly, new computers have been purchased.

With a view to strengthen Alumni Association a programme of re-union of ex-students of the college was held in the month of September 2007. A room has been allotted to the Association for conducting their activities. It may be mentioned that the Association has formed a special cell to provide financial help to such regular students who are facing acute financial hardship.

However, Parent – Teachers' Association is yet to be formed.

Part - B

1. *Activities reflecting the goals and objectives of the institution*

To spread higher education in the locality.
To develop healthy student- teacher relationship.
To inculcate among students values, helpful for generating harmony with the society.
To help the students in preparing them for securing employment.

2. *New academic programmes initiated (UG and PG)*

B.C.A.(Hons.) is introduced in the academic session of 2008-2009. The college is affiliated by the University of Burdwan thus any academic activities can only be initiated with permission of the university and with the approval of Education Department, Govt. of West Bengal. We are going to apply for permission of opening Zoology, Botany, Physics (H). Besides, we have applied for B.B.A.(Hons.), B.Ed. We have already applied to the respective authority for study center of Indira Gandhi National Open University & Netaji Subhash Open University.

3. *Innovations in curricular design and transaction*

As our college is affiliated to the University of Burdwan so all the curricular are designed by the University.

4. *Inter-disciplinary programmes started*

Teachers of one department are invited to deliver lectures in other departments whenever required.

5. *Examination Reforms Implemented*

This is done by the parent institution i.e. The University of Burdwan. However three unit tests are recommended in each year which has to be uniformly distributed throughout the year, instead of one test at the end of each year.

6. *Candidates qualified in*

NET	SLET	GATE
Nil	Nil	Nil

7. *Initiatives towards faculty development programme*

Teachers have attended various refreshers programmes. Teachers have attended Seminars organized by different colleges & universities.

Programmes (2007-2008)

Names of the teachers attending programme

- a) Refresher Course : Sri S.Bagli, Sri S.P.Mondal & Smt. S.Nandy
b) Orientation Programme : Sri B.Chowdhury
c) Work Shop & Seminar : Sri S.Bagli, Sri S.Sengupta,
Sri D.P.Mal, Sri B.Chowdhury & Smt. M.Nag

d) Dr. Asish Kumar Dey, M.A.,Ph.D., Principal, Deshabandhu Mahavidyalaya, Chittaranjan : Recognized Research Guide (Supervisor). Leading to Ph.D. degree under the Burdwan University, West Bengal and Netaji Subhas Open University, West Bengal in Arts/Management. (Vide memo no. R-Ph.D/Recog/Arts/A/226 dt.07.09.2006 and 03.01/Ph.D/746(1) dt.16.06.2008.

- (i) Sri Debabrata Roy : Has been registered for the Ph.D. Programme under the Netaji Subhas Open University , West Bengal in Management and doing his Ph.D. work under the supervision of Dr.Asish Kumar Dey.
- (ii) Sri P.S.Das : Lecturer in M.B.A. Has been registered for the Ph.D. Programme under the Burdwan University, West Bengal in Economics and doing his Ph.D. work under the supervision of Dr.Asish Kumar Dey.

8. Total number of Seminars/Workshops Conducted

The college has organized “Samaj Bijnan Mahasammelan” in the year of 2007.

9. Research Projects a) Newly implemented: b) Completed

Nil

10. Patent Generated

Nil

11. New Collaborative Research Works

Nil

12. Research Grants received from various agencies

Nil

13. Details of Research Scholars

Nil

14. Citation index of faculty members and impact factor

Nil

15. Honors/ Awards to the faculty

Nil

16. Internal Resources Generated

Nil

17. Details of Departments getting SAP, COSIST (ASSIST)/DST, FIST etc assistance/recognition

Nil

18. Community Service

National Service Scheme of the college is undertaking community services. A special camp was held in the adapted village. 'Jorbari' in the month of January 2008 to provide health awareness, science awareness and to make aware of the importance of self-help-groups. Volunteers of N.S.S. unit took active part in cleaning the area.

19. Teachers and Officers newly recruited

Principal has joined the college in April,2008. Ms. Sanchita Hazra, Lecturer in Political Science has joined the college in the month of June,2008.

20. Teaching & Non-Teaching staff ratio

21:14

21. Improvement in the library service

New books have been purchased, proper racking and accession of the books have been done. Computerization of the whole library system is on process. Broad Band Internet facilities introduced.

22. New Books /Journals subscribed and their cost

217 books have been purchased and cost of books Rs.42,561/-. Two journals have been purchased. Total cost is Rs.3,900/-

23. Courses in which student's assessment of teachers is introduced and the action taken on student's feed back.

Students assessment of teachers will be carried out in the new academic session, 2008-2009.

24. Unit cost of Education

Total students : 950

Salary of permanent staff : 750,000/- p.m.
Salary of Ad-hoc staff : 23,600/- p.m.

25. *Computerization of administration and the process of admission and examination results, issue of certificates*

As the college is under the university of Burdwan, examination results and certificates are issued by the university. However computerization of the process of admission, fees collection of the students and publication of unit test result are in progress. Admission and accounting process is completely computerized. College examination process is also computerized.

26. *Increase in infrastructural facilities*

A separate room was allotted to the Department of Geography (H) & B.C.A.(H) with Computer Lab. New Computers are provided to the Dept. of Mathematics, BCA & Office, Cooling water system, water purifier also provided to the students. A separate room for Alumni Association with accessories like fan, table, almirah etc has been provided.

27. *Technology up gradation*

Internet connection installed in Principal's chamber. New computers were provided in the Geography(H) Lab.

28. *Computer and internet access and training to teachers and students.*

Maximum no. of office staff are computer trained. A Computer Lab has been introduced for computer training of teachers & students.

29. *Financial aid to the students*

A fund namely – 'students aid fund' has been set up taking a small contribution from all the students. This is utilized for helping the needy students. Besides this, full free ship and half free-ship is also awarded to the needy students regularly.

30. *Support from the Alumni Association and its activities*

Alumni Association is kind enough to reach out their hands for financial help to the needy students. This association provided books to the poor section of the students at free of cost. In the college auditorium retired Teacher-in-Charge was facilitated by Alumni Association with gift.

31. *Support from the Parent-Teacher Association and its activities*

Parent-Teacher Association is yet to be formed.

32. *Health Service*

C.L.W. Hospital provided medical facilities for emergency purpose to the staff & students.

33. *Performance in sports activities*

The students are actively participating in the sports activities of our college.

34. *Incentives to outstanding sportsperson*

We are not giving any special incentive to sports person.

35. *Students achievement and award*

Nil

36. *Activities of the Guidance and Counseling Cell*

Guidance and counseling cell met the students on regular basis and answered their queries regarding further courses of studies to be pursued, job opportunities for various subject qualifiers, and carrier oriented training programme available to them. Learnt from the experiences of the previous years the members preferred to meet the students personally and informally.

37. *Placement Services provided to the students*

A few students were selected for job on the basis of campus selection by WIPRO – B.P.O.

38. *Development programme for non-teaching staff*

The development programme for non-teaching staff is just organized and only to reorganize & rescheduling of the job of the existing staff.

39. *Best practices of the institution*

Students were encouraged to use computer and internet. Health Care System has been provided to all the students. Teachers are trying to participate in different National Seminars and Workshops. Tutorial classes was strengthened. Evaluation of the students is strictly followed through the internal assessment. Participation of students in extra curricular activities like blood donation camps, clearing programme etc. is encouraged. Good interpersonal relations are maintained between the non-teaching staff, faculties & students. Teachers are very accessible to the students. Students were encouraged to use computer with internet.

40. *Linkage development National/International, academic/ Research Bodies*

Nil

41. Any other relevant information

The college is trying to introduce Broad Band Net facilities to all the departments and respective students. The college conducts regular Seminars, invited talks, training programmes, workshops. Faculty members are trying to engage in minor & major research projects.

Part-C

Detailed the plans of the institution for the next year (2008-2009)

The college is in the right path of progress and development. We are prepared to undertake new academic programmes to face needs of the present and challenges of the future. For the next academic year, we chalked out a series of programmes to strengthen the curricular and research activities of the college..

01. To encourage and help the teachers and students to achieve 100 per cent computer literacy.

02. To continue the free tuition programme for the poor students of nearby locality.
03. Career Guidance and Placement Cell to be strengthened.
04. More seminars and invited talks in various disciplines.
05. Alumni activities will be strengthened in academic and all round development of the institution.
06. To increase the space for the library.
07. Full functioning of all advisory committee for different works.
08. Computer training to the administrative staff will be initiated.
09. Efforts are made to increase the internal resources.
10. Emphasis regarding holding of tutorial and remedial coaching classes are to be maintained.
11. Student Assessment of teachers will be carried out.
12. Professional Courses i.e. B.B.A. (H), Study Center of IGNOU and NSCU will be started from the next academic session.
13. Offering financial assistance to poor and meritorious students will be continued from Students' Aid Fund. Also students securing first class in Part-I, Part-II & Part-III examinations will be felicitated and some financial assistance will be offered.
14. Financial assistance during the admission will be offered to students in sports, games and other fields who at least represented the state level contests.
15. Principal's Chamber, Office, Account's Room, Lavatory will be renovated.
16. Up gradation of vacant land for college building.
17. Filling up vacant teaching & non-teaching posts.
18. Counseling of 3rd year students for admission in different higher studies.
19. To introduce the health center for the students.
20. To generate financial resources from M.P., M.L.A., Industrialists, C.L.W.
21. To construct Girls' Hostel with new U.G.C. fund vide no. WHW-008/06-07 dt.08.02.2008
22. Introducing the cultivation of medicinal plants and to undertake a project for storage of rainwater.
23. To introduce computer literacy programme for female students.
24. *To introduce new courses like Zoology, Botany, Physics (H), B.Ed. etc.*
25. *Make the library fully computerized.*
26. *Introduction of Multimedia Project & Zerox Machine.*

27. *Approach to different industries/business organizations for Campus interview.*
28. *Parent-Teachers Association will be formed very shortly.*

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